



SOUTH DELHI MUNICIPAL CORPORATION  
HORTICULTURE DEPARTMENT(HQ)  
E BLOCK, 3<sup>RD</sup> FLOOR, DR. S.P.M. CIVIC CENTRE  
J.L. NEHRU MARG, NEW DELHI-110002

ॐ नमो भगवते वासुदेवाय  
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NO.DDH/HQ/SDMC/2016-17/D/884/NIT No.14

DATED 15.12.2016

ONLINE TENDER NO. 275106

Date of Download of Tender Document	: 16.12.2016 at 10.00 A.M. to 26.12.2016 upto 15.00P.M.
Date of Bid Preparation and Hash Submission	: 16.12.2016 at 10.00 A.M. to 26.12.2016 upto 15.00P.M.
Date of Close for Bidding	: 26.12.2016 at 15:01 P.M. to 26.12.2016 upto 17:00 P.M.
Date of Re-encryption of Online Bid	: 26.12.2016 at 17:01 P.M. to 27.12.2016 upto 15:00 P.M.
Opening of Technical Bids	: 27.12.2016 at 15:01 P.M.
Opening of Financial Bid :-	: 28.12.2016 at 1500 hours (Tentative)

FOR ONLINE TENDERING TIME TABLE PLEASE REFER <http://SDMCtenders.com>

1. Item Rate tenders are invited from Manufacturers / Authorised Dealers / Distributors of City Compost for supply of "FCO compliant City Compost to Horticulture Department (HQ) SDMC" under single Stage-two Bid System (Technical & Financial) and will be received as per time table and Technical Bids will be opened on **27.12.2016 at 1501 hours** on website <http://SDMCtenders.com> by SDMC E-Tendering Project Champion. The contractors shall submit an undertaking that the firm has not been blacklisted/Debarred /Banned anywhere in India by any Government department/Government Undertaking.
2. The tender documents will be downloaded by the contractors / bidders from the website [www.mcdonline.gov.in](http://www.mcdonline.gov.in). <http://mcdtenders.com>
3. The registered contractors of MCD (SDMC/NSDM/EDMC), who are Manufacturers / Authorised Dealers / Distributors of City Compost, are also eligible to tender for the amount they are registered in their respective category subject to the conditions that they are neither black listed nor debarred at the time of purchase of tenders. For other contractor(s)/New bidders they may get themselves registered for tendering/bidding in SDMC. The Helpdesk for Online tender contact Nos. are 011-23227413 & 011-23227414 or mail to : [mcd-ithelpdesk@mcd.gov.in](mailto:mcd-ithelpdesk@mcd.gov.in)
4. **PERFORMANCE SECURITY** The successful L1 contractor / bidder shall submit Performance security equal to an amount of 5% (Five Percent) of the amount of contract in the form of Bank Draft / Pay Order / Bank Guarantee / FDR in favour of Commissioner, SDMC payable at New Delhi. The said performance security shall be deposited within 15 days of issue of Letter of Intent /Acceptance from SDMC.
5. **EXPERIENCE** Bidder should have experience of successfully executing similar nature of work/s costing above Rs.2.38 lacs (minimum three works) OR Rs.3.56 Lacs (minimum two works) OR Rs.4.75 lacs (minimum one work) AND One completed work of any nature costing not less than the amount equal to Rs.2.38 Lacs with some Central Government Department/ State Government Department/ Central Autonomous Body/Central Public Sector undertaking/State Public Sector Undertaking/ Central Development Authority/ Municipal Corporation of City formed under any act by Central/State Government and published in Central/State Gazette. Completed Similar work means the work of supply FCO compliant City Compost.
6. **TECHNICAL BID** The Technical Bid for opening of Financial Bid qualification shall comprise -(i)Tender Cost in specified form. (ii) Earnest Money in specified form. (iii) Copy of Valid PAN Registration. (iv) Valid VAT Registration. (v) Experience certificate of completed similar work & one government work as applicable. The completion certificate issued from competent authority be submitted/uploaded along-with Technical Bids. (vi) Detail of the firm/bidder whether participating as Partnership Firm OR Proprietor-ship Firm OR Individual Firm OR Private Limited Firm or other please specify and submit. (vii) Undertaking that the firm has not been blacklisted/Debarred /Banned anywhere in India by any Government department/Government Undertaking. (viii) Documents/ certificates of "Manufacturers OR Authorised Dealers OR Distributors of City Compost"  
The price quoted should include all taxes and duties, custom duty, excise duty, service tax, C.S.T, local taxes, Trade Tax/VAT, Income Tax. A Bidder shall be entirely responsible for all taxes, duties, license fees, etc. All taxes payable as per Government rules of Income tax/VAT/Service tax norms will be payable by the Bidder. If any new tax/duty is levied during the contract period the same will be borne by the firm/Bidder exclusively. TDS will be deducted from the payment of the Bidder as per the prevalent laws and rules of Government of India and Government of NCT of Delhi in this regard. The amount of taxes subject to TDS shall be shown clearly by the firm in the bills
7. The Technical Bid documents may be uploaded on e-tender portal while submitting the Tender. The Technical bids documents may be submitted manual. The copy of the documents uploaded be also submitted along-with prescribed Tender Cost & Earnest Money Deposit in the office of Dy. Director (Horticulture) HQ SDMC, E-Block 3<sup>rd</sup> Floor S.P.M. Civic Centre, New Delhi-110002. The Tender Cost &
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- E.M.D. shall be in the shape of Pay Order/Demand Draft in favour of Commissioner-SDMC, payable at New Delhi. upto 27.12.2016 at 1500 hours.
9. The Technical Bids will be evaluated by the committee constituted by SDMC and Based on the Technical compliance of each proposal as submitted by the Applicant. Financial bids of only eligible bidders shall be considered for opening. The Financial bids of qualified bidders will be opened by SDMC online at e-portal of tenders.
  10. S.D.M.C. may disqualify any Applicant/Bidder without notice who submits an incomplete/non-eligible bid. SDMC reserves the right, without any obligation or liability, to accept or reject any or all the proposals at any stage of the process, to cancel or modify the process or any part thereof or to vary any of the terms and conditions at any time, without assigning any reason whatsoever.
  11. Conditions given in the printed NIT form A-32, Chapter 9 of the Municipal Accounts Code Part I will hold good. The contractors will have to give a declaration about the name of their relatives employed in SDMC along with each tender. Deduction of Income Tax, VAT, Labour Cess etc. at source shall be made as per rules.
  12. All the desired documents of Technical Bids must be uploaded while filling the tender online on SDMC website <http://mcdetenders.com> No late bid shall be entertained and no claim regarding considering the late submission of bids shall be entertained.
  13. Incomplete tenders or tenders not fulfilling any of the conditions specified for Technical Bid Qualification are liable to be rejected without assigning any reason.
  14. Tender cost and Earnest money shall be deposited in the form of Bank Draft of a scheduled Bank, payable at New Delhi, in favour of Commissioner, SDMC. The desirous contractors/bidders shall have to Pay the Tender Cost and Earnest Money mentioned against the work and shall be deposited upto 27.12.2016 at 1500 hours. The quoted rates will hold good for 05 months for acceptance by SDMC. The date & time of different activities of tendering process may be checked on the SDMC website <http://SDMCetenders.com> from time to time. CPWD specifications-2009 Volume-I & Volume-II will be followed / considered for execution of work. In case of holiday / holiday declared on the scheduled dates of closing/opening the same will be done on the next working day. The date & time of different activities of tendering process may be checked on the SDMC website <http://engineering.mcdetenders.com/common> OR <http://SDMCetenders.com> from time to time.
  15. The Demand Draft/Pay Order for Tender Cost and Earnest Money will be received in the Office of Dy. Director(Horticulture)HQ, SDMC, E-Block 3<sup>rd</sup> Floor S.P.M. Civic Centre, New Delhi-110002, on 27.12.2016 upto 1500 hours No manual submission of tenders (Financial Bids) will be accepted for any reason whatsoever.
  16. In case the contractor/bidder needs any clarification / assistance he can contact the office of Dy. Director (Horticulture)HQ on any working day during office hours Phone No.01123225334

S. No.	Name of Work	Estimated Amount (Rupees)	Earnest Money (Rupees)	Head of Account	Time of Completion	Cost of Tender	Tender No.
1	Supply of FCO compliant Compost Bags at Central store Jangpura SDMC HQ. FTC-16/HQ/130/1031/DDH/HQ/SDMC	594000/-	12000/-	I-130-1031	02 Months	Rs.500/-	



Dy. Director(Horticulture)HQ  
HORTICULTURE DEPARTMENT(HQ)  
E-1BLOCK, 3<sup>RD</sup> FLOOR, DR. S.P.M. CIVIC CENTRE  
J.L. NEHRU MARG, NEW DELHI-110002  
Phone: 011- 23225334  
E-mail: [DDHHQ.SDMC@GMAIL.COM](mailto:DDHHQ.SDMC@GMAIL.COM)

Deputy Director (Hort.)/HQ  
South Delhi Municipal Corporation

**Distribution :-**

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12. S.O.(HORT.) HQ.
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*(Handwritten initials)*  
PHS/

Dy. Director(Hort.)/H.Q./SDMC