

**EAST DELHI MUNICIPAL CORPORATION**  
**Office of the Executive Engineer (Auto)-I**  
**Auto Workshop, Jhilmil Colony Shahdara,**  
**Delhi-110095.**

**NOTICE INVITING TENDER**

No.: EE(Auto)-I/Shd./EDMC/2015-16/05

Date: 25.01.2016

The Executive Engineer (Auto)-I on behalf of Commissioner, EDMC invites tenders in e-tendering in two stage system i.e. Stage- 1:- documents related to eligibility criteria and Stage - 2:- Financial bid for Engaging of Private Backhoe Loaders for refuse removal work in Shahdara (South) Zone & Shahdara (North) Zone for a period of Six Months uploaded online as per schedule given below:-

LAST DATE TO DOWNLOAD TENDER DOCUMENTS : 08.02.16 upto 2.00 PM

LAST DATE OF BID PREPARATION & HASH SUBMISSION : 12.02.16 upto 2.00 PM

ELIGIBILITY CRITERIA & FINANCIAL LOCK OF BIDS

: 12.02.16 at 2.01PM upto 12.02.16 at 6.00PM

DATE OF RE-ENCRYPTION OF ONLINE BID

: 12.02.16 at 6.01PM upto 15.02.16 at 2.00 PM

OPENING OF ELIGIBILITY CRITERIA BIDS

: 15.02.16 at 3.00 PM

OPENING OF FINANCIAL BID TENTATIVE

: 19.02.16 at 3.00 PM

S. No	Name of Item	Earnest Money (Rs.)	Tender Cost (Rs.)	Head of A/C	Time of Completion	Rate hold good for	Online Tender No.
1	Engaging of Private Backhoe Loaders for Refuse removal work in Shahdara (South) Zone & Shahdara (North) Zone for a period of Six Months.	5.50 lac	1,000.00	XL-III-D-IV	6 Months	150 Days	254740

**BIDDER'S ELIGIBILITY CRITERIA (BEC)**

1. The firm should have been in existence for a period of at least 3 years as on 31.03.2015, any joint ventures/consortium is not eligible to bid.
2. The firm should have valid Services Tax, EPF & ESI Registration. (Scanned Copy of original Service Tax Certificate to be uploaded at the time of submission of bid). The bidder must submit Service Tax Certificate with Service Tax Registration details.
3. The firm should have the bank solvency certificate of Rs. 114.00 lacs. (Scanned Copy of original solvency to be uploaded at the time of submission of bid).
4. The bidder should give an indemnity on Rs. 50.00 stamp paper that loaders deployed will not be

more than six years old at any point of time during the currency of contract and will be registered in Delhi RTO.

5. Bidder must have the experience of his firm for deployment of any Backhoe Loader (equivalent or higher specification) for the minimum last one year on the last date of submission of the bid, to carry out the loading in any Govt. Agency. The certificate regarding successful completion of the works issued by the Ex. Engineer or equivalent will be submitted. In-house work experience/private experience shall not be considered for qualification.

Or

The Bidder must own at least 05 nos. of equivalent or higher specification type of Backhoe Loaders registered in Delhi RTO in his own/ firm name. The bidder shall submit a proof of ownership along with RC to this effect.

#### Financial Criteria

**Turnover:** The bidder should have average financial turnover of Rs. 283.31 Lacs during three consecutive years (financial year 2012-13, 2013-14, 2014-15) [turn over: Annual Gross Revenue earned by the bidder taking average of three financial years as mentioned.] The work should be executed in any Govt. Firm/Semi Government only.

Entire bid documents related to Eligibility Criteria and Financial bid are to be uploaded.

The bid documents consisting of the scope of work, schedule of quantities, set of General Instructions / Conditions of Contract to be compiled with, Eligibility Criteria and other necessary documents can be down loaded from [www.mcdonline.gov.in](http://www.mcdonline.gov.in) or <http://mcdtender.com>.

#### Copy to:-

1. Engineer-in-Chief (EDMC) 2. C.V.O. 3. C.E. (Auto)
4. S.E. (Auto) 5. A.C.A./ENGG. 6. A.C.A. Shah. (South)Zone
7. Notice Board, Auto Workshop Jhilmil Colony Shahdara.

Executive Engineer (Auto)-I

NARESH MEHTA

Executive Engineer (Auto)

Sub. (South) Zone, Snd (North) Zone

Executive Engineer (Auto)-I

NARESH MEHTA

Executive Engineer (Auto)

Sub. (South) Zone, Snd (North) Zone

**NAME OF WORK:- Engaging of Private Backhoe Loaders for Refuse removal work in Shahdara (South) Zone & Shahdara (North) Zone for a period of Six Months.**

**(A) General Instructions / Conditions of Contract :**

1. The intending bidder must read the terms & conditions of the tender document carefully. He should only submit his bid, if he considers himself eligible and he is in possession of all the required documents.
2. Bidding Document can be downloaded from the website <http://mcdetenders.com> or <http://www.mcdonline.gov.in> on payment of tender cost in form of DD/Pay order of any scheduled bank in favour of Commissioner, East Delhi Municipal Corporation and can be submitted online as per time schedule mentioned above.
3. Those bidders not registered on the EDMC e - tendering system are required to get registered by applying in accordance with the instructions given in this regard at <http://www.mcdonline.gov.in>
4. Entire bid documents related to Eligibility Criteria, Technical and Financial bid are to be uploaded.
5. Stage-1, documents related to Eligibility Criteria shall be opened first. Eligibility related documents shall be evaluated and parties qualified/disqualified by the competent authority. Stage-2, Financial bid of qualified tenderers shall then be opened at notified time, date and place in presence of tenderers or their representatives.
6. The firms / agencies blacklisted / debarred from any Govt. / Semi Govt. Organization shall not be eligible for submission of bids.
7. All statutory provision under the circular no. CA/F&G/2015/D-145 dated 05-11-2015 will be complied with.
8. The department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified bidders to any number as deemed suitable by it, in case too many bids satisfying the laid down criteria are received.
9. The department (EDMC) reserves the right to reject or cancel any of or all the tenders without assigning any reason at any stage.
10. No preconditioned tender will be accepted in any way.
11. All the related documents are to be produced IN ORIGINAL to this office as and when asked for.
12. Rate quoted should hold good for minimum 150 days from the date of closing of tender.
13. A maximum of 12 Nos. & minimum of 6 Nos. Loader shifts per day would be engaged from a single agency. For remaining requirement L2 bidder will be given opportunity to deploy Loader shifts.
14. The tendering authority / EDMC does not take any responsibility for the delay caused due to non-availability of Internet connection, Internet traffic jam etc. for the online bids.
15. All participating bidders are requested to remain present at the time of opening of Technical & Financial Bid. Objections in this regard will not be entertained by any participant who will not be present during opening of tenders.
16. In case of any day meant for this tender (only Bid Opening) appears to be an unscheduled holiday, the next working day will be treated as Scheduled / prescribed day for the same purpose.
17. Any accident / loss due to accident during or upto the completion of work will be on contractor's / firm's part and department will not compensate any way for anything.
18. The successful Bidder (L1), will have to execute an agreement on a Non-Judicial Stamp paper as per rules duly signed and submit to this office. The contract agreement is to be executed with

department and necessary terms & conditions of the department are also to be signed by the successful Bidder (L<sub>1</sub>) within three days on a non-judicial stamp paper of Rs.50/-.

19. The separate demand drafts for tender cost and earnest money payable to Commissioner, EDMC shall be submitted by the bidder in the office of the undersigned up to last date and time of re-encryption of online bid.
20. To ensure due performance of the contract, Performance Security for an amount to 5% to the value of the contract is to be obtained valid for a period of sixty days beyond date of completion of work. Bid security should be refunded to the bidder on receipt of Performance Security.
21. The EMD of successful bidders, except L<sub>1</sub> will be released after opening of price bid.
22. The rates are to be quoted inclusive of all taxes. No post modifications on tax /government levy will be allowed / accepted.
23. The pre-bid conference will be held with the intending tenderers on 10.02.2016 at 03:00 PM for clarification of any doubts of the intending tenderers or for modification of the contract, specification etc.
24. General Contract Conditions of MCD will be applicable
25. In case of any breakdown, serviceable loader will be provided at a short notice. Action will be taken against the firm if the work is not completed within the stipulated period. All deposits of the firm with the department will be forfeited pertaining to work /supply.
26. Working hours per shift are eight hours. The same loader may be allowed to run in two shifts. The operator will be provided separately in each shift & labour laws will be followed. The machine will be hired on day to day basis or as required by the department upto a period of six months from the date of issue of letter of commencement (Work Order) as per the terms and conditions of the agreement.
27. The contract/ services machine, in part or full can be terminated/ discontinued at any time during the contract period without assigning any reason by the department by giving three month notice without any liability what so ever on EDMC.
28. The GPS system and Logbooks shall be provided by the EDMC. The cost of GPS machine & its installation shall be recovered from the contractor bills
29. Self reporting of the work done will be made available by the firm.
30. Pollution will be maintained under the relevant act of Delhi Pollution Control Committee Delhi, Transport department, GNCT of Delhi.

#### **(B) SCOPE OF WORK**

The East Delhi Municipal Corporation (EDMC) intends to lift the garbage from Dalaos/dustbin/open site/open sites on day to day basis in the area of various zones of EDMC to ensure proper upkeep and sanitation. To maintain the better sanitation, the department desires to deployment of Private Backhoe Loaders in Shahdara (South) Zone and Shahdara (North) Zone for a period of Six Months of capacity of 1 CuM Front Bucket & Rear Bucket with Operator, Helper, T&P, Fuel, Lubricants etc. for 8 Hours working per shift from the interested parties. The services of the machines can be discontinued at any point of contract period as per terms and conditions of the agreement.

The work shall consist of hiring of Backhoe Loaders to lift garbage from Dalaos/dustbin/open site/open sites on day to day basis located at different locations in the zone for minimum 8 Hours working by each Backhoe Loader. However, the route plan shall be intimated on day to day basis or as and when required by the concerned (assigned) S.I./A.S.I. for 8 Hours of working.

