



SOUTH DELHI MUNICIPAL CORPORATION
VETERINARY SERVICES DEPARTMENT
E-1, 17th FLOOR, DR. S.P.M. CIVIC CENTRE
JAWAHAR LAL NEHRU MARG, NEW DELHI-110002
Tel: 011-23226722

NOTICE INVITING TENDER

NIT No. P&EO/VS/SDMC/2016-02

Department of Veterinary Services, South Delhi Municipal Corporation (SDMC) invites sealed tenders in two parts (Technical Bid & Financial Bid) for "**fabrication of 10 Mahindra Bolero plus CNG BS4 vehicles** (to be used as Dog Vans)" from the Fabricators/ Automobile Body Builders as per specifications and terms and conditions mentioned in the tender document.

The tender document may be collected in person on payment of tender fee i.e. Rs. 1500/- in the form of a Demand Draft issued in favour of "The Commissioner, South Delhi Municipal Corporation" Payable at New Delhi/Delhi. The tender document may also be downloaded from the website www.mcdonline.gov.in and be submitted in the office of Project-cum-Enforcement Officer, Department of Veterinary Services/SDMC, E-1, 17th Floor, Dr. S.P.M. Civic Centre, Jawahar Lal Nehru Marg, New Delhi-02. Important dates related to this tender are furnished below for information:

S.No.	Particulars	Date	Time
1.	Starting date for downloading the document from website/Sale of Tender from office of Project-cum-Enforcement Officer	02.06.2016	10:00 am to 3:00 pm
2.	Starting date for submission of Bid	02.06.2016	10:00 am to 3:00 pm
3.	Pre-Bid Meeting	06.06.2016	11:00 am
4.	Closing date for submission of Bid	28.06.2016	3:00 pm
5.	Opening date of Technical Bids	28.06.2016	3:30 pm

Sd/-
Project-cum-Enforcement Officer (VS)
Mob: 9717787471


Dr. CM PARKASH
Project-cum-Enforcement Officer

SOUTH DELHI MUNICIPAL CORPORATION
OFFICE OF THE DIRECTOR (VETERINARY SERVICES)
17th Floor, Dr. SPM Civic Centre,
Jawahar Lal Nehru Marg, New Delhi 110002

N.I.T. NO: P&EO/V5/SDMC/2016-02 (PRESS-TENDER)

Starting date for downloading/Sale of Tender -	02-06-2016, 10:00 am to 3:00 pm
Starting date for submission of Bid	02-06-2016, 10:00 am to 3:00 pm
Pre-Bid Meeting	06-06-2016 11:00 am
Closing date for submission of Bid	28-06-2016 up to 3:00 pm
Opening date of Technical Bids	28-06-2016 at 3.30 pm

The South Delhi Municipal Corporation invites sealed tender in two Parts (Technical & Financial bids) from the Fabricators/Automobile Body Builders for the work of fabrication of 10 Mahindra Bolero plus CNG BS4 vehicles to be used as dog vans as per the requirements and specification given in the tender document.

S. No.	Name of Work	Estimated Cost	EMD (Rs.)	H.O.A	Time of Completion	Tender Fee
1.	Fabrication of 10 Mahindra Bolero plus CNG BS4 vehicles to be used as dog vans	Rs. 1900000/-	Rs. 38000/-	H-120-3208	03 Months	Rs.1500/-

(A). CONDITION OF ELIGIBILITY

Tender documents shall be issued to the Fabricators/Automobile Body Builders only. However the eligibility criteria shall be as under:

- a) The applicant should have executed successfully three (3) similar works i.e. fabrication of dog vans/animal ambulances/ambulances each costing not less than 40% of the estimated cost put to the tender during the last seven years ending previous day of last date of submission of application,
Or
Two (2) similar works i.e. fabrication of dog vans/ animal ambulances/ambulances each costing not less than 60% of the estimated cost put to the tender during the last seven years ending previous day of last date of submission of application,
Or
One similar work i.e. fabrication of dog vans/ animal ambulances/ambulances of value not less than 80 % of the estimated cost put to the tender during the last seven years ending previous day of last date of submission of application,
This should be certified by the concerned organizations for which the work was done.
- b) The applicant should have had an average annual financial turn over equivalent to 30 % of the estimated cost of the work of similar nature during the three consecutive years ending 31st March 2016. This should be duly audited by a Chartered Accountant. Year in which no turnover

is shown would also be considered for working out the average. A solvency certificate of amount equal to 40% of the estimated cost of the work shall also be accompanied duly certified by the Bankers of firm.

- c) The applicant should not have incurred any loss in more than two years during past five years ending 31st March 2016. The certificate issued by the Chartered Accountant is to be enclosed in this regard.
- d) The applicant should have sufficient number of Technical and administrative employees for the proper execution of the contract. The applicant should submit a list of these employees stating clearly how these would be involved in this work.
- e) The applicant's performance for each work (completed and in hand) should be certified by concerned organization for which the work was done, minimum for the last seven years.
- f) The bidder should not be debarred / black listed contractor by any Govt. Organization and an affidavit to this effect should be submitted.
- g) No extra weightage shall be given for superior specifications quoted over and above the basic specifications. Such offer shall be treated at par with those offers which meet the basic specifications.
- h) The bidder should have manufacturing as well as service base in Delhi and a certificate / documents in this regard is to be submitted with tender documents .

(B) GENERAL INFORMATION

1. The tender documents will be issued to the firms on request from the office of the Project-cum-Enforcement Officer (VS) SDMC, 17th Floor, Dr. SPM Civic Centre, Jawahar Lal Nehru Marg, New Delhi 110002 as per the tender schedule given herein above. The tender documents may be collected in person on payment of tender fee i.e. Rs. 1500/- in the form of a demand draft issued in favour of the Commissioner South DMC. No tender shall be issued without deposit of the tender fee. The tender document may also be downloaded from the website www.mcdonline.gov.in and be submitted in the office of Project-cum-Enforcement Officer (VS) SDMC as per the schedule given herein above along with the required tender cost in form of DD as mentioned.
2. The intending bidders shall have to pay Earnest Money, in the shape of Demand Draft on a scheduled bank drawn in favour of "Commissioner SDMC" at the time of submission of tender.
3. Conditional, incomplete or, late received tenders shall not be entertained /considered.
4. The pre-bid meeting for any clarifications in the matter (scope of work) shall be held before the technical committee on dated 06.06.2016 at 11:00 am under the Chairmanship of the Director (VS) SDMC at 17th Floor, Dr. SPM Civic Centre, Jawahar Lal Nehru Marg, New Delhi 110002. No consideration on this account shall be entertained later on. The intending bidders are to submit their questions in writing before pre-bid meeting.

5. Bid to be submitted in three parts VIZ: -

PART- A: Pre-qualification Bid

Pre-qualifying Bid shall be accompanied with all the certificates as mentioned at 'A' above in the separate sealed envelope along with all documents as per Annexure-'A', duly superscribed as " **Pre-qualification Bid for the work of fabrication of 10 Mahindra Bolero plus CNG BS4 vehicles** (to be used as dog vans)"

PART-B: Technical Bid

The Technical bid containing the detailed proposal of the bidder for fabrication of the vehicle as per the requirements of the department, material to be used along with drawings and designs of proposed fabrication of dog van shall be submitted in a sealed envelope superscribed as "**Technical Bid for the work of fabrication of 10 Mahindra Bolero plus CNG BS4 vehicles** (to be used as dog vans)".

PART-C: Price Bid

The price bid for the supply shall be kept in a single envelope superscribed with "**Price Bid for the work of fabrication of 10 Mahindra Bolero plus CNG BS4 vehicles** (to be used as dog vans)". The rates to be quoted by the contractor in financial bid both in figures and words should be covered by a transparent tape.

The sealed envelopes for three bids (Pre-Qualifying Bid, Technical Bid & Price Bids) are to be kept in another sealed envelope superscribed "Technical bid and Price bid for the work of fabrication of 10 Mahindra Bolero plus CNG BS4 vehicles (to be used as dog vans)". The single envelope so prepared is to be dropped in the tender box kept in the office of Project-cum-Enforcement Officer (VS) SDMC at 17th Floor, Dr. SPM Civic Centre, Jawahar Lal Nehru Marg, New Delhi 110002 latest by 3:00 pm. on 28-06-2016.

On the date of tender opening as given in NIT, the main covers (containing pre-qualifying bid, technical bid and price bids) will be opened in the presence of tenderers who may like to attend. The pre-qualifying bids shall also be opened at the same time. The technical bid will be opened only of those bidders who will qualify the pre-qualifying bid in all respect, however the time and date of opening of price bid shall be intimated after evaluation of the technical bids to the eligible bidders through official letter or on phone or Email address etc.

6. In the event of any specified dates for submission or opening of bid is declared a holiday, the bids shall be received/opened, on the next working day at the same place, without any further notice.
7. The rates of bidders should remain valid, at least, for a period of 180 days from the date of opening of Price Bid.
8. The South Delhi Municipal Corporation at its sole discretion and without assigning any reason thereof, reserves the right to accept and / or reject, any or all bids. South Delhi Municipal Corporation also does not bind itself to accept the lowest bid.



9. The successful bidder through its proprietor or authorized nominee will have to enter in the Contract-Agreement with the department on prescribed Performa on a non-judicial stamp paper of Rs. 100/-, before placing of supply order.

10. **Payment:**

- I. No advance payment shall be made.
- II. The payment of fabrication of one dog van after retention of 10% amount of cost of fabrication of one van shall be released after completion of fabrication of (01) dog van and receipt of dog van by the department to the satisfaction of the Department.
- III. The payment of fabrication of subsequent four dog vans after retention of 10% amount of cost of four vans shall be released after completion of fabrication of four dog vans and receipt of dog vans by the department to the satisfaction of the Department.
- IV. The payment of fabrication of rest of five dog vans after retention of 10% amount of cost of five dog vans shall be released after completion of fabrication of five dog vans and receipt of dog vans by the department to the satisfaction of the Department and submission of relevant documents by the firm.
- V. The payment of retained 10% amount shall be released 60 days after receiving all 10 fabricated Mahindra Bolero plus CNG BS4 vehicles (used as dog vans) by the department and satisfaction of the work.

11. Initially the bidder has to complete the fabrication of one Dog Van for inspection and approval of the department. If any alteration would be required in fabrication the same shall be done by the bidder at the same cost and rest of the dog vans have to be fabricated as per the approval.

12. The bidder has also to provide warranty of at least for two year for the fabrication work and to provide maintenance thereafter for fabrication work and a certificate to this effect should be submitted along with tender documents.

Project-cum-Enforcement Officer (VS)
SDMC

Copy to:

1. Additional Commissioner (Vety.) SDMC
2. DOV-SDMC
3. Director (VS) SDMC
4. Dy. Director (VS)/South Zone
5. DCA (HQ)
6. E.E. (Auto) SDMC
7. PS to the Commissioner SDMC for kind information to the Commissioner
8. Notice Board
9. Office Copy

Project-cum-Enforcement Officer (VS)
SDMC

Annexure-'A'

**SECTION-I
BRIEF PARTICULARS OF THE WORK**

1. Salient details of the work for which bids are invited are as under:

S. No.	Name of Work	Approximately Cost	Period of Supply
1.	The work of fabrication of 10 Mahindra Bolero plus CNG BS4 vehicles (to be used as dog vans).	Rs. 19,00,000/-	03 Months

The South Delhi Municipal Corporation is intending to fabricate 10 vehicles to be used as Dog Vans on four wheeled vehicle (Mahindra Bolero plus CNG BS4 vehicles). The Competent Authority has already accorded administrative approval for the work.

2. These vehicles are to be used in all the four municipal zones, as per planning and requirement of SDMC.
3. The work is to be executed according to general conditions of work in SDMC, as per the specifications and terms and conditions of NIT.

**SECTION-II
INFORMATIONS & INSTRUCTIONS FOR BIDDERS**

1). General:

- a. Letter of transmittal and forms for qualification are given in Section-III.
- b. All information called for, in the enclosed forms should be furnished against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a "nil" or "no such case" entry should be made in that column. If any particulars/query is not applicable in case of the bidder, it should be stated as "not applicable". The bidders are cautioned that not giving complete information called for in the tender forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information may result in the bidder being summarily disqualified.
- c. Overwriting should be avoided. Correction, if any, should be made by neatly crossing out, initialing, dating and rewriting. All pages of the tender document are to be numbered. Additional sheets, if added by the bidder, should also be numbered. They should be submitted as a package with signed letter of transmittal.

- d. References, information and certificates from the respective clients certifying suitability, technical knowhow or capability of the applicant, minimum for the last seven years.
- e. The bidder may furnish any additional information, which he thinks is necessary to establish his capabilities to successfully complete the envisaged work. He is, however, advised not to furnish superfluous information. No information shall be entertained after submission of bid unless it is called for by the Department.
- f. Any information furnished by the bidder, if found incorrect either immediately or at a later date, would render him liable to be debarred from tendering/taking up of work in SDMC. If such bidder happens to be enlisted contractor of any class in SDMC, his name shall also be removed from the approved list of bidders.

The sealed envelopes for three bids (Pre-qualification, Technical Bid & Price Bids) are to be kept in another sealed envelope superscribed "**Technical bid and Price bid for the work of fabrication of 10 Mahindra Bolero plus CNG BS4 vehicles (to be used as dog van)**". The single envelope so prepared is to be submitted in the office of Project-cum-Enforcement Officer (VS) SDMC at 17th Floor, Dr. SPM Civic Centre, Jawahar Lal Nehru Marg, New Delhi 110002 latest by 3:00 pm on 28-06-2016.

The Pre-qualification bids shall also be opened at 3.30 PM on the same day i.e. 28-06-2016 in the office of the Project-cum-Enforcement Officer (VS) SDMC at 17th Floor, Dr. SPM Civic Centre, Jawahar Lal Nehru Marg, New Delhi 110002.

The Technical Bid will be opened only of those bidders who will qualify the pre-qualifying bid in all respect by the evaluation committee, however the time and date of opening of price bid shall be intimated after evaluation of the technical bids to the eligible bidders through official letter or on phone or Email address etc.

9. Prospective bidders may request for clarifications of the work / requirement and pre-qualification documents and a pre bid meeting will be held at 11.00 am on 06-06-2016. Any clarification given by the department will be forwarded to all those who have purchased the tender document.

2) FINAL DECISION MAKING AUTHORITY.

The Department reserves the right to accept or reject any tender and to annul the process and reject all tenders at any time including increasing and decreasing number of vehicles/specifications without assigning any reason or incurring any liability to the bidders.

3). EVALUATION CRITERIA.

1. For the purpose of pre-qualification, bids will be evaluated on the basis of submission of all required documents as mentioned in the conditions of eligibility for bidder.
2. The Technical Bids will be evaluated by the evaluation committee on the basis of financial strength, experience in similar work, performance and proposed design

for fabrication of dog van submitted by the bidders accordance to the requirements of the department.

3. The Department, however, reserves the right to restrict the list of pre-qualified bidders to any number deemed suitable to it.
4. Even though a bidder may satisfy the above requirements, he would be liable to disqualification if he has:
 - i) Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the pre-qualification document.
 - ii) Record of poor performance such as abandoning work, not properly completing the contract, or financial failures/weaknesses etc.

4). FINANCIAL INFORMATION:

Bidder should furnish the following financial information Annual financial statement for the last Three years (in Form 'A')

5). EXPERIENCE IN WORKS HIGHLIGHTING EXPERIENCE IN SIMILAR WORKS:

- a) Bidder should furnish the following: -
 - i) List of all works of similar nature successfully completed during the last seven years (in form "B").
 - ii) List of the works under execution or awarded (in form "C).
- b) Particulars of completed works and performance of the bidder duly authenticated/certified by concerned organization for which the work was done minimum for last seven years for each work/s completed (in form "D").

6). ORGANISATION INFORMATION:

Bidder is required to submit the following information in respect of his organization (in Forms "E" & "E-I").

- a) Name & Postal Address, including Telephone, Fax & Email address etc.
- b) Copies of documents defining the legal status, place of Registration and principal places of business:
- c) Names & Title of Directors and Officers to be concerned with the work, with designation of individuals authorized to act for the organization.
- d) Information on any litigation in which the applicant was involved during the last seven years, including any current litigation.
- e) Authorization for employer to seek detailed reference.
- f) Number of Technical & Administrative Employees in parent company, subsidiary company and how these would be involved in this work (in form "E-I").

7). LETTER OF TRANSMITTAL

The bidder should submit the letter of transmittal attached with all qualification documents:

- a) **SUBMISSION OF TENDERS:** - The Pre-qualification Bid, Technical Bid and Price Bid each in separate individual sealed covers duly superscribed on cover as (Part 'A' Pre Qualification Bid, Part-'B' Technical Bid and Part 'C' Price Bid) respectively be kept in a sealed main cover. This main cover should be superscribed as **"Technical bid and Price bid for the work of fabrication of 10 Mahindra Bolero plus CNG BS4 vehicles (to be used as dog van)"**. The tender should be submitted on due date as per NIT schedule in the office of the Project-cum-Enforcement Officer (VS) SDMC at 17th Floor, Dr. SPM Civic Centre, Jawahar Lal Nehru Marg, New Delhi-110002. If the bidder is an individual, the tender shall be signed by him above his full typewritten name and current address.
- b) If the bidder is a proprietary firm, the tender shall be signed by the proprietor above his full typewritten name and the full name of his firm with its current address.
- c) If the bidder is a firm in partnership, the tender shall be signed by all the partners of the firm above their full typewritten names and current addresses or alternatively by a partner holding power of attorney for the firm. In the later case, certified copy of the power of attorney should accompany the tender. In both cases a certified copy of the partnership deed and current address of all the partners of the firm should accompany the tender.
- d) If the bidder is a Limited Company or Corporation, the tender shall be signed by a duly authorized person holding power of attorney for signing the tender accompanied by a copy of the power of attorney. The bidder should also furnish a copy of the Memorandum of Articles of Association duly attested by a Public Notary.

8) OPENING OF TENDERS

On the date of tender opening as given in NIT the main cover (containing pre-qualification, bid technical bid and price bids) will be opened in the presence of bidders who may like to attend. The Pre-qualification bids shall also be opened at the same time and venue. The technical bid will be opened only of those bidders who will qualify the pre-qualifying bid in all respect; however the time and date of opening of price bid shall be intimated after evaluation of the technical bids to the eligible bidders through official letter or on phone or Email address etc.



9) AWARD CRITERIA:

The Department reserves the right, without being liable for any damages or obligation to inform the bidder to: -

- i) Amend the scope and value of the contract.
- ii) Reject any or all the tenders without assigning any reason.

Any efforts on part of the bidder or his agent to exercise influence or pressurize the Department or its officers would result in rejection of the application canvassing of any kind is prohibited.



Dr. OM PARKASH,
Project-cum-Enforcement Officer

SECTION-III
INFORMATION REGARDING ELIGIBILITY
LETTER OF TRANSMITTAL

From:

Name of the bidder & address etc.

To

The Project-cum-Enforcement Officer (VS) SDMC
E-1 Block, 17th Floor, Dr. SPM Civic Centre,
Jawahar Lal Nehru Marg, New Delhi 110002

Sub: The work of fabrication of 10 vehicles (Mahindra Bolero plus CNG BS4) to be used as dog van.

Sir,

Having examined the details given in MIT and pre-qualification document for the above work, I/we hereby submit the qualification documents and other relevant information.

- a. I/We hereby certify that all the statements made and information supplied/enclosed and accompany statement are true, complete and correct.
- b. I/We furnished all information and details necessary for eligibility and have no further pertinent information to supply.
- c. I/we submit the requisite solvency certificate and authorize Project-cum-Enforcement Officer (VS) SDMC, 17th Floor, E-1 Block, Dr. SPM Civic Centre, Jawahar Lal Nehru Marg, New Delhi 110002 to approach the bank issuing the solvency certificate to confirm the correctness thereof.
- d. I/We also authorize Project-cum-Enforcement Officer (VS) SDMC, E-1 Block, 17th Floor, Dr. SPM Civic Centre, Jawahar Lal Nehru Marg, New Delhi 110002 to approach individuals or as desired to verify our competence and general reputation.

- e. I/We submit the following certificates in support of our suitability, technical knowhow and capability for having successfully completed the following works.

S. No.	Name of Work	Certificate From

Enclosures:

Seal of Bidder:

Date of Submission

Signature (s) of Bidder (s)

FORM 'A'

- I. Financial Analysis-Details to be furnished duly supported by figures in balance sheet/profit & loss account for the last three consecutive years, duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (copies to be attached).

Details of Finance	Years		
	2013-14	2014-15	2015-16
Gross Annual turnover			
Profit/Loss			

- II) Financial arrangements for carrying out the proposed work.

- III) The following certificates are enclosed:
a. Solvency Certificate from Bankers.
b. Certificates of Tax Returns.

Signature of Chartered Accountant with Seal

Signature of Bidder (s)

FORM 'B'

DETAILS OF ALL SIMILAR WORKS COMPLETED DURING THE LAST 7 YEARS ENDING LAST DAY OF THE MONTH AUGUST 2015.

S. No.	Name of work / Owner or	sponsoring organization	Cost of work	Date of commencement as per contract	Stipulated date of completion as per contract	Actual date of completion	Litigation/ arbitration/ pending/ in progress with details	Name of officer to whom telephone number and address/ arbitration/ pending/ in progress with details	Remarks
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

Signature of Bidder (s)

FORM 'C'

WORK UNDER EXECUTION OR AWARDED

S. no.	Name of work / location	Owner or sponsoring organization	Cost of work	Date of commencement as per contract	Stipulated date of completion as per contract	Up-to-date percent progress of work	Slow progress if any, and reasons thereof	Name and address/ telephone number of officer to whom reference may be made	Remarks
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

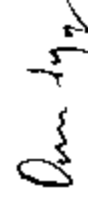
Certified that the above list of works is complete and no work has been left out and that the information given is correct to my knowledge and belief.

Signature of Bidder (s)

PERFORMANCE REPORT OF WORKS REFERRED TO IN FORM "B" & "C"

1. Name of work & Location
2. Work Order Number
3. Work order value
4. Date of start as per order
5. Date of Completion as per order
 - i) Stipulated date of completion
 - ii) Actual date of completion
6. Amount of compensation levied for delayed completion, if any.
7. Performance Report
 - i) Quality of work Very Good/Good/Fair/Poor
 - ii) Financial soundness Very Good/Good/Fair/Poor
 - iii) Technical Proficiency Very Good/Good/Fair/Poor
 - iv) Resource fullness Very Good/Good/Fair/Poor
 - v) General behavior Very Good/Good/Fair/Poor

Signature of authorized person of the concerned organization with date and stamp



Dr. OM PARKASH
A.C., ext-cum-Enforcement Officer


STRUCTURE & ORGANIZATION

1. Name & address of the bidder
2. Telephone No. / Fax no. / Email Id
3. Legal status of the bidder (attach copies of original document defining the legal status).
An Individual/ A proprietary firm / A firm in partnership/ A limited company or Corporation
4. Particulars or registration with various Government bodies (attach attested photocopy).
Sl. No. Organization/Place of registration Registration No.
5. Names and Titles of Directors & Officers with designation to be concerned with this work.

6. Designation of individuals authorized to act for the organization.

7. Was the bidder ever required to suspend the work for a period of more than six months continuously after its commencement of the work? If so, give the name of the work and reasons of suspension.
8. Has the bidder or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the work and reasons for abandonment.
9. Has the bidder or any constituent partner in case of partnership firm ever been debarred/ black listed for tendering in any organization at any time? If so, give details.
10. Has the bidder, or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.
11. Any other information considered necessary but not included above.

Signature of Bidder (s)


Dr. OM PARKASH
Project-cum-Enforcement Officer

Name of work: Fabrication of 10 Mahindra Bolero plus CNG BS4 vehicles (to be used as Dog van)

FORM 'E-I'

DETAILS OF TECHNICAL & ADMINISTRATIVE PERSONNEL TO BE DEPLOYED FOR THE WORK

S. No.	Designation	Total No.	No. available for this work	Name	Qualification	Professional experience and details of work carried out	How these would be involved in this work	Remarks
1	2	3	4	5	6	7	8	9

Signature of Bidder (s)


Dr. OM PARKASH
Project-cum-Enforcement Officer

Name of work: Fabrication of 10 Mahindra Bolero plus CNG BS4 vehicles (to be used as Dog van)

FORM 'F'

DETAILS OF THE WORKSHOP TO BE INVOLVED FOR THE PRESENT WORK

S. No.	Name of workshop	Location	Remarks

Signature of the bidder/s with seal & date


Dr. OM PARKASH
Project-cum-Enforcement Officer

FORM 'G'

FORM OF BANKERS' CERTIFICATE FROM A SCHEDULED BANK

This is to certify that to the best of our knowledge and information that M/s / Sh. _____ having marginally noted address, a customer of our bank are / is respectable and can be treated as good for any engagement up to a limit of Rs. _____ (Rupees _____).

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature)
For the Bank

Note: -

- a. Bankers' certificates should be on letter head of the Bank, sealed in cover addressed to the tendering authority.
- b. In case of partnership firm, certificate should include names of all partners as recorded with the Bank.


Dr. OM PARKASH
Project-cum-Enforcement Officer

PRICE SCHEDULE
N.O.W:- Fabrication of 10 vehicles (to be used as Dog Vans)

The tenderer/bidder shall quote Rate (both in words & figure) for Item as shown in the BOQ

S No	Work	Quantity	Unit	Total Charges (In Indian Rupees)
1	Fabrication of Mahindra Bolero plus CNG BS4 vehicles (to be used as dog vans) as per specification given in the tender document.	10	Each	(in figure) (in words)
	Total	10		(in figure) (in words)

**Seal & Signature of Authorized Signatory
on behalf of the Tenderer**

Note:-

- The tenderer shall paste a transparent cello tape on their quoted rates & amount.
- The tenderer/bidder shall quote his rates in Indian Rupees only. All the payments shall be made to the contractor only in Indian Rupees.
- Value Added Tax, Education Cess, Labour Cess or any other tax etc. as applicable on date of submission of tender shall be paid by the contractor himself. The contractor shall quote his rates considering all such taxes. The quoted price of the tenderer shall be inclusive of all taxes, duties, royalties, cess etc., including taxes to be deducted at source including Delhi VAT etc. The Service Tax shall be paid by the Contractor to the concerned department on demand and it will be reimbursed to him by South DMC after satisfying that it has been actually and genuinely paid by the contractor. A certificate to this effect from a Chartered Accountant is also to be submitted. The bidder shall also indicate Service Tax registration no in its invoice. The present applicable rate towards Service Tax including cess, if any, shall be applicable.
- The tenderer shall quote his rates both in figures and words.
- The rates quoted in the words shall be considered in case of any ambiguity.


Dr. OM PARKASH
 Project-cum-Enforcement Officer

TECHNICAL SPECIFICATIONS

1. Vehicle/chassis of Mahindra Bolero plus CNG BS4 vehicles for dog van:

Make of the vehicle on which fabrication is to done: 2016

2. Fabrication of body of Dog Van:

The loading area of the vehicle is to be covered up to the height of 1800 mm. This covered loading area is to be divided into three cabins as per the draft sketch enclosed for better understanding of the idea with following specifications:

1. Cabin 1

- a) One cabin of about 900 mm of space behind the driver cabin running along the full width of the loading area of vehicle.
- b) This cabin should have a seating arrangement along the full width of loading area.
- c) The seat size should be of not less than 450 mm width with the provision of back rest of about 600 mm height.
- d) The seat and backrest is to be made of polyurethane foam with *leatherite* cover. The seat and backrest are to be cushioned to comfort.
- e) This cabin should have a door on each side. The doors should be of the same design as of the driver cabin doors of the vehicle. Both doors should have locking facility from inside and outside as well. The doors should have sliding glass windows similar to the driver's cabin to have better aesthetics.
- f) The rear wall of this cabin should have a fixed glass of 600 mm x 300 mm above the back rest to keep watch on dogs kept in cabin 2. The glass should be of 6 mm thick toughened glass.
- g) The provision of tool box is to be there under full length and breadth of the seat which should be accessible on lifting the seat. This should be kept in mind while designing/ providing the seating arrangement.

2. Cabin 2

- a) A cabin having length not less than 1600 mm behind the cabin 1 for holding/carrying 5-7 dogs.
- b) This cabin should have rear doors (two doors of equal size) made of 16 Gauge MS sheet, open able from outside with good quality locking system.
- c) The side walls of the cabin should consist of three portions. The lower portion up to the height of 600 mm should be made of 16 Gauge MS sheet on both sides on the tubular structure. The middle portion up to the height of 600 mm above the lower portion is to be made of wire mesh of 1" x 1" 10 Gauge wire. The top most portion i.e. above wire mesh up to the height of ceiling is to be made of 16 Gauge MS sheet.
- d) The roof of the cabin is to be covered by MS sheet of 16 Gauge.
- e) The internal side walls of the cabin are to be made smooth for easy cleaning of the cabin and also to prevent any injury to the dogs kept in the cabin.
- f) Flooring of the cabin is to be made up of non slippery 10 Gauge MS checkered sheet with proper provision of slope and drainage.

3. Cabin 3

- a) As shown in the drawing the third cabin mentioned as cabin 3 has to be fabricated within cabin 2 of approximate size of 750 mm (width) x 600 mm (depth) x height up to the ceiling of cabin 2.
- b) The wall of the cabin is to be made of MS sheet of 16 Gauge with provision of sliding door as shown in the drawing. This sliding door should be fixed such

that it is operational from rear side of the van. The approximate height of the sliding door should be around 600 mm with locking arrangement on rear side.

- b) This cabin is to be operational from the rear door of the van.
- c) The side panel of internal wall above the height of sliding door of this cabin is to be fixed and made up of penal sheet.
- d) The flooring of the cabin is to be same as the flooring of cabin 2.

Note: The purpose of this cabin 3 is to place the dog from rear side of the van and then to transfer the dog to the cabin 2 through the sliding door so that the dogs kept in cabin 2 cannot escape from the van while putting another dog in the van.

General specifications for the fabrication:

1. All superstructures: 40mm x 40mm x 3mm square MS Tube
2. Paneling: outside and inside paneling 16 Gauge MS sheet.
3. All flooring: non slippery 10 Gauge MS checkered sheet.
4. Wire mesh: 1" x 1" 10 gauge wire
5. Accessories: Rear bumpers with footsteps.
6. All three cabins should have the provisions of lighting. However the switch of lights for cabin 2 & cabin 3 are to be provided in cabin 1.
7. The van should have a Public Address System with loud speaker on the top of driver cabin and microphone in driver cabin.
8. All structure will be spray painted with enamel paint after applying Red Oxide primer on complete outer and inner body

The bidder should submit detail drawings (all views of skeleton tubular structure and finished structure) of the fabrication work along with other documents required for the submission of bid.

All above specifications of material is tentative and may be altered accordance to the structural stability of dog van/ requirements of the department.

(Note: A draft sketch for the proposed fabrication work of dog van is attached herewith for understanding of the requirement of the department.)



Dr. OM PARKASH
Project-cum-Enforcement Officer

GENERAL TERMS AND CONDITIONS

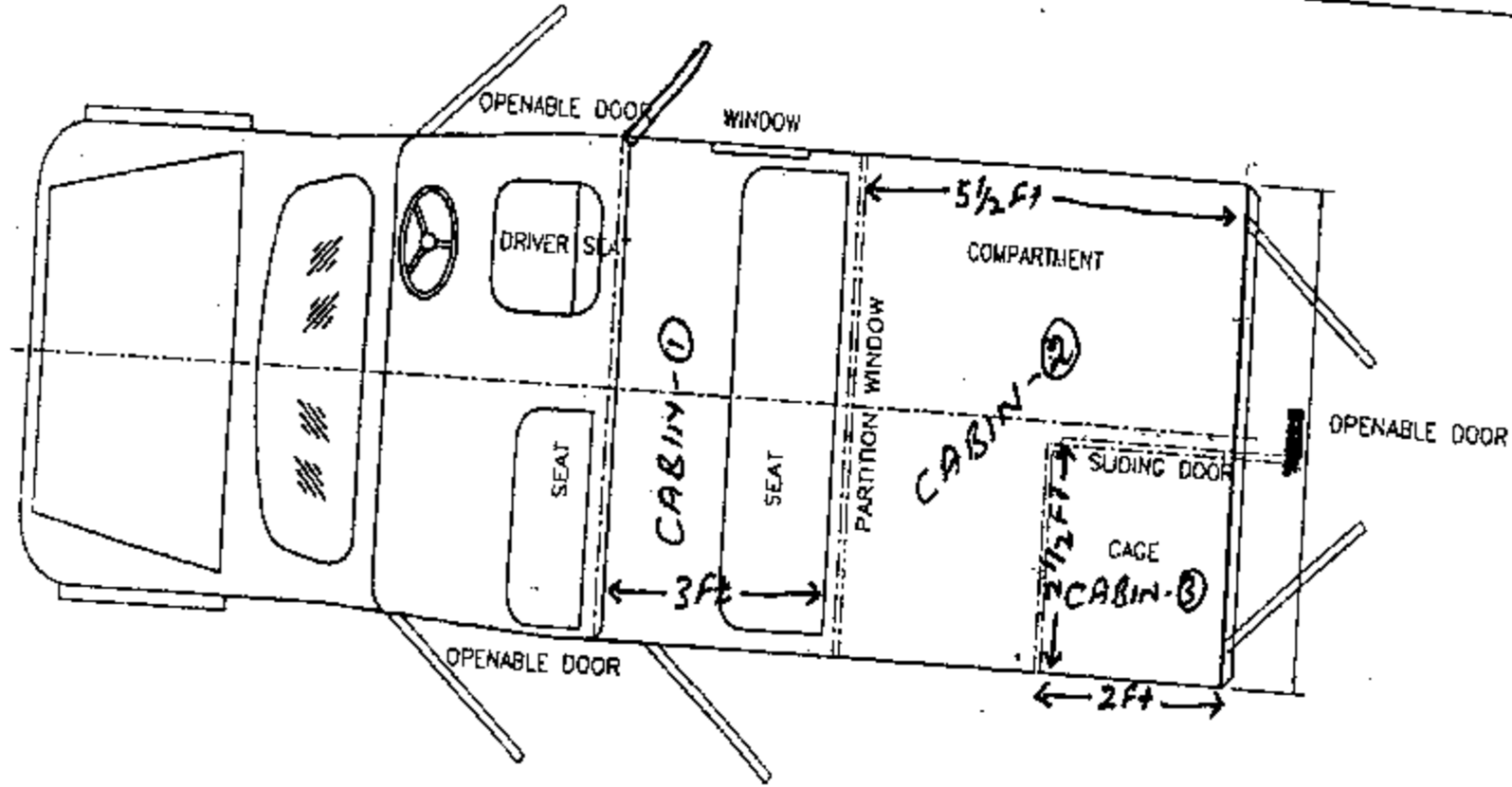
1. **VALIDITY:** - The offer should remain valid at least for 180 days from the date of opening of Price bid. The rates are to be inclusive of all taxes & other levy along with transit insurance.
2. **PRICES:** - a) The price quoted by the bidder shall be firm and F.O.R. site, net and inclusive of excise duty, octroi, transit insurance, all taxes and all other Government Levies. However, the rate of excise duty and Sale Tax as included at the time of tendering must be clearly indicated in the tender. The Govt. Levies as prevailing at the time of delivery shall be payable.
3. **PAYMENT:**
 - I. No advance payment shall be made.
 - II. The payment of fabrication of one dog van after retention of 10% amount of cost of fabrication of one van shall be released after completion of fabrication of (01) dog van and receipt of dog van by the department to the satisfaction of the Department.
 - III. The payment of fabrication of subsequent four dog vans after retention of 10% amount of cost of four vans shall be released after completion of fabrication of 4 dog vans and receipt of dog vans by the department to the satisfaction of the Department.
 - IV. The payment of fabrication of rest of five dog vans after retention of 10% amount of cost of five dog vans shall be released after completion of fabrication of 5 dog vans and receipt of dog vans by the department to the satisfaction of the Department and submission of relevant documents by the firm.
 - V. The payment of retained 10% amount shall be released 60 days after receiving all 10 fabricated dog vans by the department and satisfaction of the work.
4. Initially the bidder has to complete the fabrication of one Dog Van for inspection and approval of the department. If any alteration would be required in fabrication the same shall be done by the bidder at the same cost and rest of the dog vans have to be fabricated as per the approval. Nothing extra shall be paid to the contractor on any account.
5. **DELIVERY:** - The delivery of all the fabricated dog vans will be completed by the successful bidder within three months from the date of supply order. The place of delivery shall be in Delhi as per the directions of the department.
6. **INSPECTION:** - The equipment/machines/vehicles, are to be got inspected and passed by the Technical Committee/Departmental Engineer at manufacturer's works before delivery. All expenses incurred on the inspection including to and fro travel, boarding and lodging of the Departmental Engineer/committee shall be borne by the successful bidder. However, the department will not be responsible for any damage to the vehicles during transit/transportation.
7. **TRANSPORTATION/REGISTRATION:** - The rates quoted should include the transportation charges, transit insurance, including pollution clearance certificate or other such norms as applicable for receiving the vehicle from the designated place as informed later by the department and handing over the fabricated dog vans. The contractor should deliver all attachments, tool kits and all relevant documents and papers along with the delivery of fabricated dog vans failing which said delivery will be treated as incomplete for the purpose of release of payment.
9. **INSTRUCTION MANUAL:** - The bidder should furnish relevant technical literature free of cost in respect of the following: -
 - (a). Part list/Catalogue i.e. list of items comprising of equipment/machine arrangement assembly wise with number of parts against each.
 - (b). Operation and Maintenance manual/users hand book.
 - (c). List of accessories required for operation of vehicle.
 - (d). Drawing and Specifications concerning all technical details of vehicle, its components and accessories.

10. **PERFORMANCE GUARANTEE:** - The supplier will have to deposit Performance Guarantee @5 % of the total amount of fabrication of dog vans for a period of 26 months in the shape of bank guarantee of a scheduled bank acceptable by the department in favour of Commissioner SDMC.
11. **PENALTY:** The successful bidder has to complete the work of fabrication within the stipulated time given in the tender document. In case of delay in completing the work, a penalty @ 0.5% of total cost per week shall be levied maximum up to 10% of total cost of work.
11. **CONTRACT AGREEMENT:** - The successful bidder will have to enter into a contract agreement with department on a non-judicial stamp paper of Rs. 100/- after the acceptance of the tender within one week of the issue of Letter of Intent / any other intimation in this regard for supply portion. The draft & terms and conditions of the agreement will be supplied by the department however the bidder can check the same before tendering.
12. All the pages of the tender document shall be duly signed by the bidder and submit with the offer being part of the tender.
13. Any bidder giving alternate offers shall be out rightly rejected.
14. No extra weightage shall be given for superior specifications quoted over and above the basic specifications. Such offer shall be treated at par with those offers which meet the basic specifications.
15. The supplier of the equipments will conduct a Training program at the earmarked location for the driver / operator for proper operation and functioning to the vehicle free of cost.
16. Bidder will give a certificate that the offer is as per the NIT specifications.
17. The legal jurisdiction shall be Delhi only for supply.
18. The fabrication Job should be guaranteed for 2 year from date of completion.
19. The firm has to give undertaking to provide the spare parts/ maintenance of the fabricated vehicles for economical life of the dog vans.



Dr. OM PARKASH
Project-cum-Enforcement Officer

DRAFT (PROPOSED) SKETCH OF DOG VAN



Amulya
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