



SOUTH DELHI MUNICIPAL CORPORATION
ASSESSMENT & COLLECTION DEPARTMENT
Dr. Shyama Prasad Mukherjee Civic Centre (20th Floor),
Jawaharlal Nehru Marg, New Delhi-110002

No : Tax/HQ/2018/ 2099

Dated : 08.03.2018

OFFICE ORDER

It has been decided that for filing of Self Assessment Property Tax Return for the year 2017-18 and to avail benefit of 100% waiver of interest and penalty on payment of outstanding demand of property tax under ongoing Amnesty Scheme 2017-18, all the offices of A&C deptt., SDMC will remain open on all Saturdays, except Gazetted Holidays, during the month of March, 2018. as per following directions ;

1. All offices will remain open from 9.00 am to 5.30 pm. with half an hour lunch break from 1.30 to 2.00 pm, including Saturdays ;
2. Compensatory leave to the staff, who attend their duty on Saturdays, will be allowed, which may be adjusted from April to May, 2018, subject to availing not more than 2 Compensatory leave in a month.

All the Jt. A&Cs may kindly take-up the matter with the Dy. Commissioner of their Zones for opening of Zonal Treasury on the above mentioned days to enable the zonal staff of A&C Deptt. to deposit the cash & cheque in the Treasukry.

This issues with the approval of Commissioner / SDMC.

(Radha Krishan)
Jt.Assessor & Collector (HQ)

All Jt.A&Cs/Dy.A&Cs/AA&Cs

Copy for kind information to:

1. Commissioner/SDMC
2. Addl. Commissioner / A&C
3. Director (P&I) with the request to publish a news item
4. AO(IT) for putting this circular on SDMC website ✓
5. ADC (HQ), 2nd Floor, with the request to make arrangement for opening the office of A&C Deptt. (HQ), 20th floor on above days.
6. Dy. Commissioner/Central/South/West/Najafgarh Zone
7. DCA/Central/South/West/Najafgarh Zone
8. ACA (Taxes)
9. Guard file

Sh. Ganesh
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