



उत्तरी दिल्ली नगर निगम
North Delhi Municipal Corporation



www.nmcconline.gov.in

Central Establishment Department
13th Floor, Dr. SPM Civic Centre,
JLN Marg, New Delhi -110002,
Email: director-pndmc@mcd.gov.in
Ph: 2322 6301, 2322 6318

सूचना एवं प्रौद्योगिकी कार्यालय
उत्तरी संकेत: 7090
दिनांक: 20.8.18
उत्तरी दिल्ली नगर निगम

No: ASO-V/CED/NDMC/2018/1244

Dated: 16.08.2018.

C I R C U L A R

1. National Informatics Centre Services, Level '3' B Wing, Delhi Sachivalaya, Delhi-110054.
2. Electronics Corpn. of India Ltd., B-2, Local Shopping Centre, DDA, B-7, A Block, Ring Rd., Naraina, Delhi-110028.
3. Educational Consultants India Ltd., EDCIL House, 18A, Sector 16A, Noida-201301.
4. Department of Telecommunications, Sanchar Bhawan, Rafi Marg, New Delhi-110001.
5. Deptt. of Electronics & Information Technology, Electronic Niketan, 6, CGO Complex, Lodhi Road, N.D.-110003.
6. Deptt. of Information Technology, 9th Level, B Wing, Delhi Secretariat, Delhi-110013.
7. National Informatics Centre Services Incorporated, 6th Floor, Hall No.2&3, NBCC Tower 15, Bhikaji Cama Place, Delhi-110066.
8. Centre for Development of Advanced Computing, 1st & 2nd Floor, E-25, Hauz Khas, New Delhi-110016.
9. Centre for Development of Telematics, C-DOT Campus, Mehrauli, New Delhi-110030.
10. Addl. Director (IT) with the request to upload the circular in "News & Events" link & also in the box "Vacancies on deputation" on the website of Corporation. *[Handwritten signature]*
11. Section Officer (CED) - I. *[Handwritten signature]*

Sub: - Regarding extension of date for sponsoring the names for appointment on deputation basis to the post of Additional Director (IT) in I.T. Department of North Delhi Municipal Corporation.

Sir/Madam,

A circular bearing No. ASO-V/CED/NDMC/2018/892 dated 13.07.2018 (copy attached) was issued for inviting applications from suitable and willing officers for the post of Additional Director (I.T.) in **PB 3 Rs.15600-39100 + GP Rs.7600/-** on deputation basis in North Delhi Municipal Corporation. Now the last date for submission of applications is hereby extended upto 03.09.2018.

It is, therefore, requested that the name of suitable and willing officers fulfilling the prescribed conditions, along with their application, Bio-data, ACRs for the preceding five (5) years, Integrity Certificate, Vigilance Clearance and Cadre Clearance etc. **(an advance copy through e-mail)** may please be forwarded in the attached prescribed proforma to Director (Personnel), 13th Floor, Dr. S.P.M. Civic Centre, JLN Marg, New Delhi-110002, upto **03.09.2018**, to enable us to consider for appointment to the above-said post on deputation basis.

This may please be given TOP PRIORITY.

Encl: As above.

[Handwritten signature]
(Pankaj Kumar Sharma)
Assistant Commissioner (Estt.)

PANKAJ K. SHARMA
Asstt. Commissioner (Estt.)



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North Delhi Municipal Corporation

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Central Establishment Department
13th Floor, Dr. SPM Civic Centre,
JLN Marg, New Delhi -110002,
Email: directorp-ndmc@mcd.gov.in
Ph: **2322 6301, 2322 6318**

No: ASO-V/CED/NDMC/2018/ 892

Dated: 13.07.2018.

C I R C U L A R

1. National Informatics Centre Services, Level '3' B Wing, Delhi Sachivalaya, Delhi-110054.
2. Electronics Corpn. of India Ltd., B-2, Local Shopping Centre, DDA, B-7, A Block, Ring Rd., Naraina, Delhi-110028.
3. Educational Consultants India Ltd., EDCIL House, 18A, Sector 16A, Noida-201301.
4. Department of Telecommunications, Sanchar Bhawan, Rafi Marg, New Delhi-110001.
5. Deptt. of Electronics & Information Technology, Electronic Niketan, 6, CGO Complex, Lodhi Road, N.D.-110003.
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8. Centre for Development of Advanced Computing, 1st & 2nd Floor, E-25, Hauz Khas, New Delhi-110016.
9. Centre for Development of Telematics, C-DOT Campus, Mehrauli, New Delhi-110030.
10. Addl. Director (IT) with the request to upload the circular in "News & Events" link & also in the box "Vacancies on deputation" on the website of Corporation.
11. Section Officer (CED) - I.

Sub: - Sponsoring the names for appointment on deputation basis to the post of Additional Director (IT) in I.T. Department of North Delhi Municipal Corporation.

Sir/Madam,

I am directed to say that one post of Additional Director (I.T.) in **PB 3 Rs.15600-39100 + GP Rs.7600/-** is to be filled up on deputation basis in North Delhi Municipal Corporation from eligible and willing officers. The details and eligibility conditions are as follows:-

Pay Band - 3 Rs. 15600-39100 + GP 7600/-

Eligibility conditions: Officers under the Central/State Govts./UTs/Universities/Autonomous Organizations/ Public Sectors Undertaking/Statutory Organizations/Research Institutions: -

(b) (i) Holding analogous posts on a regular basis in the parent cadre/department;

OR

(ii) With 05 Years service in the grade rendered after appointment thereto on regular basis in the Pay Band 3 Rs.15600-39100+Grade Pay Rs.6600/- in the parent cadre/Department;

AND

(c) Possessing the following educational qualifications and experience;

Essential (a) (i) B.E./B.Tech in IT/Computer Science/Computer Technology/Computer Application from a recognized University.

(ii) 05 years experience in case of Post Graduate Degree holder/ 8 years experience in case of Degree holders, in the field of E-Governance application, IT policy related matters, promotion of IT related Industry, Procurement of Computers and accessories through centralised purchase system, development of Software Application, Project Management skill and ICT Experience, direction and administration of IT-related activities of which at least 04 years experience should be in Software development, Information storage and retrieval systems, related matters of IT policy & promotion of IT related industries.

Desirable: - (i) Master's Degree in Information Technology/ Computer Application/ Computer Science from a recognized University.

OR

(ii) M.Tech with specialization with computer application from a recognized University & E-Governance implementation experience in any organised sector with standards & proven practices.

5. Since the North DMC follows the Rules/Regulations and Instructions of the Govt. of India, the laid down terms and conditions of deputation of the Govt of India shall be applicable mutatis mutandis to the officer on deputation basis in North DMC. Further, the maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.

6. It is, therefore, requested that the name of suitable and willing officers fulfilling the prescribed conditions, along with their application, Bio-data, ACRs for the preceding five (5) years, Integrity Certificate, Vigilance Clearance and Cadre Clearance etc. (**an advance copy through e-mail**) may please be forwarded in the attached prescribed proforma to Director (Personnel), 13th Floor, Dr. S.P.M. Civic Centre, JLN Marg, New Delhi-110002, within 30 days, to enable us to consider for appointment to the above-said post on deputation basis.

7. This may please be given TOP PRIORITY.

(Pankaj Kumar Sharma)
Assistant Commissioner (Estt.)

APPLICATION

PHOTO

Post applied for : Additional Director (I.T.)

1.	Name in Block Letters	
2.	Father's/Husband's Name	
3.	Date of Birth (in Christian era)	
4.	Date of Retirement under Central/State Govt. Rule	
5.	Nationality	
6.	Male/Female	
7.	Marital Status	
8.	Whether belongs to SC/ST/OBC	
9.	(i) Present/Correspondence Address Phone No. (ii) Permanent Address Phone No.	
10.	Post held on regular basis (d) Name of the post (e) Date from which held (f) Pay Scale (Pay Level)	

11. Educational Qualification

SN	Qualification	Subject	Year of passing/Division	Institute

12. Experience & Employment Details (attach extra sheet, if required)

SN	Post Held	Organisation/ Deptt.	Period		Pay Scale Emoluments	Nature of Duties

UNDERTAKING

I solemnly affirm that the above information submitted by me is correct to the best of my knowledge & belief. I also undertake that in the event of my selection to the above post, I will not withdraw my candidature or decline the post when offered.

Dated: _____

Signature of the candidate
Phone/Contact No. _____List of enclosures

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