

OFFICE OF THE CHIEF AUDITOR
NORTH/SOUTH/EAST MUNICIPAL CORPORATION OF DELHI
 27TH Floor, Civic Centre, New Delhi
 Phone No.011-23227708, 23227709

No.MCA/RS/Misc.1(Vol.II)/1720

Dated :- 2.12.2017

**SUBJECT:- QUARTERLY AUDIT PROGRAMME FOR THE FOURTH QUARTER ENDING MARCH,
 2018 IN RESPECT OF NORTH,SOUTH & EAST DELHI MUNICIPAL CORPORATION**

HQ Audit Parties

S. NO	Name of Unit	Year of Audit	Period	No. of days	Unit Address
1. Assessment Audit Party, Smt. Meena Mohan, Sr. A.O. (M-9899945580), Smt. Neelam Kohli, Dy. Chief Auditor-(9811096590)					
JANUARY 2018					
1.	Correspondence	-	01.01.18 to 03.01.18	3	4 th floor, Property Tax Building, R. K. Puram
2.	Audit on the accounts of Jt. A&C (HQ) SDMC (contd. from prev. month)	2016-17	04.01.18 to 31.01.18	19	20 th Floor, Civic Centre
FEBRUARY, 2018					
1.	Correspondence		01.02.18 to 05.02.18	03	4 th floor, Property Tax Building, R. K. Puram
2.	Audit on the accounts of Toll Tax Department (to be contd.)	2016-17	06.02.18 to 28.02.18	16	25 th floor, Civic Centre
MARCH, 2018					
1.	Correspondence		01.03.18 to 06.03.18	03	4 th floor, Property Tax Building, R. K. Puram
2.	Audit on the accounts of Toll Tax department. (Contd. from prev. month)	2016-17	07.03.18 to 31.03.18	17	20 th floor, Civic Centre
2. Accounts & HQ Audit Party (NDMC & SDMC), Sh. Ajit Kumar, A.A.O. (9643743597), Sh. R.R. Gupta, Dy. Chief Auditor(9582781114)					
JANUARY, 2018					
1.	Correspondence etc.	----	01.01.18 to 04.01.18	04	10 th floor, Civic Centre
2.	Special Audit Assigned by Chief Auditor	2016-17	05.01.18 to 31.01.18	18	10 th floor, Civic Centre

FEBRUARY, 2018					
1.	Correspondence etc.	---	01.02.18 to 06.02.18	04	10 th floor, Civic Centre
2.	Special Audit Assigned by Chief Auditor	2016-17	07.02.18 to 28.02.18	15	10 th Floor, Civic Centre

MARCH, 2018					
1.	Correspondence etc.	-	01.03.18 to 07.03.18	04	10 th floor, Civic Centre
2.	DCA(Final Payment), NDMC	2016-17	08.03.18 to 31.03.18	15	3 rd Floor, Civic Centre

**3. Account & HQ Audit Party(EDMC), Sh. C.K. Gupta, Dy. Chief Auditor
(M-9212715391)**

JANUARY, 2018					
1.	Correspondence, submission of returns & issue of reminders etc.	-	1.1.18 to 4.1.18	04	419, Udyog Sadan, Patparganj, Delhi
2.	Dy. Chief Accountant (F&G), EDMC	2016-17	5.1.18 to 11.1.18	05	419, Udyog Sadan, Patparganj, Delhi.
3.	Dy. Chief Accountant (F&M), EDMC	2016-17	12.1.18 to 18.1.18	05	419, Udyog Sadan, Patparganj, Delhi
4.	Dy Chief Accountant (Final Payment), EDMC (to be contd. next month)	2016-17	19.1.18 to 31.1.18	08	419, Udyog Sadan, Patparganj, Delhi

FEBRUARY, 2018					
1.	Correspondence, submission of returns & issue of reminders etc.	-	1.2.18 to 6.2.18	04	419, Udyog Sadan, Patparganj, Delhi.
2.	Dy. Chief Accountant (Final Payments), EDMC (contd. from previous month)	2016-17	7.2.18 to 16.2.18	07	419, Udyog Sadan, Patparganj, Delhi.
3.	Dy. Chief Accountant (Engg.), EDMC	2016-17	19.2.18 to 23.2.18	05	419, Udyog Sadan, Patparganj, Delhi
4.	A.O. (DEMS) HQ, EDMC (to be contd next month)	2012-13 to 2016-17	26.2.18 to 28.2.18	03	419, Udyog Sadan, Patparganj, Delhi

MARCH, 2018					
1.	Correspondence, submission of returns & issue of reminders etc.	-	1.3.18 to 7.3.18	04	419, Udyog Sadan, Patparganj, Delhi.

2.	A.O. (DEMS) HQ, EDMC (contd. from previous month)	2012-13 to 2016-17	8.3.18 to 15.3.18	06	419, Udyog Sadan, Patparganj, Delhi
3.	Director Personal (CED), EDMC	2014-15 to 2016-17	16.3.18 to 28.3.18	09	419, Udyog Sadan, Patparganj, Delhi.



Ministry of Labour and Employment
Government of India

Bhanu Singh
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Audit Officer

