

NORTH DELHI MUNICIPAL CORPORATION  
COMMUNITY SERVICES DEPARTMENT  
11<sup>th</sup> Floor Dr. Shyama Prasad Mukharjee Civic Centre  
J.L. Nehru Marg New Delhi

NO. **430** /CSD/HQ/2013

Dated: - **22/7/13**

Notice for Inviting Tender

NIT NO. 01/CSD/HQ/2013 dated 22.07.2013 (Procurement of 1500 Nos. of hand Operated Sewing Machines)

Last date of sale of Tender Document 29.07.2013 at 9.00 A.M to 19.08.2013 at 17.00  
Last date of Closing 19.08.2013 at 17.01  
Last date of Bid Preparation and submission ..... 29.07.2013 at 09.01 to 21.08.2013 at 13.00  
Opening of Technical Bid from 21.08.2013 at 13.01 A.M to 17.00  
Opening of Financial Bid from 22.08.2013 at 9.00 A.M to 17.00

Item rate open tenders are invited through manual sale and submission alongwith technical bid /financial bid from the reliable suppliers/ reputed companies having supplied these items to other Govt. Agencies. Same will be received as per above time table and will be opened as per time table in the office of Director, Community Services Department, 11<sup>th</sup> Floor Dr. S. P. M Civic Centre. The contractor, Supplier, companies are eligible for bidding subject to the condition that they are neither black listed nor debarred by any govt. agencies at the time of opening of tenders.

Sl. No	Name of Work	Tender Amount in Rs.	Estimated Cost in Rs.	E. M. in Rs.	Time of completion	Validity of Rates	Tender Cost in Rs.	Head of Account
1	Supply of 1500 Nos. of hand operated sewing machines with wooden/plastic base and wooden/plastic cover having lever type stitch regulator for forward and reverses stitch control, thick steel slide plate for better durability and easy operation to fit bobbin case. The machine should be smoothly operated and conforming to IS1610-2000.			1,98,800/-	30 days	120 days	1000	12-1233
	Item Rates		39,75,000/-					

The contractors will have to submit a list of work/supplies made to other govt. agencies or Municipal Corporation. Bidding Document can be downloaded from the website [www.mcdonline.gov.in](http://www.mcdonline.gov.in).

The desirous contractor/companies shall have to pay the Tender Cost and earnest money mentioned against the work in form of bank draft of Scheduled bank in favour of Commissioner North Delhi Municipal Corporation. Demand Draft has to be deposited by the contractor in the office before opening of technical bid.

  
Asstt. Engineer (CSD)  
CSD/North DMC

1. Addl. Com. ( CSD) for kind information
2. CVO
3. DCA(HQ)
4. Manager, Kendriya Bhandar, West Block-8, Wing III R. K Furam, New Delhi
5. Manager,
6. A.A.O (CSD)
7. Store Keeper
8. Notice Board



## AGREEMENT

This agreement is made on \_\_\_\_\_ day of \_\_\_\_\_ between North Delhi Municipal Corporation through Director (CSD) hereafter called the Corporation as first party and M/s \_\_\_\_\_ here after called and contractor as second party.

Contractor here by agrees to the following terms and conditions

1. After the acceptance of rate and agency by Director (CSD) will place the orders and contractor will supply them at any place mentioned in the supply order with in municipal limits of Delhi.
2. Security deposit- In the event of tender being accepted, tenderer will have to furnish Security deposit @5% of the estimated value of supply orders in the form of Bank Draft/ DD in favour of Commissioner, North Delhi Municipal Corporation. This should be pledged in the name of Commissioner, North Delhi Municipal Corporation.
3. When the contract ceases the pledge will be cancelled and security will be returned to the contractor. The security shall stand forfeited in the event of breach of any of the terms of contract by the contractor.
4. No guarantee can be given regarding the minimum quantity, which will be drawn against this contract but the contractor will supply quantity as may be ordered by the Deptt.
5. The supply is subject to the approval by board as authorized by the Competent Authority, who will have right to reject if it is not in accordance with the sample and other specifications.
6. Delivery Period-The order has to be executed with in 6 week of dispatch of supply order dispatched by registered post. In case contractor fails to execute it with in stipulated time penalty @ of 1% per week will be imposed up to a maximum of 2%. Delivery period may be extended with prior approval of Director (CSD) up to a maximum period of 2 weeks, which will be permissible for extension. Penalty shall be imposed during this period.
7. Non supply-If the articles are not supplied by the scheduled date, as above, full or in part, the order in respect of the quantity not supplied in liable to be cancelled at the contractor's risk and expense. The extra expenditure thus incurred in procuring the supplies from elsewhere will be recoverable from contractor at the discretion of Deptt. The recovery will be made from any of his bell pending in North Delhi Municipal Corporation or earnest money and security deposits.
  - I. After 45 days the supply order shall automatically cancelled and penalty of 2% on whole amount shall be deducted from unpaid dues.
  - II. Two or more instance of non-supply for a particular item by a firm will render the firm liable to be debarred to supply the item.
8. Arbitration-All disputes relating to rate contract shall be subject to the territorial jurisdiction of Delhi Courts.
9. Furnishing of wrong information and false documents will make contractor liable to be debarred / blacklisted from participation in Municipal rate contract, even detected at a later date.
10. Fall Clause-The rate quoted by the Tenderer should not be higher than the rate quoted by him to other Govt. Institutions/agencies within Govt of NCT of Delhi during this contract period.



11. If any time during the contract period, the contractor reduces the sale price, sells or offers to sell such store as are covered under the contract to any person/organization, including any Department of Central Govt./GNCT at a price lower than the price chargeable under the contract, he shall forthwith notify such reduction or sale of offer to sale, to Municipal Corporation of Delhi and the price payable under the contract for the supplies after this period will be reduced correspondingly.
12. If the contractor commits, default of any of the terms and conditions of the agreement the corporation may in spite of previous waiver and in spite of any penalty imposed on the contractor, forfeit the whole or a part of security, deposited by the contractor for the unsatisfactory performance of the terms and conditions of the agreement. The decision of the Director (CSD) shall be final and binding with the contractor.

**Contractor**

**Director (CSD)**



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TECHNICAL BID (PART-A)

TENDER COST Rs. 1000/- non refundable Demand Draft in favour of Commissioner  
North Delhi Municipal Corporation.

Name of Work : Procurement of hand operated sewing machines.

S. No.	Description of Work
I.	Supply of hand operated sewing machines with wooden/plastic base and wooden/plastic cover having lever type stitch regulator for forward and reverses stitch control, thick steel slide plate for better durability and easy operation to fit bobbin case. The machine should be smoothly operated and confirming to IS1610-2000.

- I. The tenderer has to submit the offer as per two bid system i.e. techno commercial bid "Part-A" and price bid "Part-B". Both Part-A and Part-B duly superscribed clearly on the cover.

**TECHNICAL BID the following document should be submitted in the technical bid**

- i) Name of manufacturer /Agency and Registration certificate of the firm issues from the competent authority (ii) Demand Draft of Rs. 1,98,800/- in favour of Commissioner, North Delhi Municipal Corporation ( Or as decided by finance) iii) Certificate of IS 1610-2000 along with the authorization certificate, if any iv) List of documents accompany the tender, authorization of the representative offering bid in case of partnership, authorized dealership, (v) Drawing of the equipment/material proposal with dimension etc. complete in all respect. vi) Programme of execution of work with capacity to supply the machines per month vii) Technical capability of the contractor in respect of the equipments/ machines viii) Financial capability ix) Turn over for the last three years duly verified by the Chartered Accountant x) Similar nature of work done during the last three years if any (xi) Certificate of satisfactory supply of sewing machines from the agency to whom supply made (xii)Affidavit of the contractor duly attested stating that VAT/service tax and income tax or other applicable Govt. levies have been deposited regularly and in time with the concerned Govt. agencies. (xiii)Small Scale Industry registration certificate. (xiv) Certificate that the agency has not been blacklisted by any Govt. Deptt. and also not have been debarred from tendering in Govt./Semi Govt. Deptt.
- ii) The manufacturer/contractor/agency are to submit one sample of machines quoted in the office of the Director (CSD) two days before the opening of the technical bid confirming to the requirement specification, size quality, brand and specification. The sample should be submitted duly signed and stamped by the contractor in sealed enclosure, failing which the offer of the manufacture/contractor shall not be accepted.
- iii) The price bids of only those firms, who will be declared technically qualified by the Technical Evaluation Committee shall be opened.

The firm has to submit the bank name and account number as under :-

- a. Bank's Name
- b. Account Number
- c. PAN No. / PIN No. / TIN No.

Signature of the Authorized signatory  
with stamp of the company/firm



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PRICE BID (PART-B)

Name of Work : Procurement of 1500 hand operated sewing machines.

S. No.	Description of work	Rate per sewing machines (Rs)
1.	Supply of hand operated sewing machines with wooden/plastic base and wooden/plastic cover having lever type stitch regulator for forward and reverses stitch control, thick steel slide plate for better durability and easy operation to fit bobbin case. The machine should be smoothly operated and confirming to IS1610-2000	

Amount in Words (.....)

1. The contractor shall affix a transparent tape on the rates quoted in the tender documents
2. The Contractor should specifically mention all the taxes Vat/ Sales tax etc. while quoting the rate. No post modification on tax / Govt. levy will be allowed / accepted

Signature of the Contractor  
with stamp of the company/firm

