



OFFICE OF THE CHIEF AUDITOR
NORTH/SOUTH/EAST/DELHI MUNICIPAL CORPORATIONS
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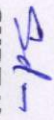
Office Order No. 08

Dated:- 20.04.2018

The Chief Auditor has been pleased to nominate the following officers to deliver the lectures to the candidates of EDMC of Part-I and Part-II of Section Officer Grade Examination to be held in 2018:-

S. NO.	PAPER	SUBJECT	NAME OF LECTURERS NOMINATED BY THE EDMC
PART-I			
1.	Paper-1 (A+B)	Service Regulation	Sh. Sanjay Bhatt, A.O.
2.	Paper-2	Financial Rules & Principle of Accounts	Sh. Philip V.P., DCA
3.	Paper-3	DMC Act Rules, Regulation and Bye Laws	Sh. Kailash Chander Sharma AAO
PART-II			
4.	Paper-4	Precis & Drafting	Ms. Vibha Vashishtha, AO
5.	Paper-5 & 6	Public Works Accounts	Sh. Virender Kumar, AAO
6.	Paper-7	Advance Book keeping with Elementary costing	Sh. Yogesh Sharma, AO
7.	Paper-8	Audit	Sh. Veer Singh, DCA
8.	Paper-10	Statistics	Sh. Piyush Bajpai, AO

The classes will commence w.e.f. 23.04.2018 at the venue of Standing Committee's Meeting Hall at 2nd Floor, EDMC (HQ) for the candidates the Part-I and at the Office of CA-cum-FA EDMC for Part-II candidates. The detail of programme of lectures to be delivered to the candidates is enclosed.


(R.R. GUPTA)
Deputy Chief Auditor


No. MCA/Admn/Exam//2018/10-26/54

Dated:- 20.04.2018

DISTRIBUTION:-

1. Office Order Book.
2. Deputy Controller of Accounts, EDMC (HQ) with the request to upload the same in MCD's website.
3. Senior PS to Chief Auditor for kind information to Chief Auditor.
4. All Audit Parties.
5. Web Portal of Statutory Audit Department at MCD's website.
6. Notice Board.

Authority:- Municipal Corporation Chief Auditor's approval dated .04.2018
at page /N in file No. MCA/Admn./Exam./2018/10-26.


(JAI PAL SINGH)
Senior Audit Officer (Admn.)

Schedule of Lectures for Part-I & Part-II Candidates of EDMC

S.NO.	PAPER	SUBJECT	NO. OF LECTURES	DATE OF LECTURES	TIMING OF LECTURES	NAME OF LECTURERS NOMINATED BY THE EDMC	
1	Paper-1 (A+B)	Service Regulation	2x2=4 3x2=6	APRIL 2018- 23,26 MAY 2018 - 2,7,10	9.00 A.M. to 10.30 A.M.	SH SANJAY BHATT, AO	Standing Committee Meeting Hall at 2 nd Floor, EDMC/HQ
2	Paper-2	Financial Rules & Principle of Accounts	2x2=4 3x2=6	APRIL 2018- 24,27 MAY 2018 - 3,8,11	9.00 A.M. to 10.30 A.M.	SH PHILIP V.P., DCA	
3	Paper-3	DMC Act Rules, Regulation and Bye-Laws	2x2=4 4x2=8	APRIL 2018- 20,25 MAY 2018 - 1,4,9,14	9.00 A.M. to 10.30 A.M.	SH KAILASH CHANDER SHARMA, AAO SH RAJESH JHAKHMOLA, AAO	

S.N O.	PAPER	SUBJECT	NO. OF LECTURES	DATE OF LECTURES	TIMING OF LECTURES	NAME OF LECTURERS NOMINATED BY THE EDMC	Venue
1	Paper-4	Precis & Drafting	2x2=4 6x2=12 2x2=4	APRIL 2018- 23,26 MAY 2018 - 1,8,9,15,17,22 MAY 2018 - 21,24	9.00 A.M. to 10.30 A.M. 10.30 A.M. to 12.00 P.M. 9.00 A.M. to 10.30 A.M.	MISS VIBHA VASHISHTHA, AO	Office of CA-cum-FA EDMC
2	Paper-5 & 6	Public Works Accounts	3x2=6 5x2=10	APRIL 2018- 23,25,27 MAY 2018 - 1,3,7,9,11	10.30 A.M. to 12.00 P.M. 9.00 A.M. to 10.30 A.M.	SH VIRENDER KUMAR, AAO	
3	Paper-7	Advance Book keeping with Elementary costing	1x2=2 6x2=12 3x2=6	APRIL 2018- 25 MAY 2018 - 2,4,10,15,21,23 MAY 2018 - 17,18,25	9.00 A.M. to 10.30 A.M. 10.30 A.M. to 12.00 P.M. 9.00 A.M. to 10.30 A.M.	SH YOGESH SHARMA, AO	
4	Paper-8	Audit	2x2=4 5x2=10	APRIL 2018- 24,26 MAY 2018 - 2,4,8,10,14	10.30 A.M. to 12.00 P.M. 9.00 A.M. to 10.30 A.M.	SH VEER SINGH, DCA	
5	Paper-9	Statistics	2x2=4 6x2=12 2x2=4	APRIL 2018- 24,27 MAY 2018 - 3,7,11,14,18,24 MAY 2018 - 16,22	9.00 A.M. to 10.30 A.M. 10.30 A.M. to 12.00 P.M. 9.00 A.M. to 10.30 A.M.	SH PIYUSH BAJPAI, AO	