

**SOUTH DELHI MUNICIPAL CORPORATION**

**ISSUE OF TENDER**

NIT No:- D/EE(Pr-III)/CNZ/2013-14/01

Dated 06/08/2013

Tender no. 201386

**Name of Work:** Consultancy Services for Comprehensive S.W. Drainage Scheme in Nizamuddin (East & West), Jangpura-B, Siddharth Basti and Siddharth Extension in Ward no. 154 in Central Zone.

1. To be submitted up to 3:00 PM on 02/09/2013 in the office of

The Executive Engineer-(Pr.-III) Central Zone,  
Car Parking, Asaf Ali Road, New Delhi-110002  
Phone :- 011-23252787  
Mobile:- 8826993810.

2. To be opened in presence of tenderers who may be present at 3:10PM on 02/09/2013 in the office of Executive Engineer (Pr-III)/Central Zone at above stated address.

Issued to:

M/s \_\_\_\_\_

(Name of Consultant/Tenderer)

Date of Issue: \_\_\_\_\_

Ex. Engineer (Pr.-III)  
Central Zone,SDMC



## SOUTH DELHI MUNICIPAL CORPORATION

No.-D/EE(Pr.-III)/Central Zone/2013-14/01

Dated:- 06-08-2013

### NOTICE INVITING TENDER

South Delhi Municipal Corporation (SDMC) invites **Open Tenders** from the Eligible Contractors/ Agencies for the work as per detail given below:-

**Name of Work:-** Consultancy Services for Comprehensive S.W. Drainage Scheme in Nizamuddin (East & West), Jangpura-B, Siddharth Basti and Siddharth Extension in Ward no. 154 in Central Zone.

<b>Estimated Cost</b>	<b>Rs 6,95,000/-</b>
<b>Earnest Money</b>	<b>Rs 13,900/-</b>
<b>Head of Account</b>	<b>XL-III-D-IV</b>
<b>Time of Completion</b>	<b>05 Months</b>
<b>Period of Sale/ downloading of tender documents</b>	<b>06-08-2013 to 23-08-2013 (09:30Hrs to 17:00 Hrs) on working days</b>
<b>Date, Time &amp; Place of Manual Submission of Tender</b>	<b>02-09-2013 upto 15:00hrs</b> in the office of Executive Engineer (Project-III), Central Zone, South Delhi Municipal Corporation of Delhi, Car Parking, Asaf Ali Road, New Delhi -110002, Mob. No. 8826993810 <b>Email- eeproject3cnz@gmail.com</b>
<b>Date, Time &amp; Place of Manual Opening of Tender</b>	<b>02-09-2013 at 15:10hrs</b> in the office of Ex. Engineer (Project-III), Central Zone
<b>Tender Cost</b>	<b>Rs-500/-</b> (Rs Five Hundred only) non-refundable, in the form of Demand Draft/Pay order in favour of "Commissioner, South Delhi Municipal Corporation"
Tender Document may be purchased from the office of Executive Engineer(Project-III) at address as stated above Detailed NIT/Eligibility Conditions/Tender Document may also be downloaded from the website of MCD (i.e. <a href="http://www.mcdonline.gov.in">www.mcdonline.gov.in</a> and <a href="http://www.mcdetenders.com">www.mcdetenders.com</a> )	
<b>Ex. Engineer(Project)-III, Central Zone</b>	



### NOTICE INVITING TENDER

1. The Executive Engineer (Pr.-III)/CNZ, on behalf of Commissioner, SDMC invites open tender from registered contractors of SDMC as well as eligible & competent consultants/firms non registered with SDMC for the following work:

Name of Work:- Consultancy Services for Comprehensive S.W. Drainage Scheme in Nizamuddin (East & West), Jangpura-B, Siddharth Basti and Siddharth Extension in Ward no. 154 in Central Zone.

#### 1.1 Key Details:

Tender Security Amount / Earnest Money	Rs.13,900/- in the form of DD/Pay Order in favour of Commissioner, SDMC
Cost of Tender Document	Rs. 500/- in the form of DD/Pay Order in favour of Commissioner, SDMC
Completion period of the work	05 Months
Validity of Rates	05(five) Months from the date of opening of tenders and in case of negotiation from the date of negotiation.
Date and Time of Manual Submission of Tender	02/09/2013 Upto 3:00PM in the office of The Executive Engineer-(Pr.-III) Central Zone, South Delhi Municipal Corporation Car Parking, Asaf Ali Road, New Delhi-110002
Date and Time of Manual Opening of Tender	02/09/2013 at 3:10PM in the office of The Executive Engineer-(Pr.-III) Central Zone, South Delhi Municipal Corporation Car Parking, Asaf Ali Road, New Delhi-110002

2. Desirous Consultants/Firms may purchase Tender Document on request in writing alongwith the payment of Rs.500.00(Rupees Five Hundred only) in the form of DD/Pay Order (Non refundable) in favour of Commissioner, SDMC on or before 23/08/2013 upto 17:00 Hrs from the office of EE(Pr.-III)/CNZ at following address:-

**The Executive Engineer-(Pr.-III) Central Zone,  
South Delhi Municipal Corporation  
Car Parking, Asaf Ali Road, New Delhi-110002  
Phone: - 011-23252787  
Mobile: - 8826993810.**

3. The applicant shall submit the tender with duly supported necessary documents as stated at **Para no. 25 below** in the prescribed Annexure & Forms along with the Tender Document (in original) duly signed and stamped by the authorized signatory of the Firm/Tenderer in sealed envelope on 20/08/2013 Upto 3:00PM in the office of Ex. Engineer (Pr.-III)/CNZ. The tenders will be opened at 3:10PM on the same day in office of EE (Pr.-III)/CNZ.



4. The applicant/firm shall have office in NCR of Delhi.
5. If any information furnished by the applicant is found incorrect at a later stage, he shall be liable to be debarred from tendering/taking up of work in SDMC in future. The department reserves the right to verify the particulars furnished by the applicant independently.
6. Each Tenderer will be required to confirm and declare in the tender submittal (on their firm's letterhead) that they have not been black listed or deregistered by any central/state govt. department or public sector undertaking and also that none of their works was rescinded by the client after award of contract during last five years.
7. The department reserves the right to reject any prospective tender/application without assigning any reason.
8. If the above days happen to be holiday, then the tenders will be sold /received and opened on the next working day at the same time.
9. If the agency gives any wrong information or suppresses any material facts, the Employer/SDMC shall be free to reject such a tender at any stage and even cancel the contract (after the acceptance of the tender) at the risk and cost of the agency.
10. **The tender & quoted rates for the works shall remain valid for acceptance for a period of 05 Months from the date of opening of tender and in case of negotiation from the date of negotiation.** If any Tenderer withdraws his tender before the said period or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, then SDMC shall, without prejudice to any other right or remedy, be at liberty to forfeit the whole of the Earnest Money/Tender Security as aforesaid.
11. Notice Inviting Tender shall form a part of the Contract Document. The successful Tenderer/Consultant, on acceptance of his tender by the Accepting Authority, shall within 15 days from the date of award of work sign the contract agreement consisting of:
  - a) Notice Inviting Tender, all the documents including additional conditions, specifications and general arrangement drawings etc; if any, forming part of the tender as issued at the time of invitation of Tender and Acceptance thereof together with any correspondences leading thereto.
  - b) Tenderer/Consultant's Price bid/offer and its correspondences etc, if any
  - c) Any other document deemed fit with approval of Engineer-in-charge.
12. All the documents of the tender submission (including tender document in original) shall have seal & signature of the authorized signatory of the Tenderer.
13. Time is Essence of Work.



14. Tenderer are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tender(s). It shall be deemed that the tenderer has undertaken a visit to the site of works and is fully aware of the site conditions prior to the submission of his tender documents.
15. The tenderer shall quote lumpsum price in the Price Bid document in Indian Rupees only. The Lumpsum quoted price of tenderer will include all taxes including Service Tax, Royalties, duties, fees, cess, other levies etc and any tax to be deducted at source including service tax.
16. All payments shall be subject to tax deductions at source (TDS) in accordance with the provisions of the Indian Income tax Act and other applicable law.
17. The Tenderer must ensure that the Price Bid shall appear only at Financial Bid/BOQ and nowhere else.
18. Conditional Tenders are not acceptable & will be summarily rejected.
19. Late or Delayed Tenders will not be accepted under any circumstances.
20. SDMC reserves the right to accept or Reject any or all proposals without assigning any reasons. No tenderer/applicant shall have any cause of action or claim against the SDMC for rejection of his proposal.
21. The Tenderer is expected to examine carefully the contents of all the above documents. Failure to comply with the requirements of the Tender documents will be at the Tenderer's own risk. **Tenders that are not substantially responsive to the requirements of the Tender documents will be rejected.**
22. Tenderers, which propose any alteration in the work specified in the said form of invitation to tender, or in the time allowed for carrying out the work, or which contain any other condition of any sort including any condition or a conditional rebate, **will be summarily rejected.**
23. Rates must be filled/quoted both in words and figures. In case of ambiguity between the two rates, those filled up in words shall be accepted. In case of any ambiguity between quoted item rates and quoted amount, the quoted item rate shall be final and will be considered & accepted.
24. The contractor shall quote his rates keeping in mind the specifications, instructions to bidders, terms and conditions, additional and special conditions, site conditions etc. and nothing shall be payable extra, whatsoever, unless otherwise specified in the tender document.

**25. LIST OF DOCUMENTS TO BE SUBMITTED ALONGWITH THE TENDER DOCUMENT**

- | <b>S. No.</b> | <b>Documents</b>  |
|---------------|---|
| 1.            | Duly attested Power of Attorney in favour of a person/Authorized signatory signing& submitting the Tender on behalf of Company/Firm.  |
| 2.            | Earnest Money/Tender security in the form of DD in favour of Commissioner SDMC.   |
| 3.            | Undertaking on the letter head of the company duly signed by the authorized signatory of the tenderer, for not blacklisted or deregistered/debarred by any central/state govt. department or public sector undertaking and also that none of their work was rescinded by the client after award of contract during last five years ending 31/07/2013.   |
| 4.            | Undertaking on the letter head of the company duly signed by the authorized signatory of the tenderer that we, or any of our associate, have not been engaged in any fraudulent and corrupt practice as defined in the Conditions of Contract and that no agent, middleman or any intermediary has been, or will be, engaged to provide any services, or any other items of work related to the award and performance of this contract. |
| 5.            | The Tenderer shall submit the Proof of Delhi VAT registration or shall submit an undertaking on the letter head of the company duly signed by the authorized signatory of the tenderer that he will get registered with Delhi VAT in case of award of Work.   |

**Ex. Engineer (Pr.-III)/Central Zone  
SDMC**



## SCOPE OF WORK

The detailed scope of work not limiting to the following is as under:-

1. **Complete Study of the Existing S.W. Drainage System :-**  
**Topographic Detail Survey & Preparation of Alignment Plans** by Total Station with Chainages, Longitudinal Section, Cross Sections of existing drains with Bed/Invert levels and Flood levels etc. at regular interval (as per Engineer-in-charge) and level of adjoining Road/Street/Lane of the drain of the entire stretch. Providing the complete details and any other information as required by Engineer-in-charge or as per site requirement. The Consultant will provide Six sets of Reports & Drawings along with one soft copy.
2. **Provide Comprehensive S.W. Drainage Proposals :-**
  - (a) Providing **Detailed Structural Design & Drawings** of Storm Water Drains (including all the Culverts etc.) as proposed by the Consultant falling in the Ward no 154 as per site requirements with the satisfaction of Engineer-in-charge.
  - (b) Complete **Hydraulic Design & Drawings** (alongwith Design Notes & Reports) of the Drains by calculating the Discharge, Run off etc. of entire Catchment Area of Ward no 154. Provide the details of cross-sections, longitudinal sections, invert levels etc. of the proposed Storm Water Drains of Ward no. 154. The design shall fulfill future requirements of the area also.

Submission of Notes & Reports:--

- (i) Design Notes & Reports - 4 Sets alongwith one Soft copy
- (ii) Drawings of L-sections, Cross-Sections, Invert Levels etc.:- 6 Sets alongwith one Soft copy

**NOTE:-** The consultant will collect all the relevant data from the statutory/concerned authorities. The Consultant shall take all the necessary approvals of his Drainage Scheme from the concerned statutory/local authorities. In case any presentation of his scheme is required the same will be done at his own cost. The quoted rates are inclusive of the above. Nothing extra shall be paid to him in this regard at any stage.

**General Conditions of Contract of MCD/SDMC shall be followed for this work and attached with the NIT.**

Executive Engineer (Pr-III)/Central Zone  
SDMC



## TENDER

I/we have read, examined and understood the Notice Inviting Tender, General Rules and Directions, Conditions of Contract, Clauses of Contract, Special Conditions and other documents and Rules referred to in the Conditions of Contract and all other contents in the tender document for the referred work.

I/We hereby tender to the Commissioner, SDMC for the execution of the consultancy work in the underwritten memorandum. **We undertake to execute the work within the specified time for the total sum as mentioned in Financial Bid/BOQ** and we further undertake that the work shall be executed entirely and in all respects in accordance with the specifications, drawings and instructions in writing, which may be issued by the Engineer-in-Charge from time to time for the proper and timely execution/completion of the work.

We further undertake to adhere to all the conditions of the tender as well as of the Agreement and we shall be responsible for violation thereof for which we shall be liable to pay necessary compensation and /or damages, as may be determined by the Municipal Corporation of Delhi in his sole discretion.

I/We agree to keep the tender open for **05(five) months** from the date of opening of tender/price bid and in case of negotiation from the date of negotiation and not to make any modifications in its terms and conditions. I fully understood that conditional tenders are not acceptable & liable to be rejected.

A sum of **Rs.13900/- (Rupees Thirty One Thousand only)** is hereby forwarded in Treasury Challan /Demand Draft of Scheduled /Nationalized Bank as Earnest Money payable at Delhi. If I/we, fail to commence the work specified, I/we agree that the said South Delhi Municipal Corporation or his successors in office shall, without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely, otherwise the said earnest money shall be retained by him towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein

I/We hereby declare that I /we shall treat the tender documents, conceptual drawings and other records connected with the work as secret / confidential documents and shall not communicate information / derived there from to any person other than a person to whom I /we am/ are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

I/We agree that should I/We fail to commence the work specified in the above memorandum, an amount equal to the amount of the earnest money mentioned in the form of Notice Inviting Tender shall be absolutely forfeited by the South Delhi Municipal Corporation and the same may at the option of the competent authority on behalf of the South Delhi Municipal Corporation be recovered without prejudice to any other right or remedy available in law out of deposit in so far as the same may extend in terms of the said bond and in the event of deficiency out of any other money due to me/us under this contract.

Dated: \_\_\_\_\_

**Name & Signature of the Authorised Signatory  
on the behalf of the Tenderer (With Company Seal)**



Financial BID  
BOQ

The tender shall quote Item Rate (both in words & figure) for Item 1 and Item 2 as shown in the BOQ below

S.No	Item	Qty	Rate (To be quoted by tenderer)	Unit	Amount (Rs) (To be quoted by tenderer)
1.	Complete Study of the Existing S.W. Drainage System :- Topographic Detail Survey & Preparation of Alignment Plans by Total Station with Chainages, Longitudinal Section, Cross Sections of existing drains with Bed/Invert levels and Flood levels etc. at regular interval (as per Engineer-in-charge) and level of adjoining Road/Street/Lane of the drain of the entire stretch. Providing the complete details and any other information as required by Engineer-in-charge or as per site requirement. The Consultant will provide Six sets of Reports & Drawings along with one soft copy.	94.40	(in Figures)	Acre	(in Figures)
			(in Words)		(in Words)
2.	Provide Comprehensive S.W. Drainage Proposals :- (a) Providing Detailed Structural Design & Drawings of Storm Water Drains (including all the Culverts etc.) as proposed by the Consultant falling in the Ward no 154 as per site requirements with the satisfaction of Engineer-in-charge. Complete Hydraulic Design & Drawings (alongwith Design Notes & Reports) of the Drains by calculating the Discharge, Run off etc. of entire Catchment Area of Ward no 154. Provide the details of cross-sections, longitudinal sections, invert levels etc. of the proposed Storm Water Drains of Ward no. 154. The design shall fulfill future requirements of the area also.  Submission of Notes & Reports:--	1	(in Figures)	Job	(in Figures)
			(in Words)		(in Words)

<p>(i) Design Notes &amp; Reports - 4 Sets alongwith one Soft copy</p> <p>(ii) Drawings of L-sections, Cross-Sections, Invert Levels etc.- 6 Sets alongwith one Soft copy</p> <p><b>NOTE:- The consultant will collect all the relevant data from the statutory/concerned authorities. The Consultant shall take all the necessary approvals of his Drainage Scheme from the concerned statutory/local authorities. In case any presentation of his scheme is required the same will be done at his own cost. The quoted rates are inclusive of the above. Nothing extra shall be paid to him in this regard at any stage.</b></p>			
<p><b>Total (In Figures)</b></p>			
<p><b>Total (In Words)</b></p>			

**NOTE:-**

- (a) The tenderer shall paste a transparent cello tape on their quoted rates & amount
- (b) The tenderer shall quote lumpsum price in the Price Bid document in Indian Rupees only. The Lumpsum quoted price of tenderer will include all taxes, royalties, duties, fees, cess, other levies etc and any tax to be deducted at source including service tax.
- (c) All payments shall be subject to tax deductions at source (TDS) in accordance with the provisions of the Indian Income tax Act and other applicable law.

Seal & Signature of Authorized Signatory  
on behalf of the Tenderer