

**NORTH DELHI MUNICIPAL CORPORATION**  
**MEDICAL COLLEGE**  
**HINDU RAO HOSPITAL; DELHI**

No. Dean/MC/2019/ 1430

Date: 16.02.2019

**Quotation Notice**

Medical College has to procure **Museum Glass Jars** for the Anatomy Department, Medical College, from the market. A purchase committee under the chairmanship of Addl. MS/HRH has going to make survey in this regard under GFR 155. To enhance the area of market survey and also to get more competitive rates, sealed quotations are invited from interested parties through publication of this notice on website. As this is a procurement through Purchase Committee by quotations under GFR 155, it is totally on the discretion of the Purchase Committee to accept / reject any of the quotation and / or obtain further quotations directly from the market in the interest of the hospital.-

All the interested parties have to submit their quotations in the Diary Section of the office of the undersigned on or before the due date and time. Quotations received after due date and time will not be considered. The detail of the items and details is given as under:-

Name of the required item	Required qty.
<b>Purchase of Museum Glass Jars as per specifications</b>	
1. S-line Borosil clear glass museum jar with cover lid 250x250x150.	12 pcs.
2. Rectangular Borosil clear glass museum jar with vocer lit, 3.3 borosilicate glass 360x160x100.	04 pcs
3. Cylindrical Borosil clear glass museum jar with drop – on cover with knob, 3.3 Borosilicate glass. 300x300.	04 pcs

**Date and time of submission of Quotation** : On or before 25.02.2019 upto 2.30 p.m.

**Opening of Quotation** : On 26.02.2019 at 2.30 pm

**Place of Opening of Quotations** : Office of Addl. MS/HRH

**Terms and conditions:-**

- Quotation must be submitted in the format given below.
- The rates should be valid for six months from the date of opening of this quotation.
- Full specification of each item must be given while quoting rates & supported by samples / catalogue. Exact amount of central excise, packing & forwarding charges, GST (Taxes) etc may be mentioned separately.
- Supply is to be arranged by the firm within stipulated period of 21 days. If delay then penalty of 2% of the cost of orders per week, maximum 6% will be imposed on the firm.
- All supplies will be subject to the pre dispatch approval/ approval of the purchase Board. Right of approval/ rejection reserved with the MS/ HRH. The firm has to remove the



rejected part material from this College/hospital within three days of the intimation, at his own cost.

- No firm will be eligible to withdraw after its rates or/ after the submission of the quotation/ tender.
- All the quotation rates should be covered with the transparent tape.
- Any contradiction to the above, terms and conditions, the bid is liable for rejection.
- Supply will be received in the hospital premises/ stores and no cartage/ transportation charges will be given for it.
- Payment will be made on raising of bill and approval of the goods.
- **Documents to be submitted with the quotation :-**

- i. In case of stockiest / distributor quoted the quotation, complete chain of the authorization certificate from manufacturer to bidder must be submitted in the technical bid. In case of manufacturer quoted the quotation, the document showing the same must be submitted with the quotation.
- ii. GSTIN Registration copy.
- iii. Copy of PAN.
- iv. Full specification of quoted item(s) with make and model.
- v. The compliance report of the quoted make and model with the required specifications, terms and conditions mentioned in the quotation.

- **“Quotation for Museum Glass Jars”** should be mentioned on the envelope in bold letter and must be submitted in Diary Section of Hindu Rao Hospital on or before due date, failing which the quotation may be rejected.
- Full description of the quotation is also available in North Delhi Municipal Corporation website -<http://mcdonline.gov.in> and [www.hindurao.com](http://www.hindurao.com)

  
18/01/19

**Addl. Medical Superintendent**  
Hindu Rao Hospital

Copy to :-

- 1). Notice Board.
- 2). Official website of Hindu Rao Hospital, Delhi
- 3). MS/Hindu Rao Hospital
- 4) MS/Kasturba Hospital with request to do needful to display the quotation of Notice board.
- 5) MS/SDNH with request to do needful to display the quotation of Notice board.
- 6) Director/RBIPMT with request to do needful to display the quotation on the Notice board.
- 7) MS/GLM Hospital with request to do needful to display the quotation on the Notice board.
- 8) CMO (IT) for display on official website of MCD (N) -<http://mcdonline.gov.in>. and also on website of Hindu Rao Hospital -[www.hindurao.com](http://www.hindurao.com)
- 9) Office copy.

**(FORMAT OF QUOTATION)**

To

The Addl. Med. Supdt.  
Hindu Rao Hospital  
Delhi - 110007

Sub.-: Quotation for \_\_\_\_\_.

Sir,

Pl. refer to quotation No. \_\_\_\_\_, dt. \_\_\_\_\_, we are hereby submitting our best prices for the supply of \_\_\_\_\_ as under:-

S.No.	Name of Item with HSN code	Qty.	Rate per unit	Amount
GST @ _____ %				
Grand Total				

- We hereby accept all the terms and conditions of the quotation as mentioned in the notice inviting quotations.
- Warranty period : \_\_\_\_\_
- CMC period : \_\_\_\_\_ ( Rate of CMC as per Annexure -I).
- Rates of the consumables, not covered under Warranty and CMC, are enclosed as per Annexure-II
- Certify that our firm has not been debarred / blacklisted by any State Govt. / Central Govt. and no CBI / vigilance case is pending against the firm.
- Certified that we have not supplied the offered equipment to any other government hospital at a cost less than that being quoted.
- Certified that the quoted equipment is of latest model.
- The following documents are enclosed with the quotations :
  1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_
  4. \_\_\_\_\_
  5. \_\_\_\_\_

Kindly consider our quotation. Looking forward for your supply order.

Yours sincerely,

( \_\_\_\_\_ )