



**NORTH DELHI MUNICIPAL CORPORATION
ASSESSMENT & COLLECTION DEPARTMENT (HQ)
15TH FLOOR, DR. SPM CIVIC CENTRE, J.L.N. MARG,
NEW DELHI-110002.**

No. A&C/HQ/NDMC/2019-20/ 1293

Dated:- 02/03/2020

CIRCULAR

It has been decided that for filing of Self Assessment Returns of property tax for the year 2019-20, to boost tax recovery, scrutiny of assessment, other pending works and deposition of property tax by the taxpayers by 31.03.2020, all the zonal offices of Assessment & Collection Department, North DMC will remain open from 01.03.2020 to 31.03.2020 on all working days including Saturdays except all gazette holidays. The timings of the office will accordingly be from 09:00 am to 7:00 p.m. The timings of the property tax collection will be as under :

**Cheque Collection Counter : 09:00 a.m. to 1:00 p.m.
: 01:30 p.m. to 7:00 p.m.**

Dy. Commissioners of all the zones are therefore requested to direct to all concerned for opening the Zonal treasury from 01.03.2020 to 31.03.2020 on all working days including Saturdays except all gazette holidays so that cheques collected by the staff are deposited in the Zonal Municipal Treasury.

This issue with the prior approval of the Competent Authority.

The Circular be displayed at notice board of all zonal offices.

Dy. Assessor & Collector (HQ)
North DMC

All Joint A&Cs and all Dy. A&Cs/North DMC.

Copy to :

1. P.S. to Commissioner/North DMC for kind information of Commissioner, please.
2. PA to Addl. Commissioner (Revenue) / for kind information of Addl. Cm. (Revenue.), North DMC.
3. PA to Addl. Commissioner (Engg.) for kind information of Addl. Cm. (Engg.), North DMC.
4. PA to Addl. Commissioner (Finance) for kind information of Addl. Cm. (finance.), North DMC.
5. All Zonal Dy. Commissioners, North DMC.
6. Hon'ble Mayor/North DMC for information,
7. Hon'ble Chairman Standing Committee/North DMC for information,
8. Hon'ble Leader of the House/North DMC for information,
9. Hon'ble Leader of the Opposition/North DMC for information,
10. Hon'ble Chairman High Powered Property tax Committee/North DMC for information
11. Director (P&I), North DMC with the request to publish a news item.
12. Addl. Director (IT) for uploading of this Circular on MCD website.
13. AO/Taxes
14. Office Copy

Page 1

21/2/2020