



SOUTH DELHI MUNICIPAL CORPORATION
HORTICULTURE DEPARTMENT(HQ)
E BLOCK, 3RD FLOOR, DR. S.P.M. CIVIC CENTRE
J.L. NEHRU MARG, NEW DELHI-110002



NO.DDH/HQ/SDMC/2017-18/D/115 /NIT No.01

DATED 15.05.2017

ONLINE TENDER NO.284665

Date of Download of Tender Document : 16.05.2017 at 10.00 A.M. to 30.05.2017 upto 15.00P.M.
Date of Bid Preparation and Hash Submission : 16.05.2017 at 10.00 A.M. to 30.05.2017 upto 15.00P.M.
Date of Close for Bidding : 30.05.2017 from 15:01 P.M. to 30.05.2017 upto 17:00 P.M.
Date of Re-encryption of Online Bid : 30.05.2017 at 17:01 P.M. to 31.05.2017 upto 15:00 P.M.
Opening of Technical Bids : 31.05.2017 at 15:01 P.M.
Opening of Financial Bid : - : 01.06.2017 at 1500 hours (Tentative)

FOR ONLINE TENDERING TIME TABLE PLEASE REFER <http://SDMCetenders.com>

1. Item Rate tenders on behalf of Commissioner, SDMC are invited from experienced & eligible contractors for the execution of the following works by the Horticulture Department (HQ) SDMC under single Stage-two Bid System (Technical & Financial) and will be received as per time table and Technical Bids will be opened at **31.05.2017 at 15:01 PM** on website <http://SDMCetenders.com> by SDMC E-Tendering Project Champion. The contractors shall submit an undertaking that the firm has not been blacklisted/Debarred /Banned anywhere in India by any Government department/Government Undertaking.
2. The tender documents will be downloaded by the contractors / bidders from the website [www.mcdonline.gov.in](http://mcdonline.gov.in). <http://mcdetenders.com>
3. The registered contractors of MCD (SDMC/NSDM/EDMC) who are experienced in similar nature of works are also eligible to tender for the amount they are registered in their respective category subject to the conditions that they are neither black listed nor debarred at the time of purchase of tenders. For other contractor(s)/New bidders they may get themselves registered for tendering/bidding in SDMC. The Helpdesk for Online tender contact Nos. are 011-23227413 & 011-23227414 or mail to : mcd-ithelpdesk@mcd.gov.in
4. **EXPERIENCE** Bidder should have experience of successfully executing similar nature of work/s costing above Rs.2.40 lacs (minimum three works) OR Rs.3.60 Lacs (minimum two works) OR Rs.4.80 lacs (minimum one work) AND One completed work of any nature costing not less than the amount equal to Rs.2.40 Lacs with some Central Government Department/ State Government Department/ Central Autonomous Body/Central Public Sector undertaking/State Public Sector Undertaking/ City Development Authority/ Municipal Corporation of City formed under any act by Central/State Government and published in Central/State Gazette. Completed Similar work means the work of "Works of Decoration of Events / Supply of Bouquet, Garlands, Flowers, Cut-flowers". The experience certificate shall be issued from the competent authority, for which the work has been executed.
5. **TECHNICAL BID SUBMISSION** The Technical Bid for opening of Financial Bid qualification shall comprise - (i) Tender Cost in specified form. (ii) Earnest Money in specified form. (iii) Copy of Valid PAN Registration. (iv) Valid VAT Registration. (v) Experience certificate of completed similar work & one government work as applicable. The completion certificate issued from competent authority be submitted/uploaded along-with Technical Bids. (vi) Financial Turnover Certificate duly certified by Registered C.A. (vii) Detail of the firm/bidder whether participating as Partnership Firm OR Proprietor-ship Firm OR Individual Firm OR Private Limited Firm or other please specify and submit. (viii) Acceptance of all Terms & Conditions of Tender (ix) Undertaking by the bidder that the Bidder or his firm has not been Blacklisted / Debarred / Banned anywhere in India by any Government Department / Government Undertaking.
6. The price quoted in financial bid (online only) should be inclusive of all taxes and duties, service tax, custom duty, excise duty, C.S.T., local taxes, Trade Tax, VAT, G.S.T., Income Tax etc. A Bidder shall be entirely responsible for all taxes, duties, license fees, etc. All taxes payable as per Government rules of Income tax/VAT/GST/Service tax norms will be payable by the Bidder. If any new tax/duty is levied during the contract period the same will be borne by the firm/Bidder exclusively. TDS will be deducted from the payment of the Bidder as per the prevalent laws and rules of Government of India and Government of NCT of Delhi in this regard.
7. The Technical Bid documents may be uploaded on e-tender portal while submitting the Tender. The Technical bids documents may be submitted manual. The copy of the documents uploaded be also made available along-with Tender Cost & Earnest Money Deposit to the office of Dy. Director (Horticulture) HQ, SDMC, E-Block 3rd Floor S.P.M. Civic Centre, New Delhi-110002. The Tender Cost & E.M.D. shall be in the shape of Pay Order/Demand Draft in favour of Commissioner-SDMC, payable at New Delhi. **upto 31.05.2017 at 1500 hours.**
8. Based on the Technical compliance of each proposal as submitted by the Applicant, Financial bids of only eligible bidders shall be considered for opening. The Financial bids of qualified bidders will be opened by SDMC online at e-portal of tenders. The firm having the lowest Financial Bid may/will be considered for award of work.
9. S.D.M.C. may disqualify any Applicant/Bidder without notice who submits an incomplete/non-eligible bid. SDMC reserves the right, without any obligation or liability, to accept or reject any or all the proposals at any stage of the process, to cancel or modify the process or any part thereof or to vary any of the terms and conditions at any time, without assigning any reason whatsoever.
10. Estimated amt. Rs.6.00 lacs . Head of account I-130-1061 Tender Cost Rs.500/-. Earnest Money Deposit Rs.12,000/-.
11. **PERFORMANCE SECURITY** The successful L-1 contractor / bidder shall submit Performance security equal to an amount of 5% (Five Percent) of the amount of contract in the form of Bank Draft / Pay Order / Bank Guarantee / FDR in favour of Commissioner, SDMC payable at New Delhi. The said performance security shall be deposited within 15 days of issue of Letter of Intent / Acceptance from SDMC.
12. The contract will be for a period of one year initially, which can be extended/revised further for one more year on satisfactory performance of the previous contract. SDMC may renew / extend / revise the contract to such further

- amount / period(s), as it may deem proper, having regard to the quality and manner of the contractor's performance. However, it shall be with consent / written request by the contractor in this regard.
13. The Rate Contract holder may be called on urgent basis to decorate / supply flowers, Bouquet / Garlands etc. at any time, at any place under the jurisdiction of SDMC. Flower material etc. be supplied should be fresh and free from any blemish/insects/disease/wear-tear etc. The decoration / Bouquet required by SDMC from time to time shall be designed as per the instructions of the officer in-charge. Separate orders as per requirement, will be issued for execution/performance of work(s) at different locations in South Delhi Municipal Corporation. The Contractor is required to execute / perform the work within immediately as per direction of Officer-in-charge of work. In case it is found that the work is not being taken up, the SDMC at its sole discretion may cancel the Rate Contract Award and forfeit the Performance Security deposit, deposited for this work without any reference to the Contractor.
 14. Conditions given in the printed NIT form A-32, Chapter 9 of the Municipal Accounts Code Part I will hold good. The contractors will have to give a declaration about the name of their relatives employed in SDMC along with each tender.
 15. No late bid shall be entertained and no claim regarding considering the late submission of bids shall be entertained.
 16. Incomplete tenders or tenders not fulfilling any of the conditions specified for Technical Bid Qualification are liable to be rejected without assigning any reason.
 17. Tender cost and Earnest money shall be deposited in the form of Bank Draft of a scheduled Bank, payable at New Delhi, in favour of Commissioner, SDMC. The desirous contractors/bidders shall have to Pay the Tender Cost and Earnest Money mentioned against the work and shall be deposited **upto 31.05.2017 at 1500 hours. The quoted rates will hold good for 05 months for acceptance by SDMC.** The date & time of different activities of tendering process may be checked on the SDMC website <http://SDMCetenders.com> from time to time. CPWD specifications-2009 Volume-I & Volume-II will be followed / considered for execution of work. In case of holiday / holiday declared on the scheduled dates of closing/opening the same will be done on the next working day. The date & time of different activities of tendering process may be checked on the SDMC website <http://engineering.mcdetenders.com/common> OR <http://SDMCetenders.com> from time to time.
 18. The Demand Draft/Pay Order for Tender Cost and Earnest Money will be received in the Office of Dy. Director(Horticulture)HQ, SDMC, E-Block 3rd Floor S.P.M. Civic Centre, New Delhi-110002, **on 31.05.2017 upto 1500 hours. No manual submission of tenders (Financial Bid) will be accepted for any reason whatsoever.**
 19. In case the contractor/bidder needs any clarification / assistance he can contact the office of Dy. Director (Horticulture)HQ on any working day during office hours Phone No.01123225334

S. No.	Name of Work	Estimated Amount (Rupees)	Earnest Money (Rupees)	Head of Account	Period of Rate contract	Tender Cost	Tender No.
1	ANNUAL RATE CONTRACT FOR SUPPLY OF FLOWER MATERIAL AND DECORATION ARRANGEMENT UNDER THE JURISDICTION OF HORTICULTURE DEPARTMENT SOUTH DELHI MUNICIPAL CORPORATION. FTC-17/HQ/I-130/1061/DDH(HQ)/SDMC	600000/-	12000/-	I-130-1061	12 Months	Rs.500/-	284665

PK Benerjee
Dy. Director(Horticulture)HQ
 E-1BLOCK, 3RD FLOOR, DR. S.P.M. CIVIC CENTRE
 J.L. NEHRU MARG, NEW DELHI-110002
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 E-mail: DDHHQ.SDMC@GMAIL.COM

Distribution: -

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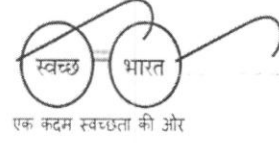
PK Benerjee
 Deputy Director (Hort.)HQ
 South Delhi Municipal Corporation

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Dy. Director(Hort.)/H.Q./SDMC

Deputy Director (Hort.)/HQ
 South Delhi Municipal Corporation



**SOUTH DELHI MUNICIPAL CORPORATION
HORTICULTURE DEPARTMENT (HQ)
E BLOCK, 3RD FLOOR, DR. S.P.M. CIVIC CENTRE
J.L. NEHRU MARG, NEW DELHI-110002**



PRESS NOTICE OF NIT-CUM R.F.P.

No. DDH/HQ/SDMC/2017-18/D/115/NIT No.01 Dt.15.05.2017 e-Tender No.284665 Online open e-Tenders are invited under single stage-Two Bid system(Technical & financial) from experienced & eligible bidders for the work of "Annual Rate Contract for Supply of Flower Material and Decoration Arrangement under the Jurisdiction of Horticulture Department South Delhi Municipal Corporation." Estimated amt. Rs.6.00 lacs. Time Period of Rate Contract 12 months Head of a/c I.130.1061 Tender Cost Rs.500/- EMD Rs.12,000/- After getting themselves registered the Bidding Documents with detailed terms & conditions can be downloaded & submitted through website-http://mcdetenders.com OR visit SDMC website www.mcdonline.gov.in / South Delhi Municipal Corporation /Tenders/e-tendering. For Online tender assistance the bidders may call on Helpdesk No. 011-23227413 & 011-23227414 or mail to : mcd-ithelpdesk@mcd.gov.in The date of download/bid-preparation/Hash-submission is w.e.f. 16.05.2017 to 30.05.2017 upto 1500 hours. All detail of Revisions, Clarifications, Corrigendum, Addendum, Time Extension etc., if any, in respect of the tender(s) will be uploaded on SDMC website only and will not be published in newspaper(s). Bidders should regularly visit the website to keep themselves updated.

PK Banerjee
DY.DIRECTOR(HORT.)HQ
011-23225334

NO.DDH/HQ/SDMC/2017-18/118

DATED : 15.05.2017

Director (Press & Information) for publishing in three or more daily leading national Newspapers for wide publicity on or before 16.05.2017 please.

PK Banerjee
DY.DIRECTOR(HORT.)HQ
Deputy Director (Hort.)HQ
South Delhi Municipal Corporation

PK Banerjee
15/05/17