



**EAST DELHI MUNICIPAL CORPORATION**  
CENTRAL ESTABLISHMENT DEPARTMENT  
GROUND FLOOR, UDYOG SADAN, 419,  
F.I.E. INDUSTRIAL AREA, PATPARGANJ,  
DELHI-110092



No. A.C.(CED)/EDMC/2017/D- 1209

Date: 13.12.2017

Subject: Reply of pre-bid queries in respect of NIT No. AC(CED)/EDMC/2017/D-1081 dated 17.11.2017 for Hiring services of Data Entry Operators(DEOs), Multi Tasking Staff(MTS) and Programmer 'A' Level in different Departments of EDMC.

S. No.	Name of the Firm	Clause/Point No. of Tender document	Queries	Reply of EDMC
1.	M/s Broadcast Engineers India Limited (BECIL)	Para-4 on page-10	Bonus is to be mentioned in financial bid at Annexure X. Bonus will be paid as per Bonus Act and will be claimed from EDMC along with service charges.	Provision of Bonus has already been mentioned at para-4 on page-10 of tender document. Bonus will be paid as per Bonus Act. This has been included in Annexure-X by the Corporation.
2.	- do -		Amount equivalent to two months' salary should be paid BECIL in advance.	Not accepted. Amount equivalent to one months' salary only will be paid in advance.
3.	- do -		Provident Fund Administration Charges @ 1.15% will also be charged on consolidated pay (restricted to Rs.15000/- only) and will be paid to the concerned authority by us within stipulated period of time.	As mentioned in bid document.
4.	- do -	Annexure-X	Service Charges will be charged on minimum wage + PF + ESI.	Not accepted. Service Charges will be paid on minimum wages only.
5.	- do -	Annexure-X	GST i.e. 18% is also to be mentioned in financial bid (Annexure-X). GST will be charged on minimum wages + services charges.	GST as per approved rate will be paid by the corporation. This has been included in Annexure-X by the Corporation accordingly.

M/s. Broadcast Engineering Consultants India Ltd.  
BECIL Bhavan, C-56/A-17  
Sector-62, Noida, UP-201307.

Copy for information to:

1. OSD to Commissioner
2. PA to Addl. Commissioner-I
3. AO(IT) for uploading on EDMC Website

13/12/2017  
(K.D.Verma)  
Assistant Commissioner  
Central Establishment Department  
**K. D. VERMA**  
Assistant Commissioner  
Central Establishment Department  
East Delhi Municipal Corporation

FINANCIAL BID(A) Complete Address of the Company:  
\_\_\_\_\_

(B) Tele. No. of the Authorized Person Res. \_\_\_\_\_ Office \_\_\_\_\_

(C) Mail ID of the Company  
\_\_\_\_\_

Sl. No.	Designation Number of manpower required per day	Rate per person per day for whole month (inclusive of minimum wages, all statutory charges (EPF, ESI) & service/admin charges) (in figures)				(in words)
		MW	EPF	ESI	Service Charge/ Admin. Charges	
1.	Data Entry Operator (210)					
2.	Multi Tasking Staff (27)					
3.	Programmer 'A' Level (02)					

**Note:-**

- Tender documents quoting unrealistic charges will not be consider.
- The offers/bids which are not in compliance of Minimum Wages Act, 1948 and any other Labour laws will be treated as invalid.
- Bonus & GST as per applicable under rules will be paid by the Corporation.
- The contract is for one year.
- The number of manpower required shown above is indicative and the actual quantity may vary.
- The bidders may quote the rates in Indian Rupees.
- All the columns shall be clearly filled in ink legibly or typed. The bidder should quote the number, rates and amount tendered by him/them in

figures and as well as in words. Alterations, if any, unless legibly attested by the bidder shall disqualify the bid.

- (h) The bidder shall take care that the rate and amount may be written in such a way that alteration is not possible. No column should be left blank in tender form which would be otherwise made the bid liable for rejection.

Signature of Authorized Official of the Firm

Name of Official \_\_\_\_\_

Designation \_\_\_\_\_

ID No. \_\_\_\_\_

(Stamp/Seal of Bank)

  
**K. D. VERMA**  
Assistant Commissioner  
Central Establishment Department  
East Delhi Municipal Corporation

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