



SOUTH DELHI MUNICIPAL CORPORATION
Office of Addl. Dy. Commissioner (Elections)
25th Floor, Dr. SPM Civic Centre, JLN Marg, New Delhi-110002

NIT No. ADC(Election)/SDMC/2019/93

Dated : 03/05/2019

SHORT NOTICE INVITING TENDER

Date of sale of Tender forms : 03.05.2019 to 06.05.2019 upto 11.00 A.M
Last date of submission of Tender: 06.05.2019 upto 12.00 NOON
Opening of Technical Bid : 06.05.2019 at 12.30 P.M
Date of opening of Financial Bid will be communicated to the eligible bidder.

Under the jurisdiction of South Delhi Municipal Corporation (SDMC), sealed tenders are invited for setting up of Model Polling Stations for General Elections to Lok Sabha, 2019. The list of facilities/amenities to be provided at each Model Polling Stations is annexed herewith. Furniture items as per requirement of CEO, Delhi letter No. CEO/COE/102(10)/2019/25876-95 dated 26.03.2019, each Model Polling shall have good furniture, decorated with balloons & flowers etc. The facility of drinking mineral water will be provided separately.

Zone wise number of Model Polling Stations are given as under :

<u>Sl. No.</u>	<u>Name of Zone</u>	<u>No of Model Polling Stations</u>
1.	Central Zone	07
2.	South Zone	07
3.	West Zone	07
4.	Najafgarh Zone	05

Earnest Money: Rs. 55,000/- in the shape of Bank draft (Demand Draft/ Pay order only) payable in favour of Commissioner, SDMC.

The requirement of Model Polling Station will be indicated in the supply order which may increase or decrease. The items indicated in the enclosed list may also undergo change depending on the requirement of the CEO, Delhi. The same shall be amended /clarified on the Corporation website and the same shall not be communicated to any prospective bidder in any other form. Accordingly, all the prospective bidders are expected to visit the Corporation website www.mcdonline.gov.in for any update on the matter.

The sealed tenders will be received in the office of the Addl. Dy. Commissioner (Elections), SDMC, 25th Floor, E-1 Block, Dr. S.P. Mukherjee, Civic Centre, JLN Marg, New Delhi-02 by **12:00 NOON on 06/05/2019** and will be opened on the same day at **12:30 P.M.** in presence of the representatives of the bidders and the members of committee constituted for this purpose.

The Model Polling Stations shall have to be made at the respective Polling Locations of the Municipal Zones within the Corporation limit by 2.00 PM on two days prior to the scheduled date of election by the Contractor to whom the work is awarded.

The Tender Form and copy of terms and conditions can be purchased from the office of the Dy. Commissioner (Elections),SDMC, 25th Floor, E-1 Block, Dr. S.P. Mukherjee, Civic Centre, JLN Marg, New Delhi-110002, on payment of Rs.1000/- each Tender Form w.e.f. the date of uploading of NIT till **06/05/2019** by 11.00 A.M. The tender documents downloaded from the Corporation website www.mcdonline.gov.in may also be used. However, in this case, the bidder shall have to deposit tender fee of Rs. 1000/- in the shape of Demand Draft/Pay Order payable in favour of Commissioner, SDMC along with the Technical Bid.

03.05.2019



SOUTH DELHI MUNICIPAL CORPORATION
Office of Addl. Dy. Commissioner (Elections)
25th Floor, Dr. SPM Civic Centre, JLN Marg, New Delhi-110002

Tender Form Cost – Rs. 1000/-
OPENING OF TECHNICAL BID: 06.05.2019 at 12.30 P.M

NIT No. ADC(Election)/SDMC/2019/93

Dated: 03/05/2019

TENDER FORM
Technical Bid (Envelope – A)
SETTING UP OF MODEL POLLING STATIONS ON HIRE BASIS FOR GENERAL
ELECTIONS TO LOK SABHA - 2019

Name of Firm/Supplier : _____

Full Address & phone No. : _____

Name of Work : **SETTING UP OF MODEL POLLING STATIONS ON HIRE**
BASIS

Name of Zone : _____

Signature of Issuing Authority

Terms & Conditions attached

I/We, M/s _____ at Address _____
herby submit Technical Bid for supply of furniture items on hire basis as per terms &
conditions of South DMC which are acceptable to us.

1	Financial capacity of the tenderer	1. Certificate of Chartered Accountant regarding turnover Annexed Yes/No 2. Balance Sheet for the last three Financial Years i.e. 2015-16,2016-17, 2017-18 Annexed Yes/No 3. Income Tax return for the last three Financial Years i.e. 2015-16,2016-17, 2017-18 Annexed Yes/No 4. Copy of work orders/ completion certificate of the similar assignments/ works done as per T&C. Annexed Yes/No 5. Undertaking regarding black listing/ debarring Annexed Yes/No
2.	Registered Address & Location of the Firm/Contact No.	(a) Name of Firm _____ (b) Address _____ (c) Contact No. _____ (d) Email_id _____
3.	GST	(a) Registration No. _____ (b) Registration Authority _____ (c) Attested copy of the certificate Annexed Yes /No
4.	Terms & conditions dully accepted	Annexed Yes/No
5.	Name of the Zones for which the bids are being submitted	1. _____ Zone 2. _____ Zone 3. _____ Zone 4. _____ Zone

Plumber
08.05.19

<p>6. 1. Tender Cost (Rs. 1000/-)</p> <p>2. Earnest Money (Rs. 55,000/-)</p>	<p>a) Draft No. /G-8 No. _____ Dated _____</p> <p>b) Bank _____</p> <p>c) Amount _____</p> <p>a) Draft No. /G-8 No. _____ Dated _____</p> <p>b) Bank _____</p> <p>c) Amount _____</p>
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[Handwritten Signature]
08.05.19

Signature of the tenderer

Name: _____

Designation: _____

Address: _____

Phone No.: _____ **Mobile No.** _____

(Seal)

ASSISTANT COMMISSIONER (ELECTION)
SOUTH DELHI MUNICIPAL CORPORATION

