

**EAST DELHI MUNICIPAL CORPORATION  
COMMUNITY SERVICES DEPARTMENT**

PATPARGANJ INDL AREA,  
UDYOG SADAN, DELHI 110092  
Mail ID:- [directoresdedmc@gmail.com](mailto:directoresdedmc@gmail.com)

No. 6.1 /Dir/CSD/EDMC/2018

Dated: 04/12/18

To,

The Director/IT  
Department of Information Technology  
Civic Centre, Delhi-110092

**Subject : Request for uploading of NIT for Teaching/Learning material for Sewing Machine/skill development training to PWDs.**

Please find enclosed herewith the copy of NIT for arrangement of Teaching/Learning material for sewing machine/skill development training to PWD. It is therefore requested to upload the same on official website of EDMC/MCD as annexed.

**Dy. Director/CSD  
EDMC**

Enclosures : As above.

Dy. Director  
Community Services Deptt.  
East Delhi Municipal Corporation

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PATPARGANJ INDL AREA,  
UDYOG SADAN, DELHI 110092  
Mail ID:- [directorcsdedmc@gmail.com](mailto:directorcsdedmc@gmail.com)

No. 6.1 /Dir/CSD/EDMC/2018

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To,

M/s. \_\_\_\_\_

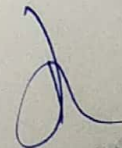
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CSD/EDMC is in process to make arrangement of Teaching/Learning material for sewing machine/skill development training to PWD. You are requested to quote your rates as per annexed in the table in sealed envelop. Your rates must reach to the office of Dy. Director/CSD on or before 10.12.2018 at 03.01 P.M. The quotation will be opened on 10.12.2018 at 04.00 P.M.

**General Terms & Conditions**

1. The tender shall be processed through E-tendering as well as manual sale & submission.
2. The entire tender shall be processed under two bid system i.e. technical bid/financial bids. The technical bid will be opened first. The quality of items shall be approved or rejected on the basis of scrutiny of samples.
3. Multiple offer will not be accepted.
4. Every supplier is required to submit performance security of 5% of the total value of supply order in the form of NSC/FDR pledged in the name of Commissioner, EDMC.
5. A successful technical bid does not imply that all items quoted have been approved by the Technical Committee of the Purchase Board.
6. The firm, whose rates have been approved, is required to execute as agreement with EDMC.
7. Supply will be taken in accordance with the specification as prescribe in the NIT and approval of committee.
8. The supplier shall arrange free replacement of any quantity, which may deteriorate in potency, strength etc.
9. No tender will be accepted without earnest money. No previous EMD will be adjusted
10. Payment will be made by bill system after receiving the complete supply
11. The deptt reserves the right to reject any of or all the tenders without assigning any reason.

  
Dy. Director  
Community Services Deptt.  
East Delhi Municipal Corporation

**Check List for Eligibility Criteria for Technical Evolution**

1. Tender cost and earnest money should be deposited in the form of Pay Order/Bank Draft in favour of Commissioner East Delhi Municipal Corporation. No cheque will be accepted and previous year's earnest money will not be accepted. Rs. 10,900/- as earnest money (@ 2.5% of tendered amount) shall be payable by Demand Draft etc.
2. Tender application form fee of Rs. 500/- through a demand draft/pay order drawn in favour of "Commissioner EDMC" payable at Delhi.
3. Certificate of no blacklisting/Debaring.
4. Name of manufacturing mill etc. should be clearly mentioned.
5. The tenderer must accept the terms and conditions at the time of bidding process.
6. Firms are requested to submit the following document (i) Copy of GST registration (ii) Copy of PAN no. (iii) Forwarding letter that above conditions are acceptable to the firm on letter head

**Dy. Director/CSD  
EDMC**

Dy. Director  
Community Services Deptt.  
East Delhi Municipal Corporation

Items name and quantity for Sewing Machine Operator

Sl. No.	Description of goods	Quantity
1	Big scissors 9' karim make	25
2	Small scissor 5' karim make	5
3	Trimmers eagle steel 4 inch	25
4	Scale 12" Natraj steel made	25
5	Measuring tape Cow Brand 150 cm	50
6	Seam ripper standard	30
7	Simple fabri in mtr. Cotton & polyester	125
8	Fabric cotton in MTR	225
9	Machine needle	225
10	Hand needle (STD)	225
11	Chalk Box	50
12	Tressing paper	125
13	Chart paper	50
14	Thumb Holder	50
15	Inch tape	50
16	Butter paper	125
17	Glass Tumbler	25
18	Pen Ball	125
19	Pencil Graphite	125
20	Copy of 100 pages	125
21	White Board marker	10
22	Pin Board	5
23	White Board Marker Duster	5
24	Attendance Register	5
<b>Items on Rental basis</b>		
1	Press with stand tale standard size	5
2	Hand Operated Sewing Machine	25
3	Sewing Machine with stand	10
4	Stool Plastic STD size	125
5	Iron	5
6	Iron Stand	5
7	Cutting Table size 5X4X3 ft	5
8	White board 4X2.5	5
9	Green Carpets 10X3 ft.	10
10	Over lock machine	5
11	Juke sewing machine inclusive transportation charges	5

  
Dy. Director  
Community Services Deptt.  
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