

**EAST DELHI MUNICIPAL CORPORATION
COMMUNITY SERVICES DEPARTMENT
419, Udyog Sadan, Patparganj Industrial Area, Delhi - 110092**

No. 321 - CSD(HQ)/EDMC/2017

Dated : 18/7/17

To,

The Director/IT
Department of Information Technology
Civic Centre, Delhi-110092

Subject : Request for uploading of NIT for procurement of Infrastructural furniture articles for newly built up 15 Community Halls

Please find enclosed herewith the copy of NIT for procurement of infrastructural furniture articles for newly built up 15 Community Halls. It is therefore requested to upload the same on official website of EDMC/MCD as annexed.



Enclosures : As above.

**Dy. Director
CSD/EDMC**

DIRECTOR
Community Services Dept.
East Delhi Municipal Corporation

एवम् नितरी एवम् नितरी 2017

EAST DELHI MUNICIPAL CORPORATION
(Community Services Department)
Udyog Sadan, 419, First Floor,
Patparganj Industrial Area, Delhi-110092.

TENDER FOR INFRASTRUCTURAL FURNITURE ARTICLES

Tender No. 321 CSD(HQ)/EDMC/2017

Date: 18/7/17

EDMC invites sealed bids in two parts (technical and financial separately) from reputed Companies/Firms/Registered Societies/Registered Agencies for award of contract for providing Infrastructural Furniture Articles. Articles for newly built up *Community Halls* of EDMC. *Community Hall wise requirement is enclosed herewith (Annexure-A)*. The last date for submission of tender document at the office of undersigned is **11.08.2017 up to 1:00 P.M.**

Details are also available on : [www.mcdonline.gov.in\(tender/e-tendering\)](http://www.mcdonline.gov.in(tender/e-tendering)).

Cost of Tender Document : Rs. 1000/-

Sale of Tender Documents : 18.07.2017

Last date of submission of Bids : 11.08.2017 Up to 1:00 P.M.

Opening of Bids : 11.08.2017 at 2:00 P.M.


Dy. Director 18/7/17
CSD/EDMC

Dy. DIRECTOR
Community Services Deptt.
East Delhi Municipal Corporation

EAST DELHI MUNICIPAL CORPORATION
(Community Services Department)

Tender No. 321 CSD(HQ)/EDMC/2017

Date: 18/7/17

NOTICE INVITING TENDER

Sealed tenders on behalf of Commissioner, EDMC, Delhi are invited in two parts (technical and financial separately) from reputed Companies/Firms/Registered Societies/Registered Agencies for award of contract for providing Infrastructural Furniture Articles. Articles for newly built up Community Halls of EDMC as per Annexure-A. The tender forms (Technical & Financial) can be obtained from Dy. Director CSD(HQ), EDMC on submitting a Demand Draft (Non-refundable) of Rs. 1000/- (Rupees One Thousand Only) in favour of "Commissioner, EDMC, Delhi".

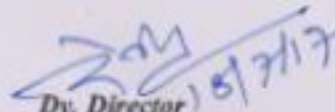
Tender Document can also be downloaded from EDMC website www.mcdonline.gov.in (tender/e-tendering). In case, the bid documents are downloaded from website, the necessary fee of Rs. 1000/- (Rupees One Thousand Only) for purchase of tender document in shape of Bank Draft/Pay Order (Non-refundable) in favour of "Commissioner, EDMC, Delhi", shall be submitted along with the bid at the time of submission of bid.

Bids completed in all respects accompanied by EMD in the form of Bank Draft/Pay order of Rs. 47525/- (Rupees Forty Seven Thousand Five Hundred Twenty Five Only) payable to "Commissioner, EDMC, Delhi" as EMD in sealed envelope of Technical Bid (Annexure-I). The same shall be forfeited in case the successful tenderer does not accept the offer or does not complete the work within the specified period.

All columns of the tender application form must be filled clearly, failing which tender application form (Annexure-I for Technical Bid & Annexure-II for Financial Bid) will be cancelled and tender application form fee will be forfeited.

The tenderers should submit the Technical and Financial Bids in two separate sealed envelope and both these envelopes should be put in one envelope, duly sealed and should bear name & address of the bidder(s). This envelope should be addressed to Dy. Director/CSD(HQ), EDMC, Udyog Sadan, 419, First Floor, Patparganj Industrial Area, Delhi-110092.

Bids completed in all respects accompanied by prescribed documents & tender application form, fee & EMD in the form of Bank Draft/Pay Order (Non-refundable) payable to "Commissioner, EDMC, Delhi" in sealed envelope may be dropped in Tender Box placed in the office of Community Services Department, EDMC (HQ), first floor, 419, Udyog Sadan, Patparganj Indl. Area, Delhi latest by 1:00 P.M. on or before 11.08.2017. The tenders will be opened on 11.08.2017 at 2:00 P.M.


Dy. Director

CSD/EDMC

Dy. DIRECTOR
Community Services Deptt.
East Delhi Municipal Corporation

- Short listing of Technically Qualified Bidders

EDMC shall, subsequent to evaluation of the Technical Proposals, shortlist the Bidders whose Technical Proposals are found to be acceptable ("Technically Qualified Bidders").

1. The bidder should attach the following documents with their Technical Bid:

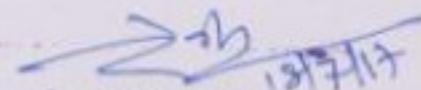
- a) EMD of Rs. 47525 /- (Rupees Forty Seven Thousand Five Hundred Twenty Five Only) through a Demand Draft/Pay Order drawn in favour of "Commissioner, EDMC" payable at Delhi.
- b) Tender application form fee of Rs. 1000/- (Rupees One Thousand Only) through a Demand Draft/Pay Order drawn in favour of "Commissioner, EDMC" payable at Delhi if downloaded from website or G-8 Receipt.
- c) Annexure-"I" for Technical Bid.
- d) Turnover (Minimum average annual financial turnover should be Rs. 25 Lacs during last 3 years. The bidder will have to submit a summarized sheet duly verified by a Registered C.A. in this regards).
- e) **MINIMUM EXPERIENCE FOR ELIGIBILITY**

Experience of having successfully completed similar works during the last 3 years ending last day of month previous to one in which applications are invited.

Three similar completed works costing not less than the amount equal to Rs. 5.00 Lacs.
OR

Two similar completed works costing not less than the amount equal to Rs. 7.50 Lacs.
OR

One similar completed work of aggregate cost not less than the amount equal to Rs. 10.00 Lacs.
- f) Registration certificate of manufacturing unit/plant license with production capacity located in India.
- g) Quality and test certificate required as per criteria to evaluation of Bid.
- h) The Bidder should have adequate post installation services facilities in Delhi. The details of which should be enclosed. (In case new firm written commitment).
- i) Valid CST/VAT Registration certificate (A copy of which should be enclosed).
- j) Drawing and specification alongwith catalogue.
- k) Declaration/undertaking stating that the Company is/has not been banned/ debarred/black listed by any Organization/Ministry/Department of Govt. of India/State Govt./Public Sector Undertakings from participation in tenders/ contract/business.
- l) **SAFETY STANDARDS I.S.O. Certification.**
- m) Signed and rubber stamped copy of tender document.


Dy. DIRECTOR
Community Services Deptt.
East Delhi Municipal Corporation

- n) Address proof in respect of its proprietor/partner(s)/director(s) (*Election ID Card/ Driving License/Electricity Bill etc.*).
- o) In case of failure to supply items/materials in time, the earnest money will be forfeited and the firm will be blacklisted.
- p) Financial Bids of those contractors/bidders will be opened whose Technical Bids qualified.

In absence of any one of the above mentioned document, the technical bid will be rejected.

2. Submission of Bids :

- (a) The tenderer should submit the **Bid** in two **sealed envelopes** (*Annexure-“I” for Technical Bid & Annexure- “II” for Financial Bid*) and should bear name & address of the bidder. These envelopes should be placed in a single envelop. **Financial Bids of Only that firms/companies will be opened/considered, whose technical bids are declared qualified.**
- (b) The envelope should clearly specify that **“Application for Infrastructural Furniture Articles for newly Built up 15 Community Halls, of EDMC.**
- (c) The envelope containing the bid should bear the complete name & address of the bidder.
- (d) The bidder should sign on each page of the tender document in token of acceptance & return the same in full.
- (e) The bid should be given in prescribed tender form only.

Agreement

In the event of acceptance of contract, the agreement must be executed by the authorized signatory of the firm and Director (CSD), within 1 days of award of order. No supply will be received before signing of contract and EDMC in not liable to make payments of such supplies received before signing of the contract. The agreement shall be executed in non judicial stamp paper of Rs. 50/- as per specimen **Annexure ‘B’**.

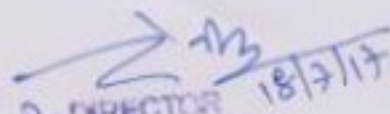
Supply Order

- a. After the rate contract is executed, CSD will place the work orders.
- b. Work orders will be placed during the contract period and will have to be accepted till the expiry of contract period.

Security deposit

In the event of tender being accepted, tenderer will have to furnish Security deposit @ **5% of the actual value of Work orders** in the form of NSC/FDR. This should be pledged in the name of **Commissioner, EDMC.**

When the contract ceases the pledge will be cancelled and security will be returned to the contractor. The security shall stand forfeited in the event of breach of any of the terms of contract by the contractor.


 Dy DIRECTOR 18/7/17
 Community Services Dept.
 East Delhi Municipal Corporation

ANNEXURE - "I"

Tender for providing Infrastructural Furniture Articles for Newly Built up 15 Community Halls of EDMC.

(Technical Bid)

1. Name of Company/Firm : _____
2. Name of Proprietor/all Partner(s) : _____all Director(s)

3. Address (with Contact No. & e-mail) : _____

4. I have carefully read and understand the terms and conditions issued with the tender papers and quote my/own offer with full knowledge thereof. I submit the following documents in a **wax-sealed Envelope/Tape sealed.**
 - a) Draft/Pay order No. _____ dated _____ drawn on _____ for Rs. _____/- in favour of Commissioner, EDMC (for application fee).
 - b) Draft/Pay order No. _____ dated _____ drawn on _____ for Rs. _____/- in favour of Commissioner, EDMC (toward EMD).
4. All relevant documents has been enclosed in the bid as mentioned in **Clause No. 1 (a to p) of terms & conditions of the tender.**
5. I undertake to abide by the Acts, Rules, Regulations of EDMC, Central or State Government, relevant to the operation of this contract, if awarded.
6. I undertake that in case any information or document furnished herewith and found to be incorrect or false the tender offered/submitted and/or contract awarded, may be rejected/cancelled.

Signature

(Tenderer) _____
Name _____
Address _____

Phone No. _____
Mobile No. _____


D, DIRECTOR
Community Services Dept.
East Delhi Municipal Corporation

TENDER FORM

(Financial bid)

Name of Work : Tender for providing Infrastructural Furniture Articles for newly built up 15 Community Halls of EDMC.

S.No.	Name of Items	Specification	Rates	Taxes	Amount	In Words
1	Table without Drawer	5' x 3' without drawers frame in 24 mm Sq. Pipe & Top 17 mm Pre-Laminated Board.				
2	Steel Cane Chair with arms	Supply of Steel Cane Chair with arms of standard size made of 1" 16 g pipe of reputed company.				
3	Almirah Big Size	Metal Shelving Cabinet Door 20/22 Gauge, body and shelves: 22 Gauge, with three way locking device with brass lock 6 lever size: 1980X910X480 mm (78"x 36" x19") with four shelves making five compartment without locker.				
4	Desert Cooler	18" made of 22/24 Gauge, Size : 30"x25"x25", Good quality Jali Pads, pumps and air Fan with ON/OFF Switch				
5	Cooler Stand	Cooler stand made from Iron as per the height of window and good quality painted Size : 20"x20"x24"				
6	Jug Steel 2 Ltrs	Capacity of water 2 Ltr of good quality & material.				
7	Steel Glass	Having glass of 240 ML capacity of water, approx. 70 Gram, made of good quality Stainless Steel, Heavy Quality.				
8	Stool Wooden 18"x18"	18"x18" Stool Wooden of good quality & material.				
9	Ladder Aluminium 12 Feet	Supply of Folding stair made of 26 gauge of aluminium angle with 4 rubber shoes of 12 ft. height of good quality and reputed company as approved by committee.				


D, DIRECTOR 14/7/17
Community Services Dept.
East Delhi Municipal Corporation

10	Theli Rickshaw	Supply of theli rikshaw chasis made of 40x6 angel, 5.5 long, axel 5 mmX44.fram padel gare, handle of Neelam/Hero, remms are of neelam tyre tube 16 ply bilco. Theli size 32x45x18 made of good quality as approved by committee.				
11	Belcha Iron with Wooden Handle	Supply of Square nose shovel (belcha) as per IS-274 part 1-1981, dimension and drawings having nominal mass of blade 1.800 kilogram, including priming and painting as approved by committee				
12	Bucket Iron	Supply of Bucket iron 15 litre capacity having holding capacity of 15 litre of good quality & reputed company.				
13	Bench Wooden	Supply of wooden bench of size 5x1.5x2 with iron angle of good quality wood as approved by committee.				

- Rates should be valid for 6 months from the date of opening of tenders.
- The rates of sales tax/vat if chargeable, should be clearly specified. If it is not mentioned separately it will be presumed as rates are inclusive of taxes.
- Prices shall be inclusive transportation of goods at mentioned site.
- Prices shall remain firm and no increase will be allowed during the entire period of contract.
- Amount in respect of above mentioned items should be mentioned properly and correctly against each item. If any column left blank intentionally, the bid will not be considered by competent authority.

Date:

Place:

Signature of Tenderer

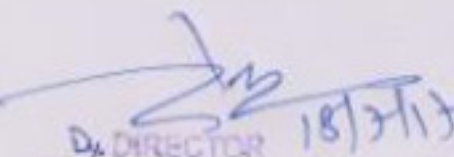
With rubber stamp


 DIRECTOR 18/7/13
 Community Services Dept.
 East Delhi Municipal Corporation

ANNEXURE-A

REQUIREMENT OF INFRASTRUCTURAL FURNITURE ARTICLES FOR
NEWLY BUILT UP 15 COMMUNITY HALLS

Sl. No.	Name of Items	Quantity Required for each C/Hall	Total Quantity Required
1.	Table without Drawer	2	30
2.	Steel Cane Chair with arms	10	150
3.	Almirah Big Size	2	30
4.	Desert Cooler	1	15
5.	Cooler Stand	1	15
6.	Jug Steel 2 Ltrs	2	30
7.	Steel Glass	12	180
8.	Stool Wooden 18"x18"	2	30
9.	Ladder Aluminium 12 Feet	1	15
10.	Theli Rickshaw	1	14
11.	Belcha Iron with Wooden Handle	2	30
12.	Bucket Iron	1	15
13.	Bench Wooden.	2	30


Dy. DIRECTOR 18/3/17
Community Services Dept.
East DWH Municipal Corporation

AGREEMENT

This agreement is made on _____ day of _____ between Municipal Corporation of Delhi through Director (CSD) hereafter called the Corporation as first party and M/s _____ here after called and contractor as second party.

Contractor here by agrees to the following terms and conditions :-

1. Security deposit submitted on entering in to contract, is likely to be forfeited in the event of lapse to comply with the terms and conditions of the tender and also on the supplying items of substandard quality or if proven to have followed unscrupulous practices apart from the liability of penal action for violation the law of the land.
2. In case of supply declared substandard, I shall be liable for appropriate action including debarring/blacklisting.
3. The rate quoted will not be higher than the rate quoted in any Govt. Institution/agency within Govt. of NCT of Delhi during the contract period.
4. Contractor will have to supply them at place mentioned in the supply order with in municipal limits of Delhi.
5. In the event of tender being accepted, tenderer will have to furnish Security deposit @5% of the estimated value of supply orders in the form of NSC/FDR. This should be pledged in the name of Commissioner, East Delhi Municipal Corporation..
6. All disputes relating to rate contract shall be subject to the territorial jurisdiction of Delhi Courts.
7. Furnishing of wrong information and false documents will make contractor liable to be debarred/blacklisted from participation in Municipal rate contract, even detected at a later date.
8. The rate quoted by the Tenderer should not be higher than the rate quoted by him to other Govt. Institutions/agencies within Govt. of NCT of Delhi during this contract period.

Contractor

Director (CSD)

Witness:-


Witness:-

1. _____

1. _____

2. _____

2. _____


18/7/17
D. DIRECTOR
Community Services Dept.
East Delhi Municipal Corporation