

NORTH DELHI MUNICIPAL CORPORATION  
DEPARTMENT OF VETERINARY SERVICES  
Civil Lines Zone, 16, Rajpur Road Delhi

No:-1300 /DD (VS)/CLZ/2018



**TENDER NOTICE**

Online tenders (e-tenders) are invited for the procurement of the under mentioned kutti (fodder) to feed the impounded cattle at Timarpur Municipal Cattle Pound of the NDMC for a period of one year:-

Description	Place of supply of Kutti (Cattle Pounds.)	APPROX. QUANTITY OF FODDER	
		DRY (In Kg.)	GREEN (In Kg.)
<b>DRY KUTTI (01.03.2018 TO 31.05.2018 &amp; 01.10.2018 TO 28.02.2019)</b>	1) Timarpur (Lucknow Road.)	30,000 kg.	50,000 kg.
<b>GREEN KUTTI (01.06.2018 TO 30.09.2018 (as per requirement))</b>			

The schedule of tenders shall be as follows:

Seq. No.	Stage	Stage	Start date and Time (Hours)	Expiry date and time (Hours)
1.	Release of Tender		05.02.2018, 10.00	05.02.2018, 17:00
2.		Purchase and Download Tender Document.	05.02.2018, 17.01	12.02.2018, 14.00
3.		Online Bid Preparation and Hash Submission.	05.02.2018, 17.01	12.02.2018, 15.00
4.	Technical and Financial Lock		12.02.2018, 15.01	12.02.2018, 17.00
5.		Re-encryption of online bids	12.02.2018, 17.01	15.02.2018, 15.00
6.	Technical Bid Opening		15.02.2018, 15.01	19.02.2018, 15.00
7.	Evaluation of Technical Bid		15.02.2018, 15.01	19.02.2018, 15.00
8.	Financial Bid Opening		19.02.2018, 15.01	21.02.2018, 17.00
9.	Evaluation of Financial Bid		19.02.2018, 15.01	21.02.2018, 17.00
10.	Award of Contract		22.02.2018, 17.01	26.02.2018, 17.00

The tender document with terms and conditions, specifications & quantities of the items to be supplied & online tender schedule is available on NDMC website <http://mcdetenders.com> which can be downloaded from **05.02.2018 to 12.02.2018** online bid preparation and hash submission etc. The cost of Tender i.e. Rs.500/- & Earnest Money i.e. Rs.10,000/- through two separate demand drafts/pay orders in favour of the Commissioner, North Delhi Municipal Corporation payable at Delhi/New Delhi should be deposited by the bidders in the office of Deputy Director (VS)/Civil Lines Zone of North Delhi Municipal Corporation, Room No.402, 16, Rajpur Road, Delhi -110054 on or before opening of technical bids i.e. 15.02.2018 upto 3:00 PM.

Administrative/Financial concurrences have been obtained from the competent authority for floating the e-tenders for the supply of kutti/fodder.

Payments towards release of funds for the purchase of kutti/ fodder will be made under Head of account 28/1178.

For any other clarification, Deputy Director (VS)/Civil Lines Zone may be contacted at Mobile No. 9717787465 or Office landline No. 011-23989151.

*Asst. Dir.*  
30.1.18  
Deputy Director (VS)  
Civil Lines Zone  
Deputy Director (V.S.)  
Civil Lines Zone  
North Delhi Municipal Corporation

**DISTRIBUTION:**

- ✓ (1) Addl. Director (IT) – with the request to get the above Tender Notice uploaded on NDMC website.  
(2) Director of Vigilance – for information please  
(3) DCA/ACA/Civil Lines Zone  
(4) Office copy

Copy for information to:-

- (i) Deputy Commissioner, Civil Lines Zone

**NORTH DELHI MUNICIPAL CORPORATION**  
**TECHNICAL BID**

**PART-I**

BID DOCUMENT TO BE SUBMITTED IN ORIGINAL FOR TECHNICAL BID AS PER THE TENDER & SHOULD BE KEPT IN SEPARATE SEALED COVER SUPERSCRIBING/PROCUREMENT OF KUTTI (FODDER) TO FEED THE IMPOUNDED CATTLE/OTHER ANIMALS VIZ. SHEEPS/GOATS, HORSES, MULES, DONKEYS ETC. AT THE TIMARPUR CATTLE POND UNDER JURISDICTION OF DY. DIRECTOR (VS), CIVIL LINES ZONE OF THE NDMC DURING THE PERIOD OF ONE YEAR FROM THE DATE OF AWARD CONTRACT.

**NORTH DELHI MUNICIPAL CORPORATION**  
**(VETERINARY SERVICES DEPARTMENT)**  
Room No. 402, 16, Rajpur Road Delhi-54  
**CIVIL LINE ZONE**

**TECHNICAL BID**

NIT No. \_\_\_\_\_ Dated: \_\_\_\_\_  
SERIAL NO. OF TENDER DOCUMENT \_\_\_\_\_  
TENDER COST : Rs.500/- (Non-refundable)  
G-8 No. \_\_\_\_\_  
Dated : \_\_\_\_\_

Earnest Money of Rs.10,000/- in the form of Bank Draft No. \_\_\_\_\_ dated \_\_\_\_\_ of \_\_\_\_\_ Bank and payable to the Commissioner, North Delhi , Municipal Corporation is enclosed.

1.	Name of the Tenderer	
2.	Address.	
3.	Telephone Numbers, including fax.	
4.	Nature of Business	
5.	Whether the tenderer running business in the form of Proprietary/Partnership/Private Ltd./Public Ltd	
6.	Permanent Account (PAN) No. (Enclose latest IT Return)	
7.	Banker's Name & address (with Account Number).	
8.	List of Activities/Experience in the field.	

Certified that the information given above is correct to the best of my knowledge. Necessary detailed information as per above is hereby enclosed. (Documentary evidence Supporting all information given above is enclosed.)

SEAL

SIGNATURE \_\_\_\_\_

PLACE: \_\_\_\_\_

DATE: \_\_\_\_\_

**NORTH DELHI MUNICIPAL CORPORATION**  
(VETERINARY SERVICES DEPARTMENT)  
Room No. 402, 16, Rajpur Road Delhi-54  
CIVIL LINE ZONE

FINANCIAL BID

PART-II

BID DOCUMENT TO BE SUBMITTED IN ORIGINAL FOR FINANCIAL BID AS PER THE TENDER & SHOULD BE KEPT IN SEPARATE SEALED COVER SUPERSCRIBING 'PROCUREMENT OF KUTTI (FODDER) TO FEED THE IMPOUNDED CATTLE/OTHER ANIMALS VIZ. SHEEPS/GOATS, HORSES, MULES, DONKEYS ETC. AT THE TIMAR PUR CATTLE POND UNDER JURISDICTION OF DY.DIRECTOR (VS) CIVIL LINES ZONE OF THE NDMC DURING THE PERIOD ONE YEAR FROM THE DATE OF AWARD CONTRACT.'

\*READ THE TENDER TERMS AND CONDITIONS CAREFULLY.

**NORTH DELHI MUNICIPAL CORPORATION**

(VETERINARY SERVICES DEPARTMENT)  
Room No. 402, 16, Rajpur Road Delhi-54  
CIVIL LINE ZONE

FINANCIAL BID

NIT No. \_\_\_\_\_  
Dated: \_\_\_\_\_  
SERIAL NO. \_\_\_\_\_  
TENDER COST: Rs.500/- (Non-refundable)  
G-8 No. \_\_\_\_\_  
Dated: \_\_\_\_\_

Name of the firm: \_\_\_\_\_

With reference to the invitation to Bid for the purposes of procurement of kutli (fodder) at the Timarpur Cattle Pond falling within the jurisdiction of the Civil Line Zone respectively during the period of one year, we hereby offer our rates as per the terms and conditions, specification annexed with this bid documents. Our rate is based on terms and conditions given in this bid document, and those as detailed below:-

Description	Place of supply of kutli (cattle pounds.)	Quantity (Approx.)		Rates per Kg	
		DRY (In Kg.)	GREEN (In Kg.)	Dry kutti	Green kutti
DRY KUTTI: (01.03.2018 to 31.05.2018) and (01.10.2018 to 28.02.2019)	Timarpur cattle pond (situated at Lacknow Road, Timarpur, Delhi )	30,000	50,000	Rs. _____	Rs. _____
GREEN KUTTI: (01.06.2018 to 30.09.2018) (As per requirement)					
<b>TOTAL (KG)</b>		<b>30,000 &amp; 50,000</b>			

We have read the terms and conditions of the Tender document carefully and accept the conditions stipulated unconditionally.

- We have satisfied ourselves and carefully perused the terms and conditions of the bid documents/specification. We also understand that you will not accept those Bids, which are not in conformity to the prescribed terms and conditions.

Thanking you,

Date:

Postal Address:

Name

Seal:

## **NORTH DELHI MUNICIPAL CORPORATION**

(VETERINARY SERVICES DEPARTMENT)

Room No. 402, 16, Rajpur Road Delhi-54

### CIVIL LINE ZONE

Subject:- Inviting online tenders for the procurement of kutti (fodder) to feed the impounded cattle at the TIMAPUR CATTLE POND of the NDMC during the period of one year – General Terms and Conditions.

1. **CRITERIA:** Bidders MUST PROVIDE ADEQUATE PROOF OF CAPABILITY/EXPERIENCE in the field of supplying of fodder(kutti) for the purposes of feeding cattle, buffaloes, pigs, donkeys, sheep's/goats,horses,mules, etc..
2. **WORK ORDER:** North Delhi Municipal Corporation would issue letter of intent (LOI)/Work Order in favour of the supplier after finalizing the Rates& Terms and conditions for the purchases, volume of purchase, time frame for procurement of dry as well as green kutti (fodder) to feed the impounded cattle & other animals at the Timarpur Cattle Pond falling under jurisdiction of Civil linesZone.
3. **Rates:** Bidders/firms are requested to mention their rates both in words and figures wherein in case of ambiguity the rates as mentioned in words shall be considered as correct.
4. **PAYMENT:** The payment shall be made through cheques on submission of bills of supply, duly verified from concerned Municipal cattle ponds.
5. **AGREEMENT:** Within one week of award of work by the department, an agreement would be executed between the successful bidder/contractor and the Dy. Director (VS) of the civil lines zone on behalf of the NDMC on the terms and conditions of the NIT. The earnest money and security deposit are refundable after completion of term of engagement. However, those who are unsuccessful, the earnest money and security deposit are refundable within seven days period.
6. **PERFORMANCE SECURITY:** The successful bidder shall have to furnish performance security @10% of the contractual amount with the department in the shape of Demand Draft Or Bank Guarantee Payable To The Commissioner, NDMC.
7. **NEGOTIATIONS:** Post Tender negotiations shall not be held and, if necessary, it would be held with L1 Bidder only.
8. **QUANTITY OF FODDER(KUTTI):** The quantity of fodder (kutti) to be procured may vary from 40% to 50% on either side, depending upon the actual number of cattle or other animals impounded in the aforesaid Municipal Cattle Pond. However, no carriage/cartage expenses will be given to the contractor for the supply of kutti (fodder).
9. **QUALITY OF FODDER(KUTTI):** The kutti (fodder) should be free from dust, excess moisture/water and adulteration and also should be palatable for animals. In the event of supply of inferior/sub standard kutti (fodder), the Tender shall be cancelled by forfeiting the Earnest Money and supply of kutti (fodder) shall be procured from other agency/open market at the risk and cost of the successful bidder/contractor.
10. **Any other conditions** \_\_\_\_\_
11. **DISPUTES:** In case of disputes, only Delhi courts shall have jurisdiction.