



SOUTH DELHI MUNICIPAL CORPORATION  
HORTICULTURE DEPARTMENT(HQ)  
E BLOCK, 3<sup>RD</sup> FLOOR, DR. S.P.M. CIVIC CENTRE  
J.L. NEHRU MARG, NEW DELHI-110002



No.DDH/(HQ)/SDMC/2019-20/1440/NIT No.7

Dated 24.12.2019

**NOTICE INVITING TENDER / REQUEST FOR PROPOSAL (R.F.P.)**

1. Open tenders under single stage two-envelope/bid system (Technical & Financial Bid) are invited on behalf of Commissioner, S.D.M.C. from experienced contractors / consultant(s) / bidders for selection of a suitable contractor for Consultancy Services. The MCD/SDMC registered eligible contractors may submit their bids online and other than MCD eligible contractors / consultants / Artists Consultant bidders shall submit their bids manually in sealed cover upto 3.00 P.M. on 03.01.2020 for the under mentioned consultancy work:

NAME OF WORK	Hiring of Consultant for Construction of Bharat Darshan Park at Punjabi Bagh Ward No.2-S west Zone under "Waste to Art" (HQ).	
1	Estimated Amount	Rs.14.05 Lacs
2	Online Tender No.	318112
3.	Cost of Tender	Rs.2000/- (Non-refundable) in the shape of Demand Draft / Bankers Cheque/ Pay order only drawn in favour of <b>Commissioner, SDMC</b> payable at New Delhi.
4.	Earnest Money	Rs.28000/- in the shape of Demand Draft/Bankers Cheque/ Pay order only drawn in favour of <b>Commissioner, SDMC</b> payable at New Delhi.
5.	Validity of Rates for acceptance by SDMC	5 Months.
6.	Head of account	I-130-3084
7.	Time of Completion	12 Months (approx.)
8.	Tenders can be obtained	Dy. Director(Horticulture)HQ, SDMC, E-1 Block 3 <sup>rd</sup> Floor, Room No.304, S.P.M. Civic Centre, New Delhi-110002. On payment of Tender Cost in prescribed form upto 02.01.2020 between 10.00 AM to 03.00 P.M. on all working days. It can also be downloaded from SDMC website <a href="http://mcdetenders.com">http://mcdetenders.com</a> OR <a href="http://www.mcdonline.gov.in">www.mcdonline.gov.in</a> / South Delhi Municipal Corporation /Tenders/e-tendering
9.	Tender Submission	Office of Dy. Director(Horticulture)HQ, SDMC, E-1 Block 3 <sup>rd</sup> Floor, Room No.304, S.P.M. Civic Centre, New Delhi-110002. On payment of Tender cost.
10	Last date of Submission of Bids	03.01.2020 upto 03.00 P.M.
11.	Date of Opening of Technical Bids	03.01.2020 at 03.30 P.M.
12.	Date of Opening of Financial Bids	To be decided / notified later on.

For Online e-tenders on <http://mcdetenders.com>

Date of Download, Bid Preparation and Hash Submission	25.12.2019 at 10.00 A.M. to 02.01.2020 upto 03.00P.M.
Date of Close for online Bidding	02.01.2020 at 03.01 P.M. to 02.01.2020 upto 05.00 P.M.
Date of Re-encryption of Online Bid	02.01.2020 at 05.01 P.M. to 03.01.2020 upto 03.00 P.M.
Opening of Technical Bids	03.01.2020 at 3.30 P.M.
Opening of Financial Bid	06.03.2020 at 1500 hours. (Tentative ) to be decided / notified later on.

2. Consultant / Consultancy Firm / Artist Consultant must have got executed or consulted on a Waste to Art Project similar to this in the last seven years for a Government Institute or PSU or Municipality with

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South Delhi Municipal Corporation

- submission of Completion / performance certificate for the same from the competent authority, for which the work has been done by the intending consultant. Consultant / Consultancy Firm / Artist should have experience with minimum 2 years of working as professional Consultant / Artist. Consultant / Consultancy Firm / Artist / Art firm, dealt with catalogued exhibitions / events of Art work. Consultant / Consultancy Firm / Artist should have experience certificate of working with Waste to Art issued by relevant executing agency. The tenders will be received as per time table and Technical Bids will be opened on **03.01.2020 at 03.30 PM** at website <http://engineering.mcdetenders.com/common> <http://SDMCetenders.com> and manually in the office of undersigned. The bidders shall submit an undertaking that they have not been blacklisted/ Debarred / Banned /Restrained anywhere in India by any Government department/Government Undertaking. The registered contractors of MCD (SDMC/NSDM/EDMC) are also eligible to tender, subject to technically qualified as per tender document, for the amount they have registered in their respective category subject to the conditions that they are neither black-listed nor debarred/banned / restrained at the time of purchase of tenders. Non-registered / New tenderer in SDMC may get themselves registered for online tendering for this tender. For any help Online tender contact helpdesk on 011-23227413 & 011-23227414 or mail to : [mcd-ithelpdesk@mcd.gov.in](mailto:mcd-ithelpdesk@mcd.gov.in) Bidding Documents can be downloaded from the website-<http://mcdetenders.com> OR visit SDMC website [www.mcdonline.gov.in](http://www.mcdonline.gov.in) / South Delhi Municipal Corporation /Tenders/e-tendering.
3. **SELECTION PROCESS** A single stage, two-envelope process (Technical & Financial Bid) will be followed for selection of a suitable contractors for this work. All interested firms that qualify each of the following eligibility criteria may apply. Based on the Technical compliance of each proposal as submitted by the Applicant, SDMC shall shortlist bidders for opening of financial proposal. Financial proposal of the firm/s that qualify the said eligibility criteria shall be opened. The L-1 will be decided on the basis of Techno – Oriented Evaluation Criteria.
  4. **PERFORMANCE SECURITY** The L-1 firm decided by the department as per evaluation criteria will be considered for award of work .The successful L-1 Bidder will have to submit the requisite interest free Performance Security equivalent to 5% (Five percent)of the amount of contract in the form of Bank Draft/Pay Order/ Bank Guarantee/ FDR in favour of commissioner, SDMC payable at New Delhi. The said performance security shall be deposited within 10 days of issue of Letter of Intent/Acceptance from SDMC. Failure in timely submission of required Performance Security the EMD deposited by contractor shall be forfeited to the SDMC and further necessary action for debarring / blacklisting of bidder may be initiated by S.D.M.C.
  5. **BID SUBMISSION:** Online Download, Bid Preparation and Hash Submission, Re-encryption of Online Bid is as per time-table given above. The MCD registered contractors may submit their bids online and eligible contractors / consultant(s) other than MCD may submit their bids manually in sealed cover after purchasing the tender documents from the office of undersigned. The proposal shall contain the Technical & Financial Bids in separate Envelope. Envelope-I duly sealed shall contain Technical bid documents. The envelope shall be marked "Technical Bid only" The EMD is to be kept in Technical Bid envelope. The Tenders not accompanied by Earnest Money in prescribed form shall be summarily rejected. Envelope-II shall contain Financial Bid only in another Sealed Envelope.
  6. The competent authority on behalf of the SDMC does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without the assignment of any reason. All tenders in which any of the prescribed conditions is not fulfilled or any condition or any condition including that of conditional rebate is put forth by the bidder shall be summarily rejected.
  7. S.D.M.C. may disqualify any Applicant/Bidder without notice who submits an incomplete/non-eligible bid. SDMC reserves the right, without any obligation or liability, to accept or reject any or all the proposals at any stage of the process, to cancel or modify the process or any part thereof or to vary any of the terms and conditions at any time, without assigning any reason whatsoever.
  8. The date & time of different activities of tendering process may be checked on the SDMC website from time to time. In case of holiday / holiday declared on the scheduled dates of closing/opening the same will be done on the next working day.
  9. All interested participants/Bidders/stake-holders are requested to visit/follow the SDMC website [www.mcdonline.gov.in](http://www.mcdonline.gov.in) / South Delhi Municipal Corporation /Tenders/e-tendering for regular update and details thereof.

*M. Borenia*

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Deputy Director (Hort.)/HQ  
South Delhi Municipal Corporation

Distribution: -

1. PS to Commissioner, SDMC for information of Commissioner please.
2. Addl. Commissioner (Hort.) / SDMC
3. D.O.V./SDMC
4. Director(Horticulture)SDMC
5. D.C.A.(Hort.) SDMC
6. Accounts Officer(HQ) SDMC
7. Director(IT) with the request to upload on SDMC Website for wide publicity please.
8. A.A.O (Hort.) SDMC
9. Caretaker /SDMC , 2 Copies, one for caretaker & other for placing it on SDMC Notice Board.
10. S.O.(Hort.) HQ.