

7/2 -

(In letterhead of the Contractor (Chemist))

No.

Dated.

To

The Resident Medical Superintendent
Nimri Colony Polyclinic, Ashok Vihar
Keshavpuram Zone
North Delhi Municipal Corporation

OFFER

In response to your request regarding offer of discount on purchase of medicines/surgical Consumables / chemist's etc. bearing you letter No. _____ dated _____ /we hereby Submit my / our offer as under:-

Sl. No.	Type of medicines	Discount Offered
1.	Branded medicines	
2.	Generic medicines	
3.	Surgical consumables	
4.	Chemicals	
5.	Any other	

This discount offered is on the M.R.P of the medicine / surgical consumables / chemicals etc.

Enclosures:-

1. Copy of GST/~~VAT~~/~~TH~~ Regn
2. Copy of PAN
3. Copy of Drug Licence
4. Copy of latest Income Tax Return.

Signature of Proprietor
(Authorized representative of Chemist)
With Stamp & Telephone Number

6/c

(In Non Judicial Stamp Paper of Rs.100/-)

This agreement is made on _____ day of _____ between
Municipal Corporation of Delhi through Chief Administrative Medical Officer
(Zone.....)/MS(Name of the Hospital)/ Chief Medical Officer
(HQ)/Dy.DHA(Ay.)/Unani/Homeo herein after called the Corporation

AND

M/S (Name of the chemist with full
address).....
.....herein after called the
contractor.

Whereas Municipal Corporation of Delhi is providing medical facilities to citizens of Delhi including its employees and pensioners. Medicines are procured from approved agencies (at approved rates) and provided to the beneficiaries through various hospitals / Polyclinics/ PHCs and dispensaries etc. The medicines which are not available in the stocks of any of above-mentioned institutions are procured from local market and provided to the identified beneficiaries. The Corporation has selected / identified the Contractor/s (chemist) for supplying such medicines to (name of the institutions).....
..... who has offered highest trade discount.

NOW THEREFORE THIS AGREEMENT WITNESSETH AND IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:

1. After the acceptance of discount to be given by the contractor the in-charge/ designated officer of the health facility shall place orders for supply of medicines/ surgical consumables etc. to the contractor.
2. Discount offered: - The contractor agrees to five discount on all purchase of medicines (branded / generic medicines/ surgical consumables)/ chemists as under :-

Sl. No.	Brand medicines	Discount Offered
1.	Branded medicines	
2.	Generic Medicines	
3.	Surgical	
4.	Chemicals	
5.	Any other	

5/12

3. Validity: The offer will be valid w.e.f. 1.4.2018 for a period of 2 years, during which the contractor is liable to supply the medicines etc. ordered at a discounted rate quoted by the contractor.

4. If more than one contractors offer to give similar discount, the order can be equally divided among the selected Contractors.

5. All prescriptions received till 12-Noon shall be dispensed on the same day before closure of the health centre. Prescription received after, 12.00 Noon, will be dispensed latest by 12-00 Noon of the next working day.

6. If the contractor fails to supply within 24 hours of placing the order or next working, if the next day is a holiday, the order shall stand cancelled and cost of the medicines purchased by the individual shall be paid by the contractor on production of receipt.

7. On failure to reimburse the cost of the medicine purchased by the beneficiary double the cost of the medicines purchased by the individual shall be deductible from the bills of the contractor as risk purchase.

8. In case of emergency situation, the contractor is required to deliver indent immediately on telephone message.

9. Efforts shall be made for payments of the supply items within one month from the date of receipt of bill.

10. The quantity/quality of supplied medicines/ items shall be responsibility of the contractor.

11. The contractor shall be responsible for proper supply of medicines/items safely in the hands of concerned officer/pharmacist in the store of the health institutions.

12. In case of non supply of medicines by the identified chemist to nearby medical centre due to unfor seen reasons. I agree to supply medicine / item to in nearby centre at the discounts quoted by me.

13. Medicines/surgical consumables with short expiry date shall not be accepted.

