

**EAST DELHI MUNICIPAL CORPORATION
COMMUNITY SERVICES DEPARTMENT**

PATPARGANJ INDL AREA,
UDYOG SADAN, DELHI 110092
Mail ID:- directorcsdedmc@gmail.com

No. 6.2 /Dir/CSD/EDMC/2018

Dated: 04/12/18

To,

The Director/IT
Department of Information Technology
Civic Centre, Delhi-110092

Subject : Request for uploading of NIT for Teaching/Learning material for Hand Embroidery/skill development training to PWDs.

Please find enclosed herewith the copy of NIT for arrangement of Teaching/Learning material for hand embroidery/skill development training to PWD. It is therefore requested to upload the same on official website of EDMC/MCD as annexed.

Enclosures : As above.

**Dy. Director/CSD
EDMC**

Dy. Director
Community Services Deptt.
East Delhi Municipal Corporation

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PATPARGANJ INDL AREA,
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Mail ID:- directorcsdedmc@gmail.com

No. 62 /Dir/CSD/EDMC/2018

Dated: 4/12/18

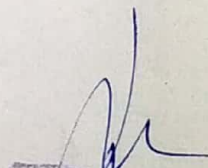
To,

M/s. _____

CSD/EDMC is in process to make arrangement of Teaching/Learning material for hand embroidery/skill development training to PWD. You are requested to quote your rates as per annexed in the table in sealed envelop. Your rates must reach to the office of Dy. Director/CSD on or before 10.12.2018 at 03.01 P.M. The quotation will be opened on 10.12.2018 at 04.00 P.M.

General Terms & Conditions

1. The tender shall be processed through E-tendering as well as manual sale & submission.
2. The entire tender shall be processed under two bid system i.e. technical bid/financial bids. The technical bid will be opened first. The quality of items shall be approved or rejected on the basis of scrutiny of samples.
3. Multiple offer will not be accepted.
4. Every supplier is required to submit performance security of 5% of the total value of supply order in the form of NSC/FDR pledged in the name of Commissioner, EDMC.
5. A successful technical bid does not imply that all items quoted have been approved by the Technical Committee of the Purchase Board.
6. The firm, whose rates have been approved, is required to execute as agreement with EDMC.
7. Supply will be taken in accordance with the specification as prescribe in the NIT and approval of committee.
8. The supplier shall arrange free replacement of any quantity, which may deteriorate in potency, strength etc.
9. No tender will be accepted without earnest money. No previous EMD will be adjusted
10. Payment will be made by bill system after receiving the complete supply
11. The deptt reserves the right to reject any of or all the tenders without assigning any reason.


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Check List for Eligibility Criteria for Technical Evolution

1. Tender cost and earnest money should be deposited in the form of Pay Order/Bank Draft in favour of Commissioner East Delhi Municipal Corporation. No cheque will be accepted and previous year's earnest money will not be accepted. Rs. 12,500/- as earnest money (@ 2.5% of tendered amount) shall be payable by Demand Draft etc.
2. Tender application form fee of Rs. 500/- through a demand draft/pay order drawn in favour of "Commissioner EDMC" payable at Delhi.
3. Certificate of no blacklisting/Debaring.
4. Name of manufacturing mill etc. should be clearly mentioned.
5. The tenderer must accept the terms and conditions at the time of bidding process.
6. Firms are requested to submit the following document (i) Copy of GST registration (ii) Copy of PAN no. (iii) Forwarding letter that above conditions are acceptable to the firm on letter head

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Items name and quantity for hand Embroidery

Sl. NO.	Description of goods	Quantity
1	Embroidery needles assort size standard	125
2	Embroidery crosia different assort size	125
3	Tracing paper roll plastic 4 foot width	10
4	Embroidery Pure assort woolen	125
5	Big scissor 9' Karim Make	5
6	Small scissors 5' Karim Make	25
7	Trimmers eagle steel 4 inch	25
8	Scale 12" Natraj steel made	25
9	Measuring tape cow brand 150 m	50
10	Seam riper standard	30
11	Embroidery threads woolen of different	50
12	Embroidery threads Anchor make different	50
13	Embroidery threads polyester coats make	50
14	Embroidery threads zari umbrella make	100
15	Embroidery threads silk umbrella make	25
16	Sequence different type assorted in Kg-BBC make	20
17	Moti-Sitara, Mirrors assorted Kg-BBC make	125
18	Simple fabric in mtr. Cotton & polyester	225
19	Fabric cotton in MTR	225
20	Machine needle	225
21	Hand needle (STD)	50
22	Chalk Box	125
23	Tressing Paper	100
24	Chart Paper	100
25	Thumb Holder	100
26	Inchi Tape	125
27	Butter Paper	25
28	Glass Tumbler	125
29	Pen ball	125
30	Pencil Graphite	125
31	Copy of 100 pages	10
32	White board marker	5
33	Pin Board	10
34	White Board Marker Duster	5
35	Attendance Register	
Items on Rental basis		
	Press with stand tale standard size	5
1	Hand Operated Sewing Machine of STD size	25
2	Handwork Frames square with stand	10
3	Handwork frames square with stand (Adda) big 4X4 foot	10
4	wooden with Iron Stand	
5	Tracing Table 5X4X3 foot	10
6	Stool Plastic STD size	25
7	Notice Board	5
8	Iron	5
9	Iron Stand	5


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10	Cutting Table size 5X4X3 ft	5
11	White Board 4X2.5	5
12	Green Carpets 10X3 ft.	10 Pices
13	Embroidery machine of STD size	10


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