



NORTH DELHI MUNICIPAL CORPORATION HEALTH DEPARTMENT

O/o the Additional DHA(M&CW & SHS)
12th Floor, E-1 Wing, Dr. SPM Civic Centre,
J.L.N. Margi, New Delhi-110002.

NO.M&CW/SHS/HQ/NIT/2014/ 12

Dated: 16.12.2014

TENDER NOTICE

Subject:- Manual Tendering for Hiring of 4 CNG driven Non A.C. Mini Buses for use by School Health Services

(by Dual Bid System)

Sealed tenders are invited from eligible tenderers on prescribed tender form which can be obtained from the office of the undersigned on payment of Rs.500/- for Hiring of CNG driven 4 non A.C. Mini Buses for use by School Health Services . Tender should be in dual mode (2 Envelopes) i.e. Technical bid and Financial bid must be clearly mentioned on the top of the envelope (Separate) otherwise bids may be rejected. Tender forms including terms and conditions will be available in the office of Addl.DHA(M&CW/SHS), 12th Floor, SPM Civic Centre, Minto Road, New Delhi-110002 up to **30.12.2014** up to 1:00 P.M. Tender can be deposited up to 3:00 P.M. on **31.12.2014**. The Technical Bid will be opened on the same day at 3:30 P.M. in the presence of D.C.A.(Health)/NDMC, 12 Floor, SPM Civic Centre, New Delhi or their representative, if any. Last date for purchase of Tender Form is **30.12.2014** up to 1:00 P.M

Total Tender Amount = Rs. 22,50,000/- lacs

Earnest Money Deposit = Rs. 56,250/-

Tender Fee = Rs. 500/-

S.No.	Specification of articles	Time of completion	Rate hold good for	Head of Account
1	Hiring of CNG driven 4 Non A.C. Mini Buses minimum of 2011 model, having seating capacity of 20-25 persons for use of School Health Services of North DMC on monthly basis Vehicle should have :- a. The vehicle should be a 20-25 seater b. it should conform to Euro-IV Norms c. It should be CNG operated d. For safety purposes it should have a GPS e. The locking system should be adequate f. It should have all fire safety norms g. The interior should be child – friendly & safe.	90 days	One year	XL-IV-K-a-III

Dr. ANITA GUPTA
Addl. D.H.A. (M&CW / SHS)
North Delhi Municipal Corporation
Civic Centre, Delhi-110002

ELIGIBILITY CRITERIA:

1. Tender forms/documents of the Deptt.'s requirement and terms & conditions applicable may be purchased manually from this office by any person/contractor/manufacturer of such vehicle/registered contractor/reputed firms/reputed transporters dealing in such specialized jobs etc. as applicable having minimum 02 number, commercial purpose **Non A.C. Mini Buses** in their own name
2. Bidder should have satisfactorily completed three similar works each costing 40% of the estimated cost or completed two similar works each costing 60% of the estimated cost or completed one similar work costing 80% of the estimated cost during the last five years ending last day of the December 2014.
Out of which at least One work of any nature (either part of (2) above or a separate one) costing not less than 40% of the estimated cost with some Central / State Government Department / Central Autonomous Body / Central Public Sector Undertaking.
Similar works shall mean Supply of **Non A.C./A.C. Mini Buses/Buses** on hiring basis.
3. The firms/agencies blacklisted/debarred from any Govt./Semi Govt. organization shall not be eligible for submission of bids.

OTHER TENDER CONDITIONS:

1. The rates should be quoted both in words and figures in INR. Taxes, Surcharge if any, etc. must be mentioned separately. The quoted net rate will be treated as firms final offer. It must remain valid for supply during the period of contract. Each column must be filled separately.
2. Conditional rates will not be accepted.
3. Tender should be in dual mode (2 Envelopes) i.e. Technical bid and Financial bid must be clearly mentioned. Technical/Financial bids on the top of the envelop (Separate) otherwise bids may be rejected. The firms are requested to submit copies of the following documents, duly signed and stamped.
 - i) Documents in respect of VAT Registration No. / Income Tax / Service Tax
 - ii) Certificate from the bidder that the offer is as per NIT specifications / terms & conditions and there is no deviation.
 - iii) Experience Certificate along with Certificate of Satisfactory Performance.
4. The offer of the firms should comply with the NIT specification and full specifications of the item are to be given. Alternative rates in one tender are not acceptable. If the tenderer quotes more than one offer, their tender will be treated as invalid.
5. The firms are also required to submit the certificate that the rates offered are as per prevailing market rate and are not higher than the rates quoted in any other Govt. Institution of NCT Delhi.
6. Each Vehicle will be required for 20 days in a month.
No vehicle will be required during Summer Vacation, Winter Vacation and autumn break.

7. Penalty clause for maximum up to 10% of the total cost of the order may be imposed on non-execution of the supply as scheduled.
8. The agency may be required to arrange the demonstration of the quoted item, failing which the bid may be rejected.
9. Any contravention to the above terms and conditions is liable to rejection of tender.
10. Separate demand drafts for tender cost and earnest money payable to Commissioner, North Delhi Municipal Corporation shall be submitted by the bidder in the office of the undersigned before expiry of last date and time of hash submission mentioned above.
11. Price bid of firms who qualify technically shall be opened on due date after finalization of technical bid by the Technical Evaluation Committee.
12. The commercial vehicle (Minibus) offered on hire basis should be Euro-IV and of Model-2011 or above model only and in good running condition with the facility to provide trouble free service. The vehicle should be driven by qualified, well experienced, licensed driver along with having proper permit etc. fulfilling all requirements/Norms (including comprehensive insurance of vehicle) of STA/ Delhi Transport Authority for running of vehicle in Delhi.
13. Vehicle at the time of plying must have
 - ⇒ Vehicle Registration Certificate.
 - ⇒ Valid insurance valid fitness certificate for Delhi.
 - ⇒ Vehicle Pollution under control certificate valid in Delhi.
 - ⇒ Any other necessary document as per STA Guidelines.
14. The Addl.DHA(M&CW/SHS) reserves the right to reject any or all tender/quotations without assigning any Reasons(s) thereof.
15. For any dispute, decision of the undersigned is final. All disputes related to this tender would be subject to the territorial jurisdiction of Delhi High Court.
16. The agency/s will have to replace the vehicle immediately, in case it meets accident/break down or get faulty or any other such circumstances. The agency has to ensure during replacement that no Mpl. Officer time is wasted. In case, the replacement vehicle is not provided to the department concerned a penalty as equal to the charges of work order amount of a day will be imposed shall be deducted from bill amount.
17. No payment will be made against bills pertaining to day/days when any complaint with regard to quality/performance of the vehicle/misbehaviour of the driver is reported by the Municipal office. The decision of the Department shall be final and binding.
18. The qualifying tenderer will enter into Contract through its proprietor or authorised nominee with Department on prescribed performa on non-judicial stamp paper of Rs.100/-.

Addl. Dir. (IT) /NDMC

ADDL.DHA(M&CW & SHS)

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