

**TENDER FOR FABRICATION & INSTALLATION OF
HYDRAULIC LIFT OF EIGHT (8) TATA LPT 909 Ex
CNG BS-IV CABIN CHASSIS TO BE USED AS
HYDRAULIC CATTLE CATCHING TRUCKS**

NIT NO. 312/ADVS-II/ SDMC/2019 dated: 10.01.2019

FOR

**DEPARTMENT OF VETERINARY SERVICES
SOUTH DELHI MUNICIPAL CORPORATION
17TH FLOOR, DR S.P. MUKHERJI CIVIC CENTRE
JAWAHAR LAL NEHRU MARG, NEW DELHI-110002
PHONE NO. 011-23226725, 011-23226726**

BID Document issued to :

M/s.
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Additional Director (V.S.)
South Delhi Municipal Corporation

South Delhi Municipal Corporation
Department of Veterinary Services
17th Floor, Dr. S.P. Mukherjee Civic Centre
Jawahar Lal Nehru Marg, New Delhi -110002
TEL NO. 011-23226725, 011-23226726

(Press Notice)

NOTICE FOR INVITATION OF TENDER FOR FABRICATION & INSTALLATION OF HYDRAULIC LIFT OF EIGHT (8) TATA LPT 909 CNG BS-IV CABIN CHASIS TO BE USED AS HYDRAULIC CATTLE CATCHING TRUCKS.

NIT NO. 312/ADVS-II/SDMC/2019 dated: 10.01.2019

The South Delhi Municipal Corporation invites sealed tenders in two Parts (Technical & Financial bids) from the fabricators of vehicles /Automobile Body fabricators/manufacturers of vehicles for the work of fabrication and installation of hydraulic lift of 08 (EIGHT) TATA LPT 909 CNG BS-IV cabin chassis to be used as Hydraulic Cattle Catching Trucks as per the requirements and specifications given in the tender document. Schedule of tender is as under:-

1. Date for downloading/Physical sale of tender w.e.f. 14.01.2019 to 04.02.2019 up to 4.00 pm
2. Pre Bid meeting 21.01.2019 at 11.00 am
3. Last date & time for submission of tender document 05.02.2019 up to 03.00 pm
4. Time & date for opening of Technical Bids : 05.02.2019 at 03:30 pm
5. Tender document can be purchased from the office of Additional Director (VS)-II, Department of Veterinary Services, South Delhi Municipal Corporation, 17th Floor, Dr. S.P. Mukherji Civic Centre, Jawahar Lal Nehru Marg, and New Delhi 110002 on payment of Rs. 1500 /- (Rs. One Thousand five hundred only) (Non Refundable) - to be paid through demand draft in favour of "Commissioner, South Delhi Municipal Corporation" payable at New Delhi/Delhi.
6. Tender Document can also be downloaded from South Delhi Municipal Corporation's (SDMC) website www.mcdonline.gov.in and must be submitted with a demand draft of Rs. 1500/- towards tender fee through demand draft/s issued in favour of "Commissioner, South Delhi Municipal Corporation" towards cost of tender document.
7. Any amendment/corrigendum, if required, shall be displayed only on South Delhi Municipal Corporation website i.e. www.mcdonline.gov.in and no separate public notice shall be issued in the newspapers. Accordingly, all applicants/bidders are requested to see the SDMC website regularly.

-Sd-

Additional Director (VS)-II
Department of Veterinary Services
South Delhi Municipal Corporation
17th Floor, Dr. S.P. Mukherji Civic Centre
Jawahar Lal Nehru Marg, New Delhi -110002.


Additional Director (V.S.)
South Delhi Municipal Corporation

CHECK LIST

Invitation of bids for fabrication and installation of hydraulic lift of EIGHT (8) TATA LPT 909 Ex CNG BS-IV cabin chassis to be used as Hydraulic cattle Catching Trucks

A. Submission of Technical Bid in Envelop 'A'

B. Check list of the documents to be put in Envelop "A" with Technical bid by the bidders

- a) Certification from Chartered Accountant showing the annual turnover for the last three years ending 31st March 2018 for each year separately as set out in **Annexure "A"**.
- b) Transmittal/Covering letter as per **Annexure "B"**.
- c) Detail of firm/bidder as per **Annexure "C"**.
- d) Details of persons/employees who would be working on the assignment as set out in **Annexure "D"**.
- e) Details of works of Fabrication executed by the bidder as per **Annexure "E"**. The certificates from the organizations for which the bidder has executed the work of fabrication of vehicles during the last three years i.e. 2015-16, 2016-17 and 2017-18 are to be enclosed.
- f) Certificate/undertaking from the bidder that the firm/organization has not been black listed/debarred from any Govt. Organization to participate in the bids.
- g) Demand Draft of EMD (Bid Security) of Rs. 1, 50,000/- (Rupees One Lac Fifty thousand only) in favour of "**Commissioner, South Delhi Municipal Corporation**" payable at Delhi or New Delhi.
- h) Photocopy of receipt of the tender cost deposited by the bidder of Rs. 1500/-, if tender has been purchased physically from Addl. Director (VS)-II officer or Demand Draft of equal amount, If the tender document has been downloaded from the SDMC website, the bidder will enclose a demand draft amounting to Rs. 1500/- in favour of the Commissioner, South Delhi Municipal Corporation payable at Delhi or New Delhi along with the technical bid towards cost of tender document.
- i) Tender Document can also be downloaded from South Delhi Municipal Corporation's (SDMC) website www.mcdonline.gov.in and must be submitted with a demand draft of Rs. 1500/- towards tender fee through demand draft/s issued in favour of "**Commissioner, South Delhi Municipal Corporation**" towards cost of tender document.

Bidder has to submit the tender document duly signed by him/authorized signatory in with signatures on each page (technical & financial bids) including all other documents/certificates attached by the bidder with his bid documents. The bids with over writing/cutting shall be summarily rejected.


Additional Director (N.S.)
South Delhi Municipal Corporation

SOUTH DELHI MUNICIPAL CORPORATION
OFFICE OF THE DIRECTOR (VETERINARY SERVICES)
17th Floor, Dr. SPM Civic Centre,
Jawahar Lal Nehru Marg, New Delhi 110002
TEL NO. 011-23226725, 011-23226726

N.I.T. NO: 243/ADVS-II/SDMC/2018 dated: 28.11.2018

ELIGIBILITY CRITERIA

1. The bidders who are in business of fabrication of vehicles /Automobile body fabrication /manufacturers of vehicles at least for the last three years are eligible to participate in the tendering. The bidders should have executed at least one work of fabrication of vehicles with installation of hydraulic lift for not less than an amount of Rs. 10,00,000/- (Rupees Ten lakhs only) in any one year during the last three years i.e. 2015-16, 2016-17 and 2017-18.
2. The applicant should have Average annual financial turnover of not less Rs. 50, 00,000/- (Rupees Fifty lakhs only) during the last three financial years ending 31st March 2018. A certificate from Chartered Accountant should be enclosed as per **Annexure "A"**.

SUBMISSION OF BIDS

The Bidder would provide all the information as per the tender document. South Delhi Municipal Corporation would evaluate only those bids which are completed in all respects. The bidders will submit their bids in two parts i.e. Technical bids and financial bid (Price Bid). Each Proposal shall comprise the following:

A. Submission of Technical Bid in Envelop 'A'

The bidders have to enclose following documents with the Technical bid.

- a) Certification from Chartered Accountant showing the annual turnover for the last three years ending 31st March 2018 for each year separately as set out in **Annexure "A"**.
- b) Covering letter as per **Annexure "B"**.
- c) Detail of firm/bidder as per **Annexure "C"**.
- d) Details of persons/employees who would be working on the assignment as set out in **Annexure "D"**.
- e) Details of works of Fabrication executed by the bidder as per **Annexure "E"**. The certificates from the organizations for which the bidder has executed the work of fabrication of vehicles during the last three years i.e. 2015-16, 2016-17 and 2017-18 are to be enclosed.
- f) Certificate/undertaking from the bidder that the firm/organization has not been black listed/debarred from any Govt. Organization to participate in the bids.
- g) Demand Draft of EMD (Bid Security) of Rs. 1, 50,000/- (Rupees One Lac Fifty thousand only) in favour of **"Commissioner, South Delhi Municipal Corporation"** payable at Delhi or New Delhi.
- h) Photocopy of receipt of the tender cost deposited by the bidder of Rs. 1500/- , if tender has been purchased physically from Addl. Director (VS)-II officer or Demand Draft of equal amount, if the tender document has been downloaded from the SDMC website, the

bidder will enclose a demand draft amounting to Rs. 1500/- in favour of the Commissioner, South Delhi Municipal Corporation payable at Delhi or New Delhi along with the technical bid towards cost of tender document.

- i) Tender Document can also be downloaded from South Delhi Municipal Corporation's (SDMC) website www.mcdonline.gov.in and must be submitted with a demand draft of Rs. 1500/- towards tender fee through demand draft/s issued in favour of "Commissioner, South Delhi Municipal Corporation" towards cost of tender document.

Bidder has to submit the tender document duly signed by him/authorized signatory in with signatures on each page (technical & financial bids) including all other documents/certificates attached by the bidder with his bid documents. The bids with over writing/cutting shall be summarily rejected.

B. Submission of Financial Bid (Price Bid) in Envelope 'B'

- a. The bidder would submit **Financial Proposal** in the format as set out in **Annexure "F"**. The financial/price bids shall be signed by the bidder.

The Bidders shall seal the Technical bid and the Financial bid separately in two envelopes, duly marking the envelopes as "**TECHNICAL BID**" **Envelope 'A'** and "**FINANCIAL BID**" **Envelope 'B'**". These two envelopes shall then be sealed in a single third outer **Envelope "C"**". Each of the three envelopes, both outer and inner, must be superscripted with the following information:

- i. Invitation of bids for fabrication and installation of hydraulic lift of Eight (08) TATA LPT 909 CNG BS-IV cabin chassis.
- ii. Name of the bidder
- iii. Address of the Bidder
- iv. Contact person and phone numbers.

All three envelopes shall be addressed to the Additional Director (VS)-II, South Delhi Municipal Corporation at 17th Floor, Dr. Shyama Prashad Mukherjee Civic Centre, Jawahar Lal Nehru Marg, New Delhi 110002. The single **Envelope "C"** so prepared is to be dropped by the bidders in the tender box kept in the office of Additional Director (VS)-II SDMC latest by **3:00 pm. on 05.02.2019**.

Opening of bids and clarifications

1. **Technical bids will be opened on 05.02.2019 at 3.30 pm in the presence of the participating bidders, if any.** The bidders who have qualified technically would be intimated separately regarding the date of opening of their financial bids.
2. South Delhi Municipal Corporation (SDMC) reserves the right to reject any proposal/bid which does not contain the information/documents as set out in this tender document. SDMC may ask the bidder to submit any documents in support of his claim.
3. To facilitate evaluation of bid/proposals, South Delhi Municipal Corporation may, at its sole discretion, seek clarifications in writing from any bidder regarding its bid/proposal.

General Conditions

1. Tender document can be purchased from the office of Additional Director (VS)-II, Department of Veterinary Services, South Delhi Municipal Corporation, 17th Floor, Dr. S.P. Mukherji Civic Centre, Jawahar Lal Nehru Marg, and New Delhi 110002 on payment of Rs. 1500 /- (Rs. One Thousand five hundred only) (Non Refundable) - to be paid through demand draft in favour of "**Commissioner, South Delhi Municipal Corporation**" payable at New Delhi/Delhi.

2. Tender Document can also be downloaded from South Delhi Municipal Corporation's (SDMC) website www.mcdonline.gov.in and must be submitted with a demand draft of Rs. 1500/- towards tender fee through demand draft/s issued in favour of "Commissioner, South Delhi Municipal Corporation" towards cost of tender document.
3. The bidder would have sufficient number of Technical and administrative employees for proper execution of the contract. The applicant should submit a list of these employees as per tender document.
4. The bidders have to enclose the certificates from the organizations for which he has executed the work of fabrication of vehicles /Automobile Body fabrication /manufacturing of vehicles during the last three years in support of their claim
5. The bidder should not be debarred / black listed by any Govt. Organization. The bidder has to submit an undertaking in this regard.
6. As per Annexure "E" condition of the tender document, the bidder will submit the details of works executed by him for fabrication of vehicles during the last three years.
7. The bidders shall also enclose the Earnest Money of Rs. 1, 50,000/- (Rs. One Lac fifty thousand only) in the shape of Demand Draft drawn in favour of "Commissioner, South Delhi Municipal Corporation" payable at Delhi/New Delhi at the time of submission of the tender.
8. The bids security (EMD) will be forfeited, if the bid is withdrawn / amended by the bidder within the period of validity of the tender or if the successful bidder fails to furnish the required performance security within the specified period.
9. No tender shall be received after due date and time mentioned in this tender document.
10. Conditional or incomplete bids shall be rejected.
11. A pre-bid meeting for any clarifications relating to the tender queries will be held in the office of Additional Director (VS)-II, SDMC, 17th Floor, Dr. Shyama Prashad Mukherjee Civic Centre, Jawahar Lal Nehru Marg, New Delhi 110002 on dated 21.01.2019 at 11:00 am. The intending bidders may submit their queries in written before pre-bid meeting.
12. The alterations, omissions, additions, over writing or any other amendments made to the proposal/bid shall not be accepted and all such proposals shall be summarily rejected by the SDMC.
13. In the event of the date/s mentioned in the tender document for submission or opening of bids is declared a holiday, the bids shall be received/opened on the next working day at the same place, without any further notice/communication to the bidders.
14. The rates quoted by the bidder should remain valid, at least, for a period of 180 days from the date of opening of the Price Bid.
15. The South Delhi Municipal Corporation at its sole discretion and without assigning any reason thereof, reserves the right to accept and / or reject, any or all bids. South Delhi Municipal Corporation also does not bind itself to accept the lowest bid.

