

**NORTH DELHI MUNICIPAL CORPORATION  
OFFICE OF THE MEDICAL SUPERINTENDENT  
MRS.G.L.MTY.HOSPITAL, AJMERI GATE,NEW DELHI**

No 1497 /MS/GLMH/2018

Dated: 16-2-18

**NOTICE INVITING QUOTATION**

Sealed Quotations are invited in Mrs.G.L.Mty. Hospital for the Annual maintenance Contract (Without Spare parts) of Window & split Air conditioners installed in different dept/ GLMH from manufacturer/distributors/suppliers by the undersigned.

Quotation will be received in the office of Account Officer, Mrs. GLM Hospital, Ajmeri Gate, New Delhi up to 2.30 PM on 28.2.2018 and will be opened on the same day at 3.00 PM in the presence of the Quotationers if any:-

S.no	Name of Item	Qty	Date and time of submission of Quotation	Date and time of opening of Quotation.
1.	<b>Annual maintenance Contract of Window &amp; split Airconditioners</b> Window Type AC 1.5 & 2 Ton	20 Nos	28.2.2018 Up to 2.30 pm	28.2.2018 AT 3.00 pm
2.	High Wall Split AC 1.5 Ton Installed in GLM Hospital  Spare Parts rate List must be attached with quotation including the rates of Gas charging& Reinstallation of air conditioner's ( window & Split) charges	25 Nos		

**The rates shall be quoted in figures as well as in words and shall be protected with transparent tape, failing which the bid shall be rejected.**

1. The Undersigned reserves the right to accept or reject any quotation without assigning any reason.
2. The quoted rates should be valid for six months from date of opening of quotation.
3. The firms are also required to submit the certificate on the letter head that rates offered are not higher than the rates quoted in any other Govt. Institution of NCT Delhi.
4. In case the opening date is declared a holiday, the quotation will opened on next working day at same place & same time.
5. Quotee must fulfill the general conditions of the Quotation:
  - a. The quotee has to enclose copy of the Valid GST No , PAN Card of the Firm/quotee
  - b. The quotee may inspect the job prior to quotation as per requirement of Head of deptt. concerned
6. **Previous experience in Govt deptt in the similar cases must be attached**
7. Repairing guarantee should be mentioned.
8. The firms are requested to submit that offer complies with quotation specification. Alternate rates in one quotation are not acceptable. If the quotee provides more than one offer, their quotations will be treated as invalid

**DISTRIBUTION:**

1. DHA NDMC Civic center ( For Information Please)
2. DOV, Civic center
3. MS Kasturba Hospital
4. MS SDN Hospital,
5. MS RBTB Hospital
6. MS HRH HOSP
7. CMO /GLMH
8. MOIC General Store/GLMH
9. Notice Board/GLMH
- 10 Account Officer /GLMH
- 11 Addl Director IT for Display on web site NDMC

  
MEDICAL SUPERINTENDENT  
MRS. G.L. MTY. HOSPITAL  
AJMERI GATE, NEW DELHI

  
o/cobay